



**CITY OF DELAFIELD
MEETING MINUTES
JOINT REVIEW BOARD**

Members: Joseph Greenspan (Citizen Member), Tom Hafner (City Representative), Jane Kittel (WCTC Representative), John Stellmacher (Kettle Moraine School District Representative), Andrew Thelke (Waukesha County Representative)

September 27, 2021

10:00 A.M.

Delafield City Hall, Room 202
500 Genesee St., Delafield, WI 53018

**DRAFT
Annual Meeting**

1. Call to order.

The meeting was called to order at 10:02 AM.

2. Roll Call.

Board Members Present:

Joseph Greenspan, Citizen Member – Present via Zoom
Tom Hafner, City Administrator/Director of Public Works (City Representative) – Present via Zoom
Jane Kittel (WCTC Representative) – Present via Zoom
John Stellmacher (Kettle Moraine School District Representative) – admitted via Zoom at 10:06 AM.
Andrew Thelke (Waukesha County Representative) – Present via Zoom

Also present:

Amy Buchman, City Treasurer – present in person & via Zoom
Philip Cosson, Senior Municipal Advisor, Ehlers – Present via Zoom
Molly Schneider, City Clerk - present in person & via Zoom

3. Appointments:

a. Chairperson.

Motion by Kittel seconded by Thelke, to approve Hafner as Chairperson of the 2021 annual meeting for the Joint review Board.

All in favor. Motion carried.

4. Review Annual PE-300 Report and the performance and status of:

a. Tax Incremental District No. 4

This is a small district that is performing well and is expected to close out well in advance of the allowable timeframe. It is a mixed-use district, with an allowable life of 20 years. This TID has positive fund balance of \$110,000, which is relatively small. The City is not, looking to spend additional funds except for minor administrative fees. The cashflow is not showing new development in district. Property will appreciate in value 0.5% per year. District should close out as early as 2024, but could stay open as long as 2033. The goal was to close out the TID in 15

years and we will be less than that. Hafner asked for clarification on the dates regarding the references where the "TID as an expenditure that ends in 2018." This is a typo and should be 2028, not 2018.

5. Discussion and possible action regarding Resolution 2021-15, a Resolution Acknowledging Filing of Annual Report and Compliance with Annual Meeting Requirement.

Motion by Thelke seconded by Kittel, to approve the Resolution Acknowledging Filing of Annual Report and Compliance with Annual Meeting Requirement.

All in favor. Motion carried.

6. Adjourn.

Having no further business, the annual Joint Review Board meeting was adjourned at 10:10 AM.

Respectfully Submitted,

Molly Schneider
City Clerk