



# Lake Country Fire & Rescue – Fire Board Agenda

Serving the Village of Chenequa-Village of Nashotah  
City of Delafield- Village of Oconomowoc Lake  
Town of Delafield-Village of Wales-Town of Genesee

LCFR Station # 42

115 Main Street, Delafield

**Thursday, June 24, 2021 at 5 PM**

**Board Meeting**

*In person preferred and ZOOM optional*

**Masks or face coverings were optional for this meeting.**

1. **Meeting called to order with the Pledge of Allegiance**

The meeting was called to order by the Fire Board president, Rob Bennett with the Pledge of Allegiance at 5:00pm.

2. **Roll Call**

Present on-site/in-person was President Rob Bennett, Vice President Matt Grimmer, Bob Bellin, Tom Touchette, Theresa Urbanchek, Roger Yolo, Martin Gallun, Jeff Rumler, Jim Morris, Carl Millard and Steven Michels. Present virtually was Anthony Arbucias and Gene Mayernick. Also present was Fire Chief Matt Fennig, Assistant Chief's Jim Moon and Mark Hoppe, and Sandy Rosch, Secretary/Treasurer. Excused was Jerry Orłowski.

3. **Announcement of Closed Session**

President Bennett announced the Closed Session meeting to commence per item #6.

4. **Public Comments**

No public comments.

5. **Approval of minutes from the Fire Board Meeting on Thursday, May 27, 2021 and Tuesday, June 8, 2021**

A motion was made by and second by to approve the minutes as written for May 27, 2021. All ayes, no further discussion. Motion was carried.

A motion was made by and second by to approve the minutes from June 8<sup>th</sup>, 2021 as written. All ayes, no further discussion. The motion was carried.

6. **Motion to convene into Closed Session pursuant to Wisconsin State Statute 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically, to address a specific personnel issue involving a department employee and conferring with legal counsel regarding the same; and Wisconsin State Statute 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to discuss a request and petition for a union election and the strategic interest of the Fire Department.**

A motion was made by Grimmer and second by Gallun at 5:07pm to move into closed session. Roll Call vote to enter closed session was taken, all ayes. No further discussion. The motion was carried.

7. **Motion to re-convene into Open Session. Roll call vote.**

A motion was made by Michels and second by Yolo at 7:23pm to re-convene into open session. Roll call vote was taken. All ayes, no further discussion. The motion was carried.

8. **Possible discussion and action regarding the closed session discussions, including as follows:**

a. **To authorize Board President to file administrative charges with the Fire Commission against a subordinate LCFR member**

A motion was made by Michels and second by Grimmer to have the Lake Country Fire & Rescue Fire Board authorize the Fire Board President, Rob Bennett, to file administrative charges pursuant to Section 62.13(5), Wis. Stats., seeking the removal of Battalion Chief Jason Watters by the Fire Commission. The charges may be filed as determined by the Board President. Roll call vote, all ayes. No further discussion, motion was carried.

b. **To authorize or take any action regarding the petition for election filed with LCFR**

A motion was made by Yolo and second by Gallun to take action regarding the petition for election filed with LCFR. Roll call vote, all ayes. No further discussion, motion was carried.

9. **Board approval check disbursements over \$1,500 from 05/01/2021 thru 05/31/2021 and bank and credit card reconciliations through May 31, 2021.**

A motion was made by Touchett and second by Gallun to approve the check disbursements over \$1,500 from 05/01/2021 thru 05/31/2021 and bank and credit card reconciliations through May 31, 2021 as presented. All ayes, no further discussion. Motion was carried.

10. **Treasurer's Report**

- a. Ambulance billing and collection update was given. Of concern was the collections for the month of May. A conference call with the billing company Chief Officer revealed there was a problem early this year with a process that they identified and corrected but was ultimately thought to have caused a delay in the collection of early 2021 billing. At the time of this meeting there has already been more collected in June than all of May's reported collection. We continue to watch the EMS billing closely.
- b. Board review of balance sheet, revenues, and expenses thru 05/31/2021 As stated and continued to be noted, expenses, especially in payroll, legal expenses and vehicle maintenance and fuel continues to run above budget. Staffing challenges have continued.

11. **Chief's Report**

- a. LCFR Call Activity provided by monthly report thru May 2021-Chief stated a busy May with 238 calls
- b. Staffing Report – Busy, open shifts
- c. Training/Conference Updates – Very busy with training and certification opportunities. Dive class held at Arrowhead HS with a group from Colorado into to certify the group. The group consisted of outside as well as LCFR staff members. Also had airway and ladder training opportunities.
- d. Vehicle/Equipment Status – Ladder Truck repair was occurring. Ambulance sale potentially to a group in the Dominican.
- e. Update on current/ongoing department projects-focus on training currently.
- f. COVID-19 Updates

12. **The next scheduled Board Meeting** is scheduled on Thursday, July 22, 2021 at 5pm at Station #42 at 115 Main Street in the City of Delafield.

13. **Adjournment**

A motion to adjourn was made by Grimmer and second by Yolo at 7:40pm. All ayes, no further discussion. The motion was carried.