

CITY OF DELAFIELD COMMON COUNCIL MINUTES

YouTube Video Link: <https://www.youtube.com/watch?v=QG2L4043D2s&t=482s>

Call Common Council Meeting to Order

Mayor Attwell called the Common Council meeting to order at 7:00 PM.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call:

Present

Jim Behrend, Ald. D2
Jackie Valde, Ald. D3
Wayne Dehn, Ald. D4
Matt Grimmer, Ald. D5
Phil Kasun, Ald. D6

Absent

Doug Saloga, Ald. D1 - excused

Tim Aicher, Ald. D7 - excused

Kent Attwell, Mayor

Tom Hafner, Administrator/ City of Public Works Director

1.) City of Delafield Citizens' Comments

Mary Daniel, 309 Wisconsin Avenue – "I would like to speak to agenda item New Business, b. Preliminary discussion regarding the 2021 Budget. As a taxpayer, I am asking the Common Council, Mayor and City Administrator to place a pause for the next 5 years on Capital Budget Projects. We have a budget deficit along with unprecedented times. The last economic downturn in 2008 took until 2015 to return to its former level in Delafield based on the total Revenues from the 4 hotels and 1 event space in Delafield, this data is found in the City of Delafield Room Tax History report which goes back to 1993. Possible capital projects that are listed in the City of Delafield 5 -Year Capital Improvement Program that moved from the 2020 approved budget to the 2021 column are:

Dams, Piers, Bridges & Waterways

St. John's Bay Public Boat Dock for Boat Access to Downtown. \$128,000

Street and Highway Improvements

Oakwood Drive Separated Path-phase 1 (Genesee St to Hillcrest Drive) \$78,000

At the Public Works Meeting, March 4, 2020, 12 residents on Oakwood Dr signed a petition objecting to the construction of this path. This petition was presented by Alderman Matt Grimmer for the residents which is posted in meeting minutes published on the City website. I was unable to find engineering cost for the Oakwood Dr path project. Under a column titled Impact on Operations, it states it will require additional path maintenance and snow removal. What are the dollars allocated for this? Snow plowing and maintenance are done by DPW. We keep adding to that list of maintenance tasks, which are part of the Operating Budget, which is where we are told the problem is and now, we are considering more than likely laying off personnel for 2021.

Borrowing money for Capital Projects, because it is .85% now might be your reason to go ahead with Capital Projects but nowhere do you address the future in regard to the maintenance of a new or existing project. Example--Bark River Restoration, an outstanding project. 10,000 plants were put in. That Capital project has a three-year contract for overseeing the plantings. That contract ends the middle of 2021, I believe. 10,000 plants will need maintenance. DPW can do it. Our operating budget is our problem and we are considering more than likely to lay off personnel to fix the 2021 budget. Please consider pausing the Capital Projects for 5 years to help the City catch up. It all has to be paid back and taken care of. All the amenities that make Delafield, Delafield have to be paid for and maintained. Thank you."

Hearing no one else present who wishes to speak - citizen's comments were closed.

2.) Consent Agenda

- a. Common Council Minutes [July 20, 2020](#).

MOTION BY ALDERMAN DEHN, SECOND BY ALDERMAN BEHREND, TO APPROVE THE CONSENT AGENDA AS PRESENTED.

ALL WERE IN FAVOR. MOTION CARRIED.

3.) Committee Reports

- a. Licenses – none.
- b. [Plan Commission](#) (Ald. Tim Aicher until April 2021)
- i. Discussion and possible action regarding a Business Plan of Operation to operate an internet auto sales business for AM Vehicles, LLC., dba Auto Elegance Collection for the property located at 3655 Kettle Court East; further identified by tax key number DELC 0807.985.005. Recommended unanimously by the Plan Commission at their July 29, 2020 meeting.

MOTION BY ALDERMAN BEHREND, SECOND BY ALDERMAN DEHN, TO APPROVE A BUSINESS PLAN OF OPERATION TO OPERATE AN INTERNET AUTO SALES BUSINESS FOR AM VEHICLES, LLC., DBA AUTO ELEGANCE COLLECTION FOR THE PROPERTY LOCATED AT 3655 KETTLE COURT EAST; FURTHER IDENTIFIED BY TAX KEY NUMBER DELC 0807.985.005.

ALL WERE IN FAVOR. MOTION CARRIED.

- ii. Discussion and possible action regarding an Amended Conditional Use, which includes a site plan and appearance review, for the installation of fencing around recently approved solar panels, which will also result in a reduction of the panel area, for the City of Delafield for property located at 218 N. Cushing Park Road; further identified by tax key number DELC 0793.990.002. Recommended unanimously by the Plan Commission at their July 29, 2020 meeting.

MOTION BY ALDERMAN BEHREND, SECOND BY ALDERMAN GRIMMER, TO APPROVE AN AMENDED CONDITIONAL USE, WHICH INCLUDES A SITE PLAN AND APPEARANCE REVIEW, FOR THE INSTALLATION OF FENCING AROUND RECENTLY APPROVED SOLAR PANELS, WHICH WILL ALSO RESULT IN A REDUCTION OF THE PANEL AREA, FOR THE CITY OF DELAFIELD FOR PROPERTY LOCATED AT 218 N. CUSHING PARK ROAD; FURTHER IDENTIFIED BY TAX KEY NUMBER DELC 0793.990.002.

ALL WERE IN FAVOR. MOTION CARRIED.

- iii. Discussion and possible action regarding an Amended Conditional Use, which includes a site plan and appearance review, for the installation of fencing around recently approved solar panels, which will also result in a reduction of the panel area, for the Delafield-Hartland WPCC for property located East of 218 N. Cushing Park Road; further identified by tax key number at DELC 0793.990.001. Recommended unanimously by the Plan Commission at their July 29, 2020 meeting.

MOTION BY ALDERMAN BEHREND, SECOND BY ALDERMAN GRIMMER, TO APPROVE AN AMENDED CONDITIONAL USE, WHICH INCLUDES A SITE PLAN AND APPEARANCE REVIEW, FOR THE INSTALLATION OF FENCING AROUND RECENTLY APPROVED SOLAR

PANELS, WHICH WILL ALSO RESULT IN A REDUCTION OF THE PANEL AREA, FOR THE DELAFIELD-HARTLAND WPCC FOR PROPERTY LOCATED EAST OF 218 N. CUSHING PARK ROAD; FURTHER IDENTIFIED BY TAX KEY NUMBER AT DELC 0793.990.001.

ALL WERE IN FAVOR. MOTION CARRIED.

- iv. Discussion and possible action regarding an Amended Conditional Use, which includes a Planned Development, Site Plan and Appearance Review, and Permanent Signage for the replacement and enlargement of an existing sign, for Parquelynn Village, LLC for their property located at 4703 Vista Park Court; further identified by tax key number DELC 0742.013. Recommended unanimously by the Plan Commission at their July 29, 2020 meeting.

MOTION BY ALDERWOMAN VALDE, SECOND BY ALDERMAN GRIMMER, TO APPROVE AN AMENDED CONDITIONAL USE, WHICH INCLUDES A PLANNED DEVELOPMENT, SITE PLAN AND APPEARANCE REVIEW, AND PERMANENT SIGNAGE FOR THE REPLACEMENT AND ENLARGEMENT OF AN EXISTING SIGN, FOR PARQUELYNN VILLAGE, LLC FOR THEIR PROPERTY LOCATED AT 4703 VISTA PARK COURT; FURTHER IDENTIFIED BY TAX KEY NUMBER DELC 0742.013.

ALL WERE IN FAVOR. MOTION CARRIED.

- c. Lake Welfare Committee (Ald. Phil Kasun until April 2021) – Next meeting August 12th.
- d. Park and Recreation Commission (Ald. Matt Grimmer until April 2021)
 - i. 5-Year plan is in its final stretch of being completed.
 - ii. Relocating the ice rink from Oakwood Park to St. John's Park was discussed.
- e. Public Works Committee (Ald. Jim Behrend until April 2021) – No meeting, no report.
- f. Del-Hart Commission (Ald. Tim Aicher until April 2021) – No report.
- g. Police Commission (Ald. Doug Saloga until April 2021) – No report.
- h. Library Board (Ald. Jackie Valde until April 2021)
 - i. Next Meeting is a Zoom meeting on Tuesday, August 11th at 6:30 p.m.
- i. Zoning Board of Appeals (Ald. Phil Kasun until April 2021) – No meeting, no report.
- j. [Promotion & Tourism Commission](#) (Ald. Jim Behrend until April 2021)
 - i. 2021 Budget
 - ii. Revenues are down, no surplus to share with City this coming year.
- k. Lake Country Fire Commission (Mayor to report as needed) – No meeting, no report.
- l. Lake Country Fire Board (Ald. Matt Grimmer until December 2021) – No meeting, no report.
- m. Tree Board (Ald. Matt Grimmer until April 2021) – No meeting, no report.
- n. Deer Management Committee (Mayor to report as needed)
 - i. They now have a full committee and will be scheduling a meeting next week.

4.) Unfinished Business

- a. None.

5.) Mayor's Report

- a. Ground breaking ceremony for Barkin' Up Delafield.
Mayor Attwell welcomed the new business. The ceremony was very well attended.

6.) New Business

- a. Discussion and possible action regarding the Intermunicipal Agreement for Lake Country Fire & Rescue (LCFR) to add the Villages of Wales and Oconomowoc Lake and the Towns of Delafield and Genesee as member municipalities of LCFR.

MOTION BY ALDERMAN GRIMMER, SECOND BY ALDERMAN KASUN, TO APPROVE THE INTERMUNICIPAL AGREEMENT FOR LAKE COUNTRY FIRE & RESCUE (LCFR) AND THE

DOCUMENT DATED JULY 29, 2020 TO ADD THE VILLAGES OF WALES AND OCONOMOWOC LAKE AND THE TOWNS OF DELAFIELD AND GENESEE AS MEMBER MUNICIPALITIES OF LCFR.

ALL WERE IN FAVOR. MOTION

- b. Preliminary discussion regarding the 2021 Budget.

Hafner reported that a draft budget was finalized today. On Friday they received information from the Department of Revenue on preliminary equalized value and preliminary net new construction numbers. Finance Officer Buchman put together the levy limit worksheet. The preliminary numbers show a \$135,000 increase from last year. This is preliminary and they will be confirming these numbers.

Hafner then proposed a wheel tax. There are currently 28 municipalities that have a wheel tax. The tax ranges from \$20 to \$40. He is proposing a wheel tax of \$30 that would generate \$154,000 in revenue in 2021 and in future years it would generate \$185,000 of revenue. They are also looking at moving the squad car each year into the capital budget. There will be \$50,000 savings in Fire and Rescue due to the merger. Some other minor efforts include solar revenue at \$4,800 and increasing Bleeker Street passes to \$30 for a \$2,500 increase in revenue. The combination of increased revenue and diligent processing of expenditures by Department Heads potentially would allow us to not move forward with a referendum this year. It comes down to moving forward with a wheel tax or go to the referendum. Dehn mentioned the third option is to lay off employees. Grimmer and Dehn have no interest in supporting the wheel tax. Grimmer thinks the taxation in this community is high enough. There are opportunities to cut government instead of increase spending. He is still on the side of cuts rather than increasing taxes. Dehn thinks we already have a high tax base in Delafield. Valde would like to avoid a referendum but is highly against laying off employees. There was discussion about the fund balance and the effects of the decrease in hotel room tax revenue.

Valde asked how often the City raises taxes on homes in the City. Hafner explained the residential taxes have been relatively flat. Attwell mentioned that Ald. Aicher has been working on getting this information on our website and Behrend pointed out the statistics in the annual report.

There was discussion about which option is the better choice. Behrend would rather have the referendum. Attwell stated it's our job to have the facts to the residents about the referendum. Then it is their choice. Hafner clarified that the wheel tax would be used in the operating budget. Kasun asked if the referendum is a one-time amount or is it raising the levy limit permanently. Hafner explained it can be however you want and the Mayor suggested making this a 5-year increase. Hafner would like to bring this back at the next Council meeting because two alderpersons are absent this evening. Hafner mentioned draft budgets will be available Friday, August 14th.

- c. Discussion regarding a possible referendum to exceed the City's property tax levy limit. Already discussed in 6.b.

7.) Report of City Officials

- a. Administrator

- i. Update regarding Nagawicka Road Path Project.

Hafner mentioned that a representative of the City Engineer was out going door to door today with a project update sheet. Surveying, tree cutting by the DPW and utility work by WE Energies will begin in August. In September the contractor will be starting the work to complete the project by the end of October.

- b. Clerk
 - i. Discussion and action on the Voucher List. – None.
- c. Council requests for future agenda items – None.

8.) Correspondence – None.

9.) Adjournment

There was no further business. The meeting was adjourned at 7:56 PM.

Minutes transcribed by: Mary Green

Minutes approved on: August 17, 2020