



**CITY OF DELAFIELD
MEETING MINUTES
COMMON COUNCIL**

Mayor: Kent Attwell

Council President: Alderperson Tim Aicher

Alderspersons: Matt Grimmer, Danielle Henry, Paul Price, Mark Schaefer, Jackie Valde, Dirk Wilken

May 1, 2023

7:00 PM

City Hall, Council Chambers
500 Genesee St.

Regular Meeting
[YouTube Link](#)

1. Call to Order

The meeting was called to order at 7:00 PM.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Roll Call

Alderspersons Present: Mark Schaefer, Ald. D2
Jackie Valde, Ald. D3
Matt Grimmer, Ald. D5
Paul Price, Ald. D6
Tim Aicher, Ald. D7

Alderspersons Excused: Danielle Henry, Ald. D1
Dirk Wilken, Ald. D4

Also Present: Kent Attwell, Mayor
Tom Hafner, City Administrator/Director of Public Works
Molly Schneider, City Clerk

4. Approval of the following meeting minutes:

A. [April 17, 2023](#) Regular Meeting and Public Hearing

*Motion by Aicher, seconded by Grimmer, to approve the meeting minutes for April 17, 2023, as presented.
All in favor. Motion carried.*

B. [April 18, 2023](#) Annual Organizational Meeting

*Motion by Aicher, seconded by Grimmer, to approve the meeting minutes for April 18, 2023, as presented.
All in favor. Motion carried.*

5. City of Delafield Citizen Comments

Patricia Barwig, 1832 West Shore Dr, Delafield – Was present on behalf of the DAF to thank the Common Council for the support they have provided. DAF would like to invite people to attend the DAF fund raiser at the Fish Hatchery on May 13, 2023. Comedy City will be there, and the cost is \$50/person. DAF also would like to thank Common Council for the contribution to the tent and asked how the City would like to be acknowledged for their contributions.

Hearing no one further who wished to speak, Citizen's Comments were closed.

6. Consent Agenda

Items listed under the Consent Agenda are considered in one motion unless a Common Council member requests that an item be removed from the Consent Agenda.

7. Boards, Committees, and Commission Reports

Reports by Council Members on discussion and action taken at previous meetings, future agenda items, and upcoming scheduled meetings. No discussion or action on these reports, unless specifically listed on this notice.

A. Licenses

B. Plan Commission

1) Commission Report by Ald. Aicher

There had been a meeting the previous month and the meeting focused mainly on some upcoming development proposals in an around St. John's. They will be continuing through the approval processes over the next few meetings. Encouraged residents to come to the upcoming meetings to voice any concerns.

C. Lake Welfare Committee

1) Committee Report by Ald. Price

The Lake Welfare Committee discussed addressing an erosion control system in Lake Country Estates. There are issues with an overgrown retention pond in the border of Nashotah and the City of Delafield. The Lake Welfare Committee would like someone from the City to check the area. They would like to see some kind of agreement between the City and the Village of Nashotah to address this issue. The Lake Welfare Committee would like to move forward with education materials regarding wake size. There have been successful efforts to increase Egg oiling participation.

D. Park and Recreation Commission/Tree Board

1) Committee Report by Ald. Schaefer

No meeting, no report. Next meeting is the Park Walk on May 21st and the regular meeting is the 22nd.

E. Public Works Committee

1) Committee Report by Ald. Grimmer

No meeting, no report. Next meeting will be June 2023.

F. Del-Hart Commission

1) Commission Report by Ald. Aicher

Next meeting is in two weeks.

G. Police Commission

1) Commission Report by Ald. Valde

There was movement to bring on a new officer, pending completion of testing. There were four applicants.

H. Library Board

1) Board Report by Ald. Henry

No meeting, no report.

I. Zoning Board of Appeals

1) Board Report by Ald. Valde

No meeting, no report.

J. Promotion and Tourism Commission

1) Commission Report by Ald. Schaefer

No meeting, no report.

K. Lake Country Fire and Rescue Commission

L. Lake Country Fire and Rescue Board

1) Board Report by Ald. Grimmer

The Board committed additional training to Watertown. Sandy Rosch resigned. Revenue is on budget.

M. Deer Management Committee

1) Committee Report by Ald. Wilken

No meeting, no report.

N. Other Committees, Commissions, and Boards

8. Unfinished Business

9. Mayor's Report

Report by the Mayor to the public regarding recent events attended, awards and commendations, and upcoming events. No discussion or action shall take place by members of the Council unless otherwise listed below.

A. Recognition of Public Service Week, acknowledging those who work tirelessly in each of their departments to serve the City of Delafield and its residents.

Mayor Attwell thanked the employees of the City of Delafield for their service to the Community and its residents.

B. Discussion and possible action on the following items:

1) Accept Resignation of Michael Byrnes from citizen member position, term ending April 2025, on the Park and Rec Commission.

Motion by Grimmer, seconded by Aicher, to accept the resignation of Michael Byrnes from citizen member position, term ending April 2025, on the Park and Rec Commission and thank him for his service.

All in favor. Motion carried.

10. New Business

A. Approval of Vouchers Payable report for reporting dates of 4/18/2023 – 5/1/2023 in the amount of \$609,543.30 for accounts payable and \$116,705.27 for payroll

Motion by Aicher, seconded by Schaefer, to approve Vouchers Payable report for reporting dates of 4/18/2023 – 5/1/2023 in the amount of \$609,543.30 for accounts payable and \$116,705.27 for payroll.

All in favor. Motion carried.

11. Report of City Officials

A. City Administrator

Hafner noted the rating call had occurred earlier with Moody investments and the rating should hold.

1) Receipt of approved permit to install the St. John's Bay transient boat pier project and update regarding funding for the project.

Hafner explained that the City of Delafield received the permit, but additional funding is necessary to provide the 2023 match. This item will be on the next agenda for consideration and will require a super majority for approval.

Valde asked when the Pier Granting Committee meeting would be. Hafner explained the date hadn't been set yet, but the deadline to be on that meeting will be June 1.

Aicher noted appreciation that the permit approval explained the items that were submitted for consideration as part of the approval review, as well as the approval process.

2) Update regarding the downtown no through trucking signage required for enforcement.

Hafner explained the permits were in to the county and the state for signage in the respective Right of Ways. The county had approved the permit, subject to fee payment.

Hafner spoke with Chief Nyren, and the Police Department is enthusiastic about supporting the initiative with education and citations as necessary.

B. City Clerk

1) Open Book – May 1, 2023

Schneider reminded residents that the official Open Book had taken place earlier in the day. There may still be time to speak with Cal, but if they don't get an appointment before he finalizes the Assessment Roll, then the residents would have to file an objection and attend Board of Review.

2) Board of Review – May 25, 2023 at 4:00 PM

The deadline to file notice of intent to object is 48 hours prior to the meeting.

3) 2020 Post Census Group Quarters Review Submitted

Schneider had received the necessary information from St. Johns and had completed the items for the review of the population count for St. John's group quarters. St. Johns is unique in their format; therefore, more information may be needed as the review process occurs.

C. City Treasurer

1) March 2023 Treasurer's Report

D. Council requests for future agenda items

Note: No discussion on requested items

1) Ald. Price requested discussing ideas for increasing/improving the flow of traffic through downtown.

12. Correspondence

13. Adjournment

Having no further business, the May 1, 2023 Common Council meeting was adjourned at 7:22 PM.

Minutes approved: May 15, 2023

Minutes prepared by: Molly Schneider, City Clerk