



**CITY OF DELAFIELD  
MEETING MINUTES  
PUBLIC WORKS COMMITTEE**

*Chair: Dan Jashinsky*

*Members: Jacob Berg, Art Baumann, Jack Demski, Matt Grimmer, Elizabeth Lloyd-Weis, Matt Miller*

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July 10, 2023

6:30 PM

City Hall, Council Chambers  
500 Genesee St.

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**Minutes**

**1. Call to Order**

Chair Jashinsky called the Public Works Committee meeting to order at 6:30 p.m.

**2. Pledge of Allegiance**

**3. Roll Call**

**Members Present:** Art Baumann  
Jacob Berg  
Dan Jashinsky, Chair  
Elizabeth Lloyd-Weis

**Members Absent:** Jack Demski  
Matt Grimmer, Ald. D5  
Matt Miller

**Also Present:** Mike Court, City Engineer  
Tom Hafner, City Administrator/Director of Public Works  
Brian Pehl, SEH, Senior Professional Engineer II  
Sally DuPont, Recording Secretary

**4. Minutes**

Discussion and possible action on the following minutes:

**A. Approval of Minutes of the June 7, 2023 Regular Meeting**

Chair Jashinsky approved the minutes from the June 7, 2023 regular meeting.

**5. City of Delafield Citizen Comments**

Hearing no one who wished to speak, citizen comments were closed.

**6. Unfinished Business**

Discussion and possible action on the following items:

**A. St. John's Estates Final Engineering Plans**

George Erwin III, Hendricks Commercial Properties LLC, and Josh Pudelko, TRIO Engineering, were present to speak.

Court asked if the issue with the depth of the soils had been resolved. Pudelko said the way the report had been written caused confusion and the soil comments were not applicable.

Pudelko clarified there is no berm in the pond areas behind Lots 39-45, in the rain garden behind Lot 15, and in the outlot area behind Lot 20 to Lot 13.

Pudelko said they made a minor adjustment on the Lot 1-5 and Lot 41-45 block. They added another outlot between Lots 2 and 3, to allow for better clearance between the storm pipe that goes between Lots

42 and 43 and Lots 2 and 3, that connects the north pond to the south pond, to avoid getting closer to the sanitary sewer.

Pudelko said River Oaks Boulevard off of Oakwood Drive is currently designed as catch curb, not reject curb. Pudelko asked the Public Works Committee for their opinion on getting rid of inlets and having the curb pitch away. Jashinsky said he is not in support of that due to melting snow and ice and said inlets can take care of those conditions.

Pudelko asked if they could use Exeter Street for construction access if they would need to. Hafner said once school starts it becomes difficult to navigate around Exeter and should only be used as a last resort. Hafner said the majority of trucking should be off of Oakwood Drive.

Pudelko said they are showing sidewalk along Kemper Road and it is on the athletic field side. Pudelko noted the school has two gravel drives that go to the athletic facilities and the gravel drives do not have a culvert. Pudelko asked the Public Works Committee if they wanted to do PVC pipe culverts or leave it as is and they will put the sidewalk in at current grade. Court suggested using a 12-inch elliptical versus doing nothing.

Erwin asked the Public Works Committee about adding the sidewalk on Oak Crest Court, in the cul-de-sac on the northwest corner. The members agreed the sidewalk can be left out.

Hafner asked Erwin about issues Amy Barrows had brought up about a pump house and a pier that are along the Bark River. Erwin said in the Riverwalk Easement Agreement, the city attorney has asked for a unilateral right to have additional easements on the property apart from the walkway for areas to create lookouts along the Bark River and the best place for these points are where the pump house and pier are. Hafner asked Erwin if removal of the pump house is in the plans and Erwin said it is not, but it would not take much work to remove. Hafner said the concern was, as a dilapidated building, it should come down with the project. Erwin said he can remove the pump house. Erwin said the pier is dilapidated and needs to be rehabilitated for use on the walkway. Erwin said the commitment he wants to make is that he has no problem giving unilateral right to have additional access points depicted on the plan. Jashinsky suggested to have it put on the final plans as an option and the Park & Recreation Commission can review it sometime in the future. Hafner asked Erwin if the final plan can state that the pump house is to be removed and the pier shall be removed at the city's option. Erwin said the city attorney can put it in the Easement Agreement and Erwin said he would rather have the pier rehabilitated. Hafner said if a new pier is put in by the city, it would probably not happen for a couple of years, and the city does not want the safety hazard to exist in the meantime, so it would be best to remove the pier.

*Motion by Art Baumann, seconded by Jacob Berg, to recommend approval to the Common Council for the St. John's Estates Development subject to the following conditions:*

- 1. All staff comments have been addressed to their satisfaction.*
- 2. Pipes along Kemper Road between the road and the sidewalk are to be upsized to 12-inch elliptical CMP.*
- 3. There will be no sidewalk added on Oak Crest Court.*
- 4. The pipe underneath the footpath on the south end of the property is to be changed to plastic instead of metal.*
- 5. To remove the concrete structure (pump house) on the south end of the property along the Bark River.*
- 6. To remove the pier on the Bark River subject to future direction by the city, if requested.*
- 7. To move the trail crossing on Oakwood Drive at Hillcrest Drive to the east so that it is just outside of the radius return.*
- 8. The primary construction access for the development should be off of Oakwood Drive.*
- 9. To maintain the driveways in place for the crossings, for the trail on Oakwood Drive, and have the path match into the driveways.*

*All in favor. Motion carried.*

**7. New Business**

Discussion and possible action on the following items:

**8. Correspondence**

**9. Reports of City Officials**

**A. Director of Public Works**

**B. City Engineer**

Mike Court reported:

- The 2023 paving program and the path on Genesee Street are close to being completed.
- They have the agreements for the Devonshire Path extension and that is getting rescheduled.
- The gas company is redoing many of their facilities and in about a week or two they will be done and the road paving can be completed.
- A portion of Sun Valley Drive is scheduled to be paved the week of July 17<sup>th</sup> in the evenings.
- Beacon Hill's sanitary sewer has been installed and all of the laterals are installed.
- The sidewalk for Family Dental at Genesee Street and Poplar Path will be going in later this summer.

**C. Traffic Staff**

**D. Clerk**

**E. Public Works Committee Meeting Dates & Deadlines**

- i. Next Meeting: August 2, 2023
- ii. Meeting Submittal Deadline: July 3, 2023 at noon

**10. Adjournment**

Having no further business, Chair Jashinsky adjourned the meeting at 7:19 p.m.

Respectfully Submitted,

Sally DuPont  
Recording Secretary