

Delafield Public Library
Board of Trustees Meeting
July 11, 2023

Members Present: Kelsey Butterfield, Ken Beckman, Nicole Krickhahn, Todd Hillmer, Robert Mitchell, Noel Aicher, Danielle Henry, Holli Klatt, Elise Murn, Betsy Felix and Jean Yeomans. Also present: Stephanie Ramirez, Library Director.

1. The meeting was called to order at 6:30 p.m. by President Butterfield.
2. The Pledge of Allegiance was recited.
3. Roll Call and Introduction of Guests: There were no guests in attendance.
4. Public Comments: None.
5. Approval of Minutes. Two corrections were cited: 1) Noel Aicher's name was spelled incorrectly and 2) in the Director's Report under "c", the word "be" was left out of the last sentence. It should read: "Ramirez needs to know if the library is to be the one to let the county know of the need for refills or if the city is."
A motion was made by Felix and seconded by Mitchell to accept the minutes as amended. There was no discussion. The motion carried.
6. Director's Report:
 - a. Alyssa is the new Young Adult Librarian.
 - b. The following Board members have had their terms renewed by the County Supervisor for another three years: Hillmer, Mitchell, Krickhahn and Klatt.
 - c. Ramirez provided a list of the free Trustee Training sessions available to Board members this fall.
 - d. Melissa, our Marketing Librarian, was chosen to present a program at the November 2023 Library Marketing and Communications Conference. It is quite an honor.
 - e. The Library Board meeting scheduled for August 8th will need to be moved to August 22nd. Ramirez won't have the data necessary until then to be able to present the budget as necessary.
7. OLD BUSINESS: None.
8. NEW BUSINESS: DISCUSSION AND POSSIBLE ACTION: Waukesha County Library Standards Certification. The requirements for our library have been met this year. Henry made a motion, seconded by Beckman, to approve the library's compliance with the standards. There was no discussion. The motion carried.
9. Bridges Library Board Report: Yeomans reported:
The Board met at the Hartland Public Library in June. The Board approved the following items:
 1. Lakeshores/Bridges Library System Intersystem Agreements for 2024. This involves reimbursements for circulation of items between those counties/systems. The plan is for Bridges to handle the payments on behalf of Waukesha, Racine and Walworth Counties.
 2. 2023 Library Directors Retreat Presenter Agreement. The topic will be Staff Succession Planning.
 3. Bridges Library Mobile App Contract Agreement. The contract will be extended for another year.The Board will meet on July 19, 2023 at the Jefferson Public Library at 4:00 p.m.
10. Friends of the Delafield Public Library: Ramirez reported:
 - a. The bookstore will be closed this coming Saturday because of the Delafield Block Party.
 - b. The Friends will be paying for another year of Milwaukee County Zoo passes (3).
 - c. The Friends Board meets next week.

- d. The fundraiser last month at Noodles was successful. Panera will be the site of the next fundraiser (July 25 from 4-8 p.m.). Culver's will host a fundraiser in August and Lou Malnatti's in September (possibly). Texas Roadhouse is another local restaurant that may participate. Mitchell expressed thanks to Felix for her work and to the Friends for the passes to the Zoo, etc.
- 11. Treasurer's Report: Mitchell reported that he has written a check for \$2500 to the the Delafield Public Library for the second disbursement of Farber Fund monies of the year.
- 12. Audit and Approval of Monthly Expenditures: Felix made a motion, seconded by Beckman, to approve the monthly expenditures as presented. There was no discussion. The motion carried.
- 13. Request for Future Agenda Items: Henry requested a future discussion of the formation of a nominating committee for Board officer elections in 2024.
- 14. Set and Confirm Next Meeting Date:
 - a. The next meeting will be Tuesday, August 22, 2023 at 6:30 p.m. Felix will be the recording secretary.

Respectfully submitted,

Jean Yeomans