



Lake Country Fire & Rescue – Fire Board Minutes

Serving the Village of Chenequa-Village of Nashotah
City of Delafield- Village of Oconomowoc Lake
Town of Delafield-Village of Wales-Town of Genesee

LCFR Station # 42
115 Main Street, Delafield
Thursday, July 22, 2021, at 5 PM

MASKS OR FACE COVERINGS OPTIONAL FOR THIS MEETING

1. **Meeting called to order with the Pledge of Allegiance**

The meeting was called to order by Bob Bellin at 5:08pm with the Pledge of Allegiance.

2. **Roll Call**

Present was Bob Bellin, Tom Touchette, Roger Yolo, Jeff Rumler, Steven Michaels, Carl Millard, Gene Mayernick, Jim Morris, and remotely present was President Rob Bennett, Theresa Urbanek excused herself so Anthony Arbucias could join the meeting remotely. Excused was Martin Gallun, Jerry Orłowski and joining at 5:35pm was Matt Grimmer. Also present was Chief Fennig, Assistant Chief's Moon and Hoppe and Sandy Rosch, Secretary/Treasurer. Chief Fennig introduced Staff that attended the meeting.

3. **Announcement of Closed Session**

Bellin announced closed session scheduled in today's meeting.

4. **Public Comments**

There were no public comments.

5. **Approval of minutes from the Fire Board Meeting on June 24 and July 14, 2021**

A motion was made by Morris and second by Orłowski to approve the minutes from Thursday, June 24 as written. All ayes, no further discussion. The motion was carried.

A motion was made by Morris and second by Orłowski to approve the minutes from Wednesday, July 14, 2021, as written. All ayes, no further discussion. The motion was carried.

6. **Motion to convene into Closed Session pursuant to Wisconsin State Statute 19.85(1)(c), considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically, to address a specific personnel issue involving a department employee and conferring with legal counsel regarding the same.**

A motion was made by Michels and second by Mayernick at 5:15pm to convene into Closed Session pursuant to Wisconsin State Statute 19.85(1)(c), considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically, to address a specific personnel issue involving a department employee and conferring with legal counsel regarding the same.

Roll Call vote to enter closed session was performed and all present both in-person and remotely motioned aye. There was no further discussion. The motion was carried.

7. **Motion to re-convene into Open Session.**

A motion was made by Michels and second by Morris to re-convene into open session at 5:40pm. Roll Call vote to enter open session was performed and all present both in-person and remotely motioned aye. There was no further discussion. The motion was carried.

8. **Possible discussion and action regarding the closed session discussion, specifically to discuss and take action regarding an agreement with an employee.**

A motion was made by Michels and second by Morris to approve the Voluntary Retirement Agreement, Waiver and Release between LCFR and Jason Watters, signed on 7/19/2021 by Jason Watters and authorizes LCFR Board President Rob Bennett to sign on behalf of the LCFR Board. A roll call vote was taken and Bennett, Bellin, Touchette, Yolo, Grimmer, Rumler, Michels, Millard, Mayernick, Morris, and Orłowski voted ayes. Arbucias voted Nay. No other discussion. The motion was carried.

9. Discuss LCFR Motorola Radios

Fennig explained to the Board the need to look at replacement of the current Motorola Radios due to a problem with their safety rating. LCFR currently has 70-80 radios that would need to be replaced since compatible batteries can no longer be purchased/replaced. Motorola is proposing the takeback of their radios replacing them with new radios. But LCFR, as well as other departments faced with this situation, would need to purchase the batteries. Fennig is waiting for final numbers to present to the Board.

10. Discussion and possible action on renewal of LCFR Line of Credit

Rosch explained in previous years we have renewed our \$250,000 Line of Credit (LOC) that served as an additional "Contingency Fund" for operations only. With the growth of our department on January 1, 2021, Rosch asked the Board if the LOC should be increased to reflect the growth in budget. Members brought up several questions and after discussion a motion was made by Yolo and second by Touchett to renew the Line of Credit for \$500,000. All ayes, no further discussion. The motion was carried.

11. Board approval check disbursements over \$1,500 from 06/01/2021 thru 06/30/2021 and bank and credit card reconciliations through June 30, 2021.

A motion was made by Millard and second by Mayernick to approve check disbursements over \$1,500 from 06/01/2021 thru 06/30/2021 and bank and credit card reconciliations through June 30, 2021, as presented. All ayes, no further discussion. The motion was carried.

12. Treasurer's Report

- a. Ambulance billing and collection updates were presented to the Board. AMB collections were \$97,204 in June, significantly higher than previous months. Billings were slightly lower for the month.
- b. Board review of balance sheet, revenues, and expenses thru 06/30/2021
Approximately halfway through the year we are trending to meet or exceed our revenue budget and currently tracking 2% ahead of the expenses, as previously discussed.

13. Chief's Report

- a. LCFR Call Activity provided by monthly report thru June 2021 was sent out to Board members and municipal leaders
- b. Staffing Report – Staffing has been challenged with the absence of two FT staff members due to nonwork-related injuries. Scheduling and staffing of stations has been adjusted as needed.
- c. Training/Conference Updates – Dive class certified 6 LCFR members
- d. Vehicle/Equipment Status-Discussion on vehicle corrosion, specifically the Ladder Truck potentially needing to accelerate the purchase of its replacement.
- e. Update on current/ongoing department projects-upcoming budget workshop preparation

14. The next scheduled Board Meeting will be a budget workshop scheduled on Thursday, August 5, 2021, with a

- a. follow-up if needed Thursday, August 19th, 2021, at 5pm at Station #42 at 115 Main Street in the City of
- b. Delafield. A combined Joint Annual Meeting and August Fire Board Meeting is scheduled for Thursday,
- c. August 26th, 2021.

15. Adjournment

A motion to adjourn at 6:11pm was made by Michels and second by Grimmer. No further discussion. The motion was carried.