



**CITY OF DELAFIELD
MEETING MINUTES
PUBLIC WORKS COMMITTEE**

Chair: Dan Jashinsky

Members: Jacob Berg, Art Baumann, Jack Demski, Matt Grimmer, Elizabeth Lloyd-Weis, Matt Miller

September 6, 2023

6:30 PM

City Hall, Council Chambers
500 Genesee St.

**Minutes
DRAFT**

1. Call to Order

Chair Jashinsky called the Public Works Committee meeting to order at 6:30 p.m.

2. Pledge of Allegiance

3. Roll Call

Members Present: Art Baumann
Jacob Berg
Matt Grimmer, Ald. D5
Dan Jashinsky, Chair
Elizabeth Lloyd-Weis
Matt Miller

Members Absent: Jack Demski

Also Present: Mike Court, City Engineer
Tom Hafner, City Administrator/Director of Public Works
Brian Pehl, SEH, Senior Professional Engineer II
Sally DuPont, Recording Secretary

4. Minutes

Discussion and possible action on the following minutes:

A. Approval of Minutes of the July 10, 2023 Regular Meeting

Chair Jashinsky approved the minutes from the July 10, 2023 regular meeting.

5. City of Delafield Citizen Comments

Mary Daniel, 309 Wisconsin Avenue, Delafield, WI spoke about the Delafield Park Way Engineering Plan and was wondering if the Pin Oak by the infiltration basin will be saved. Mary was also concerned about saving the trees along the 10-foot path in the development. Mary also asked if traffic staff could let the family that lives near the proposed crosswalk in the Main and Bleeker Streets area know what has been decided.

Jim Casanova, 1515 Milwaukee Street, Delafield, WI spoke about Milwaukee Street. Jim asked that something be tried to calm the traffic on Milwaukee Street and suggested the use of more explicit and aggressive signage.

Suzie Thompson, 700 Milwaukee Street, Delafield, WI spoke about Milwaukee Street. Suzie said the cars cannot see the pedestrians crossing in the crosswalk on Milwaukee Street with the angled parking. Suzie said the bricks in the crosswalk are in bad condition and the street is uneven which causes vehicles to bump along the road. Suzie stated the citizens that live in the area would like the bricks and concrete strips removed because they are a safety hazard and to replace them with red tinted asphalt. Suzie said the citizens also would like crosswalk signs and electric bollards.

Hearing no one further who wished to speak, citizen comments were closed at 6:41 p.m.

6. Unfinished Business

Discussion and possible action on the following items:

A. Delafield Park Way Engineering Plans

Jim Behrend, 757 Garrison Court, Delafield, WI, Mark Ellena, S9W31380 Irwin Court, Wales, WI, and Rick Behrend, 2601 Nagawicka Road East, Hartland, WI were present to speak.

Jim Behrend said they moved the road and redesigned the retention area to save trees. Jim said there are about 300 inches of trees that are not on the city's tree lists that are more invasive that will be removed, there are 710 caliper inches of quality trees that are being saved, and 296 inches of quality trees that will need to be removed. Jim said regrettably the 36-inch oak tree will need to be removed. Jim said they plan on replacing what they cut.

Jim Behrend said the walkway is back on the plans and the sidewalk will be on the north side of the road and extends from the end of Delafield Woods and goes out to Lapham Peak. Jim said they will also provide a sidewalk up and down Lapham Peak Road and it will go from the Lake Country Trail down to the Legion. Jim said he believes it can be built as designed. Court said he is fine with the sidewalk but they do want to see it back on the plans.

Mark Ellena, Project Engineer, said they have the DNR grading permit and the grading permit at the state level, and they have submitted their sewer plans. Jashinsky asked about abandoning the wells and Jim Behrend said there are four wells on the site and three of the wells will be abandoned.

Jim Behrend stated they have chosen Miller Marriot as the builder.

Court said they are recommending extending sewer to the Legion lot, between Lots 19 and 20. Jim Behrend said he objects to having to build a sewer for the Legion and believes the lowest cost option would be to create an easement and putting an 8-inch stub there.

Jim Behrend said there is a large ditch planned from the southeast corner of the property to carry peak flows. Jim said it runs over the lowest part of the land and follows on the lot line. Jim said it will be dug down but if there were extreme weather it would end up draining in Delafield Woods. Jim said he objects to that section of grading. Brian Pehl said it is the natural water path for a very large storm event and is designed to only function in a very large storm event and believes it is important to provide overland paths for these types of areas.

Mike Court verified that Jim Behrend will have an adjusted master grading plan. Mark Ellena said he will work with Jim Behrend to come up with a plan for Lots 15-18.

On Sheet C304 Baumann asked why one end of the island has a plow nose and not the other end. Mark Ellena said he will add that to the plans.

Motion by Art Baumann, seconded by Matt Grimmer, to recommend approval of the Delafield Park Way Land Development Plan subject to satisfying the SEH September 5, 2023 letter and conditions to require a sewer extension toward the American Legion property to get outside of the road right-of-way, plugged on both ends, and the grading plans for Lots 15, 16, 17, and potentially 18 will need to be reviewed and approved at staff level, and to make the revision to the island plow nose on Sheet C304.

Motion passed with 5 votes in favor and 1 abstention.

B. Milwaukee Street Traffic Calming

Jackie Valde, 816 Mill Street, Delafield, WI spoke about the questionnaire that she and her constituents created. Jackie discussed measures for traffic calming on Milwaukee Street that were suggested as a result of her questionnaire, such as signage, barriers, and more pedestrian crossings.

Grimmer stated whatever is decided, it needs to be measurable and Grimmer said he objects to the use of more signage.

There was discussion about adding stop signs. Berg liked the idea of flashing signs at the pedestrian crossing and there was discussion about how widely used the crosswalks would be.

Hafner said signage seems like an easy solution and Jashinsky asked Hafner to come back to the next Public Works Committee meeting with options for signage. Hafner said he will come back with sign options, costs, and site plans.

7. New Business

Discussion and possible action on the following items:

A. Holtebeck Lake House Force Main Relocation Request

Aaron Holtebeck, 1133 Bay Shore Lane, Delafield, WI was present to speak.

Court said they would like to have the full line replaced and not to have a new joint. Court said by modifying the easements, Aaron would probably need to encroach on the neighbor's lot.

Aaron said if the gravity extended to the western edge of his property, it would lessen the force main.

Aaron said their goal would be to have a walk out lower level and a walk on grade first level with minimal steps and they will not be able to do that if they are back 125 feet from the frontage and it would help to be at least 100 feet closer.

Court said they need to stick with the 40-foot easement and does not believe the arc would work best and something with a straight line would work better.

Court said the gravity will not work and a better option would be to reroute the force main and Aaron would need to get the neighbors to sign off on it.

The recommendation by the committee was for Holtebeck to speak with his plumber and come back to the committee.

B. Divine Redeemer Early Childhood Center Engineering Plans

Chris Jackson, 9205 W. Center Street, Milwaukee, WI, Matt Mehring, 2746 S. 166th Street, New Berlin, WI, and Adam Wolf, 321 Parkside, Whitewater, WI were present to speak.

Baumann said the Traffic Impact Analysis (TIA) is still under development. Baumann said the Department of Transportation (DOT) received a complaint about the queuing of Route 83 during the pickup and drop-off of students and the DOT has put in a camera to verify if there is an issue.

Court asked about the depth of the boring and Jackson said the depth seems extreme because they cannot access over the top of Route 16 from pavement to pavement so they need to arc around to push and pull it through. Mehring said they have been giving drawings to the DOT and they have been working with them.

Court asked if the lift station has been sized or designed. Mehring said they are working with the plumbing engineer on sizing of the lift station because there are existing well and septic mount systems in different locations on the premises.

Motion by Jacob Berg, seconded Matt Miller, to recommend to approve the pending Developer's Agreement to go to Common Council with them satisfying the Engineer's Letter at a staff level.

Motion failed with 3 votes in favor, 1 against, and 2 abstentions.

Grimmer said he is concerned about the exposure to the city that Hafner also expressed.

Mehring asked if it could be a condition on the Conditional Use Permit (CUP) that Common Council approvals of any future modifications to the CUP need to have a TIA.

Jashinsky said the city will have an amended CUP for each improvement the church would make going forward. Berg said the concern is the TIA approval and it is lumped into one issue.

Baumann said it comes down to the Developer's Agreement.

Motion by Matt Grimmer, seconded by Jacob Berg, to reconsider the same motion.

Motion passed with 4 votes in favor and 2 abstentions.

8. Correspondence

9. Reports of City Officials

A. Director of Public Works

B. City Engineer

C. Traffic Staff

- i. Request to install a designated crosswalk at Main and Bleeker area. Crosswalk would cross Main Street.

Court said they looked at stopping site distances and there is less site distance going eastbound on Main Street towards Bleeker. Court said it is within a minimum stopping distance. At this time traffic staff is not recommending the crosswalk.

Motion by Art Baumann, seconded by Elizabeth Lloyd-Weis, to agree with the traffic staff that installation of a crosswalk at Bleeker and Main is not appropriate and should not be done.

All in favor. Motion carried.

- ii. Request for "No Parking" on Bleeker in the Delafield Woods Development at the location of the boulevard area.

Court said there have been parked cars in the way of snow plowing and is asking for "No Parking" along the boulevard section. Traffic staff has recommended posting "No Parking".

Jashinsky asked the width of the street and Court said he thought it was 15 feet. Court said the intent was there should be no parking there.

Motion by Tom Hafner, seconded by Elizabeth Lloyd-Weis, to recommend approval of the traffic staff's recommendation and direct SEH to update the traffic map and have that go to Common Council for approval.

All in favor. Motion carried.

- iii. Request to install a "No Motorized Vehicles" sign at the south end of the new path for Nagawicka Heights at the north end of Woodside Street.

Court said they needed to obtain a bit of an additional easement from the neighbor. It has been indicated there have been cars and multiple ATVs using the trail. The neighbor would like to see a "No Motorized Vehicles" sign on the north end. Court said signage would be best at both ends.

Motion by Dan Jashinsky, seconded by Art Baumann, to approve the traffic staff's recommendation of a "No Motorized Vehicles" sign at the south end of the new path for Nagawicka Heights and to add an additional sign on the north end.

All in favor. Motion carried.

- iv. Request to install a "Caution Hidden Driveway" sign on the new Genesee Street Path at 1752 Genesee Street.

Court said there is blocked vision to the driveway with the wooded area.

Motion by Art Baumann, seconded by Jacob Berg, to recommend the traffic staff's recommendation to install the sign "Caution Hidden Driveway" northbound on the path at the location.

Motion passed with 5 votes in favor and 1 against.

D. Clerk

E. Public Works Committee Meeting Dates & Deadlines

- i. Next Meeting: October 4, 2023
- ii. Meeting Submittal Deadline: September 6, 2023 at noon

F. Request for Future Agenda Items

Note: No discussion on requested items

- i. Maintenance and Repair of Brick Crosswalks Within the Downtown Area

10. Adjournment

Having no further business, Chair Jashinsky adjourned the meeting at 9:46 p.m.

Respectfully submitted,

Sally DuPont
Recording Secretary