



Lake Country Fire & Rescue – **Fire Board**
Chenequa – Delafield – Nashotah
City of Delafield-Council Chambers (lower level)
500 Genesee Street, Delafield
Thursday, August 27, 2020 at 5PM

Board Meeting
MINUTES

MASKS OR FACE COVERINGS WERE REQUIRED FOR THIS MEETING

1. Meeting call to order with the Pledge of Allegiance

The meeting was called to order at 5:00pm by President Bellin with the Pledge of Allegiance

2. Roll Call

Present was President Bob Bellin, Tom Touchett, Rob Bennett, Matt Grimmer, Roger Yolo, Anthony Arbucious, Gene Mayernick, Jim Morris, Carl Millard, Jerry Orłowski, Fire Chief Matt Fennig, Secretary Treasurer Sandy Rosch. Excused was Theresa Urbanchek, Pete Van Horn and the Village of Oconomowoc Lake Representatives.

3. Public Comments

No public comments.

4. Approval of minutes from the Fire Board Workshop/Meeting on Thursday, August 13, 2020 and the Fire Board Workshop on Thursday, August 20, 2020

A motion was made by Grimmer and second by Bennett to approve the minutes from the Fire Board Workshop/Meeting on Thursday, August 13, 2020 and the Fire Board Workshop on Thursday, August 20, 2020 as written. All ayes, no further discussion. The motion was carried.

5. Approval of the LCFR hire of a full-time Firefighter/Paramedic/Inspector

Chief Fennig introduced the Fire Board Members to Shayla Fallon, the Firefighter/Paramedic/Inspector approved by the LCFR Fire Commission to fill the vacant position. Fallon introduced herself and her spouse in attendance to the Board Members, providing information on her work history prior to LCFR and her time worked at LCFR to date. Bennet made a motion to approve the start date for September 3, 2020 on recommendation of the Fire Chief and was second by Grimmer. No further discussion. The motion was passed. Board Members welcomed Fallon to LCFR in her FT position.

6. Discussion and action on the FEMA Grant Award

Chief Fennig announced to the Board members that LCFR was awarded a \$244,200 FEMA Grant for SCBA equipment. According to the Grant, LCFR's financial responsibility will be \$12,210 and Fennig proposed it come from the Capital Reserve account. Fennig explained the SCBA would have the "buddy breather" capability and will allow the purchase of 34-36 SCBA's with a life expectancy of 10 years. A motion was made by Bennett and second by Grimmer to authorize Chief Fennig to accept the Grant and authorized the use of Capital Reserve money to cover the cost to LCFR. All ayes, no further discussion. The motion was carried.

7. Discussion and action on the Cares Act spending and application

Chief Fennig explained the expenses incurred for the COVID-19 department needs to be submitted under the "Routes to Recovery" Cares Act by the communities LCFR serves. He explained that the communities have already allocated the money available to the communities to their own expenses incurred. The City of Delafield had the largest available for reimbursement. In conversations with the City Administrator it was felt the communities should submit for any reimbursements they are entitled to for expenses they have incurred and cover LCFR expenses through the fund balance. Grimmer would like some additional time to review what

the City is submitting for reimbursement and review expenses incurred. Grimmer made a motion to table the discussion until the October 8th meeting and was second by Touchett. No further discussion. The motion was carried.

8. Board approval of the credit card and check disbursements over \$1,500 from 6/26/2020 thru 8/27/2020

A motion was made by Bennett and second by Touchett to approve the credit card and check disbursements over \$1,500 (Ck#6563 for \$2,050.00, Ck#6564 for \$2,300.00, 6566 for \$7,153.49, Ck# 6579 for \$2,028.63, Ck#6581 for \$10,301.97, Ck#6589 for \$6,695.00, Ck#6591 for \$6,457.50, Ck#6606 for \$3,357.86, Ck#6617 for \$4,381.88, Ck# 6622 for \$6,150.00, and Ck#6625 for \$2,550.00) from 6/26/2020 thru 8/27/2020. All ayes, no further discussion. The motion was carried.

9. Treasurer's Report

Review of the ambulance billing shows calls billed was up more than \$20,000 but collections were down approximately \$5,000 from last month but continues to average \$5,000 higher than the 2019 average month. Review of Revenues continue to show AMB collection ahead of budgeted by almost 15% and as expected the intercept collection is down 14% reflecting the decrease expected with the loss of Stone Bank calls. Payroll still trending ahead of schedule.

10. Chief's Report

- a. LCFR Call Activity Report was reviewed.
- b. Staffing Report-The addition of FF/P/I Shayla Fallon to the FT staff and the continuation of the application process to establish an eligibility list for potential future hires. LCFR is currently on-boarding 4 new members from Wales-Genesee FD.
- c. Training/Conference-on-going joint training continues between departments. Currently doing Road/Street Recognition exercises for staff members on all departments so they are familiarized with the community Streets.
- d. Vehicle/Equipment Status-Nothing to report
- e. Update on current/on-going department project-meetings are on going for the department with approximately 9-10 groups preparing for a smooth transition for the department on January 1, 2021.
- f. COVID-19 Updates by Chief Fennig. Very limited exposures in department personnel.

11. Discussion and possible action on the proposed 2021 LCFR Operating and Capital Budgets

Brief discussion on the Operating and Capital Budget proposed for the 2021 budget year as members attending have been provided information throughout the last several weeks as it has been finalized for the proposed partnering of the communities. Both Capital and Operating budgets were provided. A motion was made by Yolo and second by Grimmer to approve the Operating Budget as presented for the 2021 budget year, contingent on the approval of Village of Oconomowoc Lake, which is not represented. All ayes, no further discussion. The motion was carried.

A motion was made by Grimmer and second by Touchett to approve the Capital Budget as presented for the 2021 budget year, contingent on the approval of Village of Oconomowoc Lake, which is not represented. All ayes, no further discussion. The motion was carried.

12. Meeting schedule (held at Station #1 unless noted)

- a. **The Fire Board Meeting confirm date** Thursday, October 8th, 2020 at 5pm with the Annual Joint Meeting to follow at 6pm
- b. **The remaining scheduled Board Meetings in 2020 are** scheduled for Thursday, October 29, 2020 at 5pm and a combined Nov/Dec meeting on Thursday, November 19th at 5pm

13. Adjournment

A motion to adjourn was made by Yolo and second by Grimmer at 6:15pm. No further discussion. Motion was carried

Respectfully submitted by Sandy Rosch, Secretary/Treasurer