



CITY OF DELAFIELD MEETING MINUTES COMMON COUNCIL

Mayor: Kent Attwell

Council President: Alderperson Tim Aicher

Alderpersons: Matt Grimmer, Danielle Henry, Paul Price, Mark Schaefer, Dirk Wilken, Jackie Valde

June 19, 2023

7:00 p.m.

City Hall, Council Chambers
500 Genesee St.

Regular Meeting [YouTube Link](#)

1. Call to Order

The meeting was called to order at 7:00 PM.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Roll Call

Alderpersons Present: Danielle Henry, Ald. D1
Mark Schaefer, Ald. D2
Jackie Valde, Ald. D3
Dirk Wilken, Ald. D4
Paul Price, Ald. D6

Alderpersons Excused: Matt Grimmer, Ald. D5
Tim Aicher, Ald. D7

Also Present: Kent Attwell, Mayor
Tom Hafner, City Administrator/Director of Public Works
Molly Schneider, City Clerk

4. Approval of the following meeting minutes:

A. [May 15, 2023](#) Regular Meeting.

Motion by Wilken, seconded by Price, to approve the minutes of the May 15, 2023 Regular Meeting, as presented.

All in favor. Motion carried.

5. City of Delafield Citizen Comments

Susie Austin, 411 Bleeker Street – Was present on behalf of DAF to report on the recent Pat McCurdy concert in Liberty Park. They estimated the attendance count to be 550 people. There were more families than in previous years. The 50/50 winner donated winnings back to the stage. There have been inquiries about sponsorships and renting the venue. The next concert will be more low-key and beer garden style entertainment.

Jim Reiher, 294 Lake Dr. – Was present on behalf of the Friends of the Bark River. Spoke regarding the St. John's estate subdivision. Thinks the plan will respect the access to the Bark River and will preserve the use and benefit the north side of the river. This is a nice connecting path between the new development and downtown Delafield. Would like to see the river protected and landscaped in a beautiful manner with the new development.

Mary Daniel, 309 Wisconsin Ave. – Spoke regarding item #8.B.2)b) of the Plan Commission section of the agenda. Specifically, the Riverwalk Agreement between the developer and the City of Delafield. Exhibits A and B were blank in the ePacket. The maintenance of the path would be overseen by what department and what are the anticipated maintenance costs and who determines which trees should be removed? Item #6 of the Easement Agreement rules/restrictions/regulations governing rules of use. Who in the City of Delafield determines what is reasonable with the developer? Will the Easement be part of the Park and Rec Plans? The easement needs additional specifics but is a great thing.

Kathy McCormick, 108 Hickory Ct. – Spoke regarding item #8.B.2)a)&b) on behalf of Jennifer Jaeschke, 110 Hickory Ct., regarding general traffic and parking concerns in the area. The development is nice. How is the City going to handle the increase in traffic. It's inconvenient to go into City Hall to review plans. Is concerned about the no-mow path between St

John's Estates and Valley Road Farms. There are concerns about ATV and Motorbikes. Concerned about the 20' rear setback. McCormick noted she echoed Jaeschke's concerns regarding the traffic.

6. Special Order of Business:

A. Ceremonial swearing in and pinning of City of Delafield Police Officer, Ethan Herrmann.

Clerk Schneider performed the ceremonial swearing in of City of Delafield Police Officer Ethan Herrmann.

Herrmann's family was present to perform the pinning.

7. Consent Agenda

Items listed under the Consent Agenda are considered in one motion unless a Common Council member requests that an item be removed from the Consent Agenda.

A. Approval of Resolution 2023-11 regarding the City's 2022 Compliance Maintenance Annual Report (CMAR) submittal to the Wisconsin Department of Natural Resources (WDNR) for the City's wastewater collection system.

Motion by Schaefer, seconded by Henry, to approve Resolution 2023-11 on the Consent Agenda as presented.

All in favor. Motion carried.

8. Boards, Committees, and Commission Reports

Reports by Council Members on discussion and action taken at previous meetings, future agenda items, and upcoming scheduled meetings. No discussion or action on these reports, unless specifically listed on this notice.

A. Licenses

Clerk Schneider explained that all applicants up for renewal had completed their applications in time and that these were the standard applicants. The only caveat for the licenses is that the Commodore license would be granted, but not issued until the Waukesha County health inspections or DATCP health inspections were completed accordingly.

Motion by Henry, seconded by Wilken, to approve 8.A.1), 8.A.2), and 8.A.3), as presented.

All in favor. Motion carried.

- 1) Discussion and possible action regarding the approval of the 2023-2024 Alcohol Beverage Retail Licenses.
- 2) Discussion and possible action regarding the 2023-2024 application to grant a Class B Combination Alcohol Beverage Retail License (300 seat Minimum Exception) to The Commodore, 1807 Nagawicka Ave, Hartland, WI 53029; Agent: Christian Damiano; with issuance pending the applicant providing DATCP or Waukesha County health inspection certification to the City Clerk.
- 3) Discussion and possible action regarding the approval of the 2023-2024 Cigarette and Tobacco Products Retail Licenses.

B. Plan Commission

1) Commission Report by Ald. Aicher

Aicher was not present. Attwell stated the items of note from the previous Plan Commission meeting are on the agenda for approval.

2) Discussion and possible action on the following items:

- a) DELC0792990 & DELC0793997, Oakwood Drive. Owner: Hendricks Commercial Properties LLC. Applicant: George Erwin III. Applicant is requesting approval of a Planned Development Conditional Use - General Development Plan and Site Plan for a single-family conservation design subdivision known as St. John's Estates.

Note: The Plan Commission recommended approval on May 31, 2023.

George Irwin and Josh Pudelko were present to speak regarding the proposal.

The project has been in process for several months and they have n=done their best to address as many citizen concerns as possible. The goal is to maintain the integrity of the site of St. Johns, be respectful of the neighbors to the west, and to create connectivity to the Downtown. The access easement agreement had been submitted but is not up for approval this evening. There is a substantial landscape plan. Parking has been improved.

Schaefer was pleased with the thorough tree mitigation plan.

Valde supports the plan and the design. Pudelko pointed out that the trees in white on the plan are trees that are remaining but are not protected.

Valde asked about traffic. Irwin pointed out that there are several access points, and the Traffic Impact Analysis that was reviewed was not of concern for the Public Works Committee.

Motion by Schaefer, seconded by Valde, to approve item 8.B.2)a), the Planned Development Conditional Use - General Development Plan and Site Plan for a single-family conservation design subdivision known as St. John's Estates for the property located at DELC0792990 & DELC0793997, Oakwood Drive.

All in favor. Motion carried.

- b) DELC0792990 & DELC0793997, Oakwood Drive. Owner: Hendricks Commercial Properties LLC. Applicant: George Erwin III. Applicant is requesting approval of a Preliminary Plat for a single-family residential subdivision known as St. John's Estates.

Note: The Plan Commission recommended approval on May 31, 2023.

The Preliminary Plat is an engineering item that has been approved by the DOA.

Motion by Schaefer, seconded by Price, to approve item 8.B.2)b), the Preliminary Plat for a single-family residential subdivision known as St. John's Estates for the property located at DELC0792990 & DELC0793997, Oakwood Drive.

All in favor. Motion carried.

- c) DELC0798978, 505 N. Lapham Peak Road, DELC0798979001, 427 N. Lapham Peak Road, DELC0798893001, 532 Bleeker Street, DELC0798167002, 1014 Kenora Road, DELC0798976, 1016 Kenora Road. Owner: Behrend Property, LLC. Part of DELC0798977001, 333 N. Lapham Peak Road. Owner: American Legion Post No. 196. Applicant: Jim Behrend. Applicant is requesting Preliminary Plat approval for a 29-lot single family residential subdivision.

Note: The Plan Commission recommended approval on May 31, 2023.

Motion by Valde, seconded by Wilken, to approve item 8.B.2)c), the request for a Preliminary Plat approval for a 29-lot single family residential subdivision for the properties located at DELC0798978, 505 N. Lapham Peak Road, DELC0798979001, 427 N. Lapham Peak Road, DELC0798893001, 532 Bleeker Street, DELC0798167002, 1014 Kenora Road, DELC0798976, 1016 Kenora Road and Part of DELC0798977001, 333 N. Lapham Peak Road.

Discussion: Jim Behrend was present to discuss the proposal. The development has been through some basic items for several months. There will be some tweaks to the Final Plat and the Developer's Agreement is incoming.

Schaefer asked about the Declarations of Restrictions. Attwell pointed out that the declarations are only for preliminary review and the plat is the only item for consideration.

All in favor. Motion carried.

- d) Ordinance No. 816: An ordinance removing or amending sections of Article I of the City of Delafield Zoning Ordinance, including Section 52-11 Definition for Guesthouse, Section 52-12 Compliance and Use Restrictions, Section 52-13 Building Location Requirements, Section 52-17 Height Regulations, and Section 52-23 Pier Length and Placement.

Note: The Plan Commission recommended approval on May 31, 2023.

Attwell pointed out that these items are some of the items that have come up over the years regarding conflicts and issues within the code and are presented in an effort to clean up the Zoning code. These particular items are relatively benign and just make the Zoning code match.

Schaefer asked about guest houses. Attwell clarified that the removal of the definition is because there is not a guest house in the code. The issue with the pier length and placement is that the City does not have any jurisdiction related to piers, as that is all DNR regulated.

Henry asked about the item addressing the additional structures on the property in the event that a house is torn down. Attwell clarified that the code limits the auxiliary building from remaining on the property indefinitely without the principal structure being constructed. Hafner added that the code requires a Letter of Credit to be collected and these funds would be used to raze the auxiliary structure. The Building Inspector would have the ability to enforce the code.

Motion by Schaefer, seconded by Henry, to approve Ordinance No. 816: An ordinance removing or amending sections of Article I of the City of Delafield Zoning Ordinance, including Section 52-11 Definition for Guesthouse, Section 52-12 Compliance and Use Restrictions, Section 52-13 Building Location Requirements, Section 52-17 Height Regulations, and Section 52-23 Pier Length and Placement.

All in favor. Motion carried.

C. Lake Welfare Committee

1) Committee Report by Ald. Price

The Lake Welfare Committee dealt with a boat house that was not sent to the Lake Welfare Committee for compliance. The boat house did not comply as was necessary, and the building inspector will need to reinspect for compliance. There was an issue with the outflow of water coming out of Lake Country Estates. Dredging is moving along. The goose round-up is on June 22.

D. Park and Recreation Commission/Tree Board

1) Committee Report by Ald. Schaefer

Schaefer noted that there were some personnel changes. Byrnes retired and Schaefer is now the Chair. Tom Schlaefer and Leslie Donovan are new members. The Park and Rec Commission approved a \$300/day rental fee on Liberty Park with use of the stage.

E. Public Works Committee

1) Committee Report by Ald. Grimmer

Hafner noted that the St. John's subdivision was reviewed. The Traffic Impact Analysis for the Grain, St. John's Estates and Beacon Hill was reviewed. There were two studies provided, and it was determined that the two studies lacked consistency. The impact was likely not significant, but the traffic counts should be revisited after the buildouts are complete. Increasing motor vehicle flow may decrease walkability.

F. Del-Hart Commission

1) Commission Report by Ald. Aicher

Aicher was not present.

G. Police Commission

1) Commission Report by Ald. Valde

The Police Commission is meeting on the 28th.

H. Library Board

1) Board Report by Ald. Henry

Summer programming is out and there are pamphlets available at the library with the program information. The agenda will now include supplemental materials in an ePacket on the website. June 27th from 4 – 8 the Friends of Library will be fundraising at Noodles & Company. A code can be used to order online if that is preferred over in-person ordering.

I. Zoning Board of Appeals

1) Board Report by Ald. Valde

No meeting, no report.

J. Promotion and Tourism Commission

1) Commission Report by Ald. Schaefer

The Hotel Representative resigned from the Commission. The overpayment issue from one of the local hotels has been resolved. The Promotion & Tourism Commission will refund the overpayment after the Q3 revenues are collected.

K. Lake Country Fire and Rescue Commission

L. Lake Country Fire and Rescue Board

1) Board Report by Ald. Grimmer

No meeting, no report.

M. Deer Management Committee

1) Committee Report by Ald. Wilken

The Deer Management Committee is looking for private citizens to participate with deer stands on their property.

N. Other Committees, Commissions, and Boards

9. Unfinished Business

10. Mayor's Report

Report by the Mayor to the public regarding recent events attended, awards and commendations, and upcoming events. No discussion or action shall take place by members of the Council unless otherwise listed below.

A. Update regarding Overdose Aid Kit (O.A.K.) boxes placement in the City of Delafield.

Attwell stated the Public Works Department ordered and installed the OAK boxes in a few City parks in the City Hall near the restrooms. There is an additional one that was ordered that will be placed in an additional park bathroom. DPW is working the checks into their regular activities, so there are no additional labor costs.

B. Discussion and possible action on the following items:

- 1) Accept Resignation of Steven McCartney from the Hotel Representative position on the Promotion & Tourism Commission, term expiring April 2024.

Motion by Schaefer, seconded by Henry, to accept the resignation of Steven McCartney from the Hotel Representative position on the Promotion & Tourism Commission, term expiring April 2024.

All in favor. Motion carried.

Attwell noted there is a candidate from ID that is interested in the Hotel Representative spot on the Promotion & Tourism Commission.

11. New Business

A. Update from Police Chief Nyren regarding enforcement efforts, warnings/citations, and observed compliance with the no through trucking ordinance for Genesee Street through the downtown area.

Chief Nyren summarized the enforcement. Enforcement has been based on trucks coming north and south of the signs that have been placed for this regulation. There were 13 targeted efforts in those locations. 18 trucks were stopped and provided with documents explaining the Ordinance and exceptions to the ordinance. Officers also took copies to the local companies that could be distributed to the drivers originating from this area. Complaints have not been received, but this is the warning period and citations will eventually be issued.

Attwell stated the benefit of the lack of noise is already noticeable. The damage to the brick crosswalks will be alleviated.

Wilken asked if the Officers noted where the traffic was going. Nyren explained that trucking is typically routed to HWY 83, but he could not specifically state if there was an increase in that area.

B. Discussion and possible action to adopt a Police Department Vehicle Use Policy for Qualified Nonpersonal-Use Vehicle usage, to be incorporated into the City of Delafield Employee Handbook.

Nyren explained that a vehicle has been issued to the Chief of Police and the IRS requires personal use to be approved by the City. This policy allows for minor uses such as stopping for grocery on the way home but use for vacation or similar items are strictly prohibited.

Motion by Valde, seconded by Price, to adopt the Police Department Vehicle Use Policy for Qualified Nonpersonal-Use Vehicle usage, to be incorporated into the City of Delafield Employee Handbook, as presented.

All in favor. Motion carried.

C. Discussion and possible action regarding approving the 2024 City of Delafield Common Council Calendar and setting the 2023 City of Delafield Trick or Treat date.

Valde prefers Halloween on Halloween. However, she added that she would support Trick or Treat on Saturday Oct 28, 2023.

Attwell agreed and noted that 5:00 PM – 8:00 PM allows for daylight for younger kids, but the older kids are able to enjoy the early evening timeframe.

Motion by Valde, seconded by Price, to approve the 2024 City of Delafield Common Council calendar and to set the date for the City of Delafield Trick or Treat for 2023 as Saturday, October 28, 2023 from 5:00 PM to 8:00 PM.

All in favor. Motion carried.

Schneider asked for approval of the 2024 Common Council Calendar as well.

Motion by Wilken, seconded by Schaefer, to approve the 2024 Common Council calendar.

All in favor. Motion carried.

- D.** Discussion and possible action regarding Resolution 2023-10, a resolution to adopt the 2023 updated schedule of fees.

Schneider pointed out the resolution was meant to address the Liberty Park stage fee. There were a few items that were also included on the updated fee schedule that had not been included previously. The Fish Hatchery setup fee and the Public Works Committee review fee were not included.

Schaefer pointed out the Liberty Park stage fee only applies when the stage is installed. Attwell added that the regular park rental fee would apply otherwise. Schneider requested that the motion clarify that the Liberty Park fee is only for the addition of the stage.

Hafner asked if the park rental fees are specific to pavilions. Schneider stated that not all reservable areas are pavilions and come are just designated park space with picnic tables.

Henry noted the fee schedule states Liberty Park Stage, but would it also include the Park as well? Schneider is seeking clarification as to whether the stage fee includes the Park reservation fee, or if the park reservation fee is meant to be in addition to the stage fee. Attwell added that it would seem logical that the Park rental would be the separate base rental fee and if the stage was a desirable amenity, then it would be the additional \$300. Schaefer agreed this is the Park and Rec Commission intent.

Motion by Schaefer, seconded by Wilken, to adopt Resolution 2023-10, a resolution to adopt the 2023 updated schedule of fees, with the clarification that the Liberty Park stage fee is specifically to add on the Stage as an additional rental item and that Liberty Park would still be available to rent as a separate park facility.

Discussion: Hafner added that to rent the stage, then Liberty Park must also be rented.

Motion by Schaefer, seconded by Wilken, to amend the motion to further clarify that Liberty Park rental is required in addition to the stage rental, but Liberty Park rental does not require stage rental.

Discussion: Hafner suggested the fee schedule could include a parenthetical reference that the Liberty Park use area rental is required for rental with stage fee.

All in favor. Motion carried.

- E.** Update regarding city hall front steps, as requested by Mayor Attwell, and discussion and possible action on directing the public works department to paint the step risers in an attempt to cover most of the rust stains.

Attwell explained that this was on the agenda to keep apprised of the process. This would be a temporary fix until the City of Delafield would consider a capital item.

Hafner explained that the patches have been addressed, but some areas were not able to be repatched and concrete has been re-poured. The steps were also scrubbed to remove the rust stains but that did not do much. A former mason on the DPW team suggested painting the risers as an option to cover the stains. The DPW is short staffed, and they are behind on several items. Foreman Zellner is looking for direction regarding the level of importance related to step repair.

Valde suggested that band aid repairs may not be the best option given that the DPW is behind. The consensus is to wait to continue for further repairs, given that a more permanent fix will be proposed in the upcoming capital budget.

- F.** Discussion and possible action regarding a WE Energies License Agreement for the use of WE Energies right of way lands necessary to connect the East Devonshire Connector Path Project to the Waukesha County's Lake Country Trail System.

Hafner explained that items F & G are related to the connection on East Devonshire Path Project. The details are not finalized, but the City attorney has asked for the Common Council to approve the agreements, pending resolution of the redlined items.

Valde supported the path as it has been updated and supports approval.

Motion by Henry, seconded by Wilken, to approve items 11.F. & 11.G., the WE Energies License Agreement for the use of WE Energies right of way lands necessary to connect the East Devonshire Connector Path Project to the Waukesha County's Lake Country Trail System and the Waukesha County Memorandum of Understanding necessary to connect the East Devonshire Connector Path Project to the Waukesha County's Lake Country Trail System, pending the resolution of the redlined items.

All in favor. Motion carried.

- G.** Discussion and possible action regarding a Waukesha County Memorandum of Understanding necessary to connect the East Devonshire Connector Path Project to the Waukesha County's Lake Country Trail System.

This item was approved in conjunction with item 11.F. on the agenda.

- H. Update from Alderperson Schaeffer regarding the May 22, 2023 meeting of Lake Country Fire & Rescue member municipality representatives.

Schaefer noted that the LCFR is asking for nearly 2.5 times what the current budget was. The City of Delafield approved a referendum supporting the seven new hires into the foreseeable future. It was made clear the City of Delafield is not comfortable paying the full amount of the recommended budget based on the current IMA allocation, which is up to CPI = 2%. The current amount being requested is far beyond that. To continue the contributions, the IMA will need to be amended and the City of Delafield residents did not approve the increase that is benign requested. The review by the 3rd party was important and was not supported. The City of Delafield is looking for a more equitable cost allocation. The City of Delafield is standing by the amount the Citizen's approved. There were suggestions by the other communities to reduce services in our area and to target the City in press releases. Schaefer reiterated that the City of Delafield is supporting the current IMA and the current budget increases.

Henry clarified that the other municipalities are threatening to target the City via accusations and to cut services.

Hafner explained the meeting was contentious. The municipalities are at a stalemate and have rejected the opportunity to bring in a 3rd party intermediary. The meeting was primarily other municipalities criticizing the City for refusing to increase the budget contribution by 74%. It is disappointing that the other municipalities and the LCFR management are not being respectful of the City of Delafield desire to limit the budget increase.

Valde asked what the next steps are. Hafner explained that the meeting ended with the overall feeling that there was no reason to meet again. If the Council proceeds without adopting the presented amendment, then that will set the LFCR budget. The other communities may choose to pay their share of the higher budget even if the City of Delafield does not. The pr campaign threats and service cut suggestions originated from the municipality with the smallest contribution towards the LCFR budget.

Valde pointed out that the City of Delafield is not the largest municipality in the LCFR service area, and it seems hard to argue against the City of Delafield seeking a more equitable share. It is telling that a 3rd party mediator was not approved.

Price asked where the City of Delafield is from a legal standpoint. Hafner stated that the City of Delafield is legally allowed to take this stance via the IMA and the contract allows for the least common denominator to set the budget.

Henry asked what options there are long term? Hafner explained that the binding referendum limits the number for 2024 to the \$450 fire fee. Discussion occurred regarding the limitations into the future.

Hafner clarified that that the fee was meant to retain the seven new hires in 2023. In order to hire seven new employees in 2024, the formula would have to be reallocated based on the cost sharing funding formula, in which case City of Delafield would be contributing the full share for that formula.

Wilken asked about the increase in the budget, and how staffing would account for that. Hafner clarified the items that increased the budget.

Attwell pointed out that the Town of Delafield also went to referendum and the increase in budget was only approved on their end through 2024. After 2024, the Town of Delafield may be in a similar situation.

- I. Discussion and possible action regarding an amendment to the Lake Country Fire & Rescue (LCFR) Intermunicipal Agreement, as proposed by the Town of Genesee, to add an exception for 2024 to exceed the CPI +2% limit on total charges assessed by the Fire Department and requires all member municipalities to fully fund the LCFR Fire Board recommended operating budget for 2024 of \$4,769,999.00.

Hafner explained that based on the IMA, any municipality can propose an amendment. The Town of Genesee proposed this amendment. The IMA does need to change due to the limitation of the CPI +2% increase. The other communities have suggested ideas regarding where the City of Delafield could find the funding. The referendum was meant to fully fund the operating budget. Hafner noted that this amendment should be rejected.

Schaefer noted that if the funding formula were removed or the budget amount were different, the City of Delafield could approve the amendment, but it could not be approved as written

Motion by Wilken, seconded by Schaefer, to reject the amendment to the Lake Country Fire & Rescue (LCFR) Intermunicipal Agreement, as proposed by the Town of Genesee, to add an exception for 2024 to exceed the CPI +2% limit on total charges assessed by the Fire Department and requires all member municipalities to fully fund the LCFR Fire Board recommended operating budget for 2024 of \$4,769,999.00.

All in favor. Motion carried.

Hafner asked if there was any interest in discussion proposing an IMA amendment. The consensus was to provide an amendment. Henry noted it may be worthwhile to prepare a press release.

- J. Approval of Vouchers Payable report for reporting dates of 5/17/2023 – 6/20/2023 in the amount of \$670,116.15 for accounts payable and \$286,130.23 payroll.

Motion by Valde, seconded by Wilken, to approve Vouchers Payable report for reporting dates of 5/17/2023 – 6/20/2023 in the amount of \$670,116.15 for accounts payable and \$286,130.23 payroll.

All in favor. Motion carried.

12. Report of City Officials

A. City Administrator

- 1) Update regarding Walgreen Co. v. City of Delafield, Waukesha County Case No.: 22CV1498.

Hafner emailed the Common Council and Mayor regarding the lawsuit dismissal. The information provided was to make the public aware of the dismissal.

- 2) Update regarding streetlight installation project at the intersection of CTH “C” and the I-94 eastbound on-ramp, as requested by Mayor Attwell.

Hafner has not addressed this item at this time. There is coordination needed between WE Energies and WI DOT.

B. City Clerk

- 1) 2023 Municipal Assessment Report Filed.

The Municipal Assessment report has been filed. The County Treasurer’s Office stated the finalized Annual Statement of Assessment would be filed this week.

- 2) Communicator mailed June 16, 2023.

- 3) Update regarding Census determination.

Clerk Schneider summarized the process for filing the 2020 Post-Census Group Quarters Review (PCGQR). Juvenile facilities that were included as group quarters for census counts were Group Homes for Juveniles (non-correctional), Residential Treatment Centers for Juveniles (non-correctional), and Correctional Facilities Intended for Juveniles. Specifically, per the 2020 Census Residence Criteria and Residence Situations, Boarding school students living away from their parents’ or guardians’ home while attending boarding school below the college level, including Bureau of Indian Affairs boarding schools were to be counted at their parents’ or guardians’ homes. After reaching out to the Census Bureau to request guidance on whether St. Johns would qualify as one of the group quarters permitted to include their counts in the population, or would be determined to be boarding school, it was indicated that the City of Delafield would have to submit a report in order to determine eligibility. The Census Bureau determined that St. John’s is out of scope for the PCGQR.

Hafner asked if St. John’s was previously included on accident? Schneider explained that the qualifications for the 2010 census would have determined how to report those populations at that time. However, the memo included a map of the counts reported in 2010 and 2020. The counts in blue were from 2010, and the population reported in 2010 was 308, in 2020 the number in that block was 0.

Attwell noted that the discrepancy was an issue for a few reasons. One was that when the City had to redistrict, this change in population affected the other district boundaries quite significantly.

C. City Treasurer

- 1) April 2023 Treasurer’s Report.

D. Council requests for future agenda items

Note: No discussion on requested items

- 1) The Common Council requested that an IMA amendment be presented for consideration.

13. Correspondence

- A. Waukesha County Environmental Action League petition to the Secretary of the Wisconsin Department of Natural Resources (WDNR) requesting an Administrative Review through a Contested Case Hearing on the WDNR’s decision to issue the City of Delafield permit for the St. John’s Bay transient pier project.

- B. WIS 83 Proposed Resurfacing and Pavement Replacement Project.

- C. Village of Summit Public Hearing regarding adoption of the Village of Summit 2045 Comprehensive Plan.
- D. Waukesha County Notice of Amendment to Comprehensive Plan.

14. Adjournment

Having no further business, the Common Council meeting was adjourned at 9:05 PM.

Minutes Approved: July 17, 2023.

Minutes Prepared By: Molly Schneider, City Clerk