



**CITY OF DELAFIELD
MEETING MINUTES
PARK & RECREATION COMMISSION**

*Chair: Ald. Mark Schaefer
Members: Dan Cahalane, Leslie Donovan, Sherrie Flemming, Thomas Schlaefer, Gloria Trinastic, Tim Turnock*

July 24, 2023

6:00 PM
(Or immediately following the Tree Board)

City Hall, Council Chambers
500 Genesee St.

Minutes

1. Call to Order

Chair Schaefer called the Park & Recreation Commission meeting to order at 6:00 p.m.

2. Pledge of Allegiance

3. Roll Call

Members Present: Leslie Donovan
Sherrie Flemming
Mark Schaefer, Ald., D2
Gloria Trinastic
Tim Turnock

Members Absent: Dan Cahalane
Thomas Schlaefer

Also Present: Sally DuPont, Recording Secretary

4. Minutes

Discussion and possible action on the following minutes:

A. Approval of Minutes of the June 26, 2023 Regular Meeting

Hearing no objections or revisions, Chair Schaefer approved the minutes of the June 26, 2023 regular meeting.

5. Citizen's Comments

Hearing no one who wished to speak, citizen comments were closed at 6:02 p.m.

6. Unfinished Business

Discussion and possible action on the following items:

A. Stage at Liberty Park – Entertainment Series Update and Access/Fees (Schaefer)

Susie Austin, 411 Bleeker Street, Delafield, WI. Susie said the acts have been well received and comments they received on social media were very positive.

Trinastic mentioned she noticed trash around the trash bins at Liberty Park and suggested more trash bins be put out during the concert series.

B. Update on the Bark River Viewing Platform Site (Turnock)

Turnock said there is still weed growth and the weeds will be sprayed in the next couple of weeks to be controlled. Turnock said the Ice Age Trail group is still poised to put in the ramp, hopefully by September. Turnock said he welcomes feedback about the type of ground cover that should be used.

C. Sign for Kayak Launch at St. John's Park (All)

Turnock had suggested a sign because the launch is hidden and people that do not know the area are not aware of the kayak launch.

Flemming asked if the launch is ADA compliant and if so then it should be promoted.

Turnock said there has been a railing installed and there was discussion about making an adjacent parking spot into a handicapped parking spot.

Schaefer said if the launch is ADA compliant, then the launch is worth promoting and they should look into if it is compliant.

7. New Business

Discussion and possible action on the following items:

A. Review Updated Parks Information on the City of Delafield Website: <http://wi-delafield.civicplus.com/Facilities?clear=True>

Schaefer said he felt the site looked good and it gives good information on the parks.

B. Representative to the Delafield Arts Foundation (All)

Schaefer said at this time, he does not believe it is necessary to have someone from the Park & Recreation Commission serve as a representative to the Delafield Arts Foundation because the two are staying well connected. Schaefer said this can be revisited if things change.

C. Comments/Suggested Revisions on 5-Year Plan (All)

Schaefer discussed a possible format for the park proposals. Flemming said in the past plan the parks would have a budget attached that included short-, mid-, and long-term requirements with the estimated costs.

Schaefer said by early 2024 he would like to have a good proposal on what should be done in each park. Schaefer said for the members to set a target for the October meeting for everyone to have a proposal for a revision for their adoptive parks.

Flemming said the City Clerk's office suggested using Google Drive for a shared capability to work on the 5-Year Plan, but Flemming wanted to discuss this further with members.

D. Geo-caching in Delafield and City Parks

Schaefer said he was approached about geo-caching in Delafield. Schaefer said there are state and county guidelines regarding geo-caching in the parks and Schaefer did not see a need to implement additional restrictions. Schaefer said geo-caching was an unobtrusive and good use of the parks.

E. Pickleball Courts

Schaefer said Fireman's Park has been suggested for pickleball.

Jackie Valde spoke about pickleball courts being made on basketball courts. Jackie said many pickleball players have their own nets they can set up and they just need a court.

Flemming said the 5-Year Plan is an opportune time to strategize on pickleball courts.

Turnock said pickleball is the fastest growing sport in the country. Turnock said the tennis courts at Bostrom Park could be made into pickleball courts and the same with the basketball courts.

F. Review Financial Statements (All)

Schaefer said there have been no real changes since the last meeting.

Flemming said the Legion Park expense is listed but it is no longer a city park. Schaefer said he will check into it.

8. Assign Leads to Review Conditions of Parks and Trails on an Ongoing Basis

Parks and Trails in the City of Delafield						
Schlaefer	Turnock	Donavan	Trinastic	Flemming	Cahalane	Schaefer
Lake Country Recreation Trail	VMR Trail	Cushing Memorial Park	Lois Jensen Nature Preserve	Fish Hatchery	Oakwood Park	Liberty Park
Ice Age Trail	Paul Sandgren Recreation Trail	St. John’s Park	Fireman’s Park	Fish Hatchery Sports Complex	Bleeker Street Boat Launch	
Bostrom Park	Cushing Memorial Park			Cedar Valley Park	Oak Street Park	

9. Requests for Future Agenda Items

Note: No discussion on requested item(s)

- A. Sign for Kayak Launch at St. John’s Park (All)**
- B. Pickleball Courts (All)**
- C. 5-Year Plan (All)**
- D. Liberty Park Maintenance (Schaefer)**
- E. Fall Park Walk (All)**

10. Correspondence

11. Adjournment

Having no further business, Chair Schaefer adjourned the meeting at 7:04 p.m.

Respectfully Submitted,

Sally DuPont
 Recording Secretary