



**CITY OF DELAFIELD
MEETING MINUTES
PARK & RECREATION COMMISSION**

Chair: Michael Byrnes

Members: Pat Barwig, David Brabson, Dan Cahalane, Sherrie Flemming, Tim Turnock, Ald. Mark Schaefer

Monday, April 25, 2022

6:00 PM
(or immediately following the Tree Board)

City Hall, Council Chambers
500 Genesee St.

1. Call to Order

Chairperson Byrnes called the Park & Recreation Commission meeting to order at 5:43 PM.

2. Pledge of Allegiance

3. Roll Call

Commissioners Present: Mike Byrnes, Chair
Pat Barwig
Dave Brabson
Dan Cahalane
Sherrie Flemming – arrived at 5:45 p.m.
Tim Turnock

Commissioners Absent: Mark Schaefer, Ald.

Also present: Mary Green, Deputy Clerk-Treasurer

4. Special Order of Business

- A. Election of Park and Recreation Commission Officers. (Chairperson, Vice Chairperson and Secretary)

Motion by Brabson seconded by Turnock to appoint Byrnes as the Park and Recreation Commission Chairperson. All were in favor. Motion carried.

Motion by Brabson seconded by Barwig to appoint Flemming as the Park and Recreation Commission Vice Chairperson. All were in favor. Motion carried.

Motion by Turnock seconded by Flemming to appoint Brabson as the Park and Recreation Commission Secretary. All were in favor. Motion carried.

5. Approve minutes of [March 28, 2022](#)

Motion by Brabson seconded by Flemming to approve the Park and Recreation Commission meeting minutes of March 28, 2022 as presented. All were in favor. Motion carried.

Chairperson Byrnes welcomed new Commissioner, Ald. District 2, Mark Schaefer. He was not able to make it to the meeting tonight but he did call Byrnes. He also thanked Matt Grimmer for all of his work on this Commission. He was a very good conduit between this Commission and the Common Council.

6. Citizen's Comments

Mary Daniel, 309 Wisconsin Avenue – Thanked everyone who came out to volunteer for Pluggin on the Bark on Saturday morning at 7:00 a.m. There were nine volunteers. They were very successful and got done quickly. The next volunteer day is June 11th. This day will be more specifically for pulling and digging the invasive species.

7. Unfinished Business

Discussion and possible action on the following items:

A. Park Walk Schedule/Agenda (All)

The Park Walk is still scheduled for June 4, 2022. Flemming and Cahalane will not be available that day. It was discussed and decided they will start at St. John's Plaza at 9:00 a.m. and continue to St. John's Park, Cushing Park, Fish Hatchery Sports Complex and Fireman's Park.

B. Free Fishing Day for Kids – May 21st (Brabson)

They changed the fish supplier this year to Keystone Fish Hatchery in Richmond, Illinois. They now have the permits needed to stock the pond. This year there will be 250 bluegill and 50 bass. Mike Smith from Dick Smith's Bait and Tackle will be at the event with volunteers. Brabson has the flyers ready to print. He will email the flyer to Fleming, Cahalane and Henry to help distribute to the schools and City Hall staff will print some copies for distribution. City Hall staff will also post the flyer on the city website and Facebook page. All volunteers should arrive at 8:30 a.m.

C. Lake Nagawicka access and Cushing Park Erosion Plans (Turnock)

The Lake Nagawicka access for Clearwater Outdoor to launch paddleboards is not in good shape. Turnock met with R.C. from Laue Landscaping at the location and his recommendation was to put a load of sand there. He can also move some of the rocks out of the way. He doesn't think it would be a problem with the DNR because it is already an artificial site, but we will get SEH involved to double check. The price would be \$700 for the sand and to move the rocks.

The area adjacent to the parking lot at Cushing Park is severely eroded and the roots are hanging out over the water. Turnock met with R.C. from Laue Landscaping and they talked about some alternatives. One option is to put some rocks there along the bank, similar to how they did where the steps were installed a couple years ago, along with planting three red dogwood bushes. Turnock also asked him to put some steps there. The first quote for rocks and landscaping is \$2,500. For the steps it would be \$3,500. Flemming asked if we choose the steps, that they are wider. Turnock commented that this is becoming a safety issue.

D. Stage at Liberty Park timeline

No information was available at this time.

E. VMR viewing platform and plan for cleared area around the platform (Turnock)

Turnock met with City Engineer Mike Court. There are a couple potential sites for the ramp. It should not be a problem to complete this without a railing. We might have to do some preliminary grading. City Forester Heinzl is working with someone to spray herbicide in the area. We would also like to get woodchips from the city for the site.

8. New Business

Discussion and possible action on the following items:

- A. Bark River Trail Easement on North Side of River through St. John's/Hendricks property (Turnock)

Turnock, Brabson and Jim Reiher have been working with St. John's for several years to get approval for access to the north trail. We just want to make it wide enough to get a truck in there to place wood chips and remove downed trees. We had the legal documents drawn up for easement purposes. Mayor Attwell has asked us to back down on this for now.

- B. Memorial benches along the Bark River – Jan Turnock memorial donations (Turnock)

There is still money in the Jan Turnock Memorial Donations Fund. Turnock would like to get a couple more benches with this money. They discussed the memorial bench that was approved last year and questioned whether it was installed yet. Turnock will point out his proposed locations for the benches at the Park Walk.

- C. Plan Commission Update (Cahalane)

Cahalane explained that he only sees the Plan Commission information when the public sees it. If anyone on this Commission sees something on a Plan Commission agenda that affects this Commission, please tell him. At this time, he does not have any information on the Hendricks property. The last meeting was mostly discussion on the gun club.

Byrnes summarized the main points we are interested in regarding the Hendricks development at the St. John's military academy location. The denser the plan gets, the more there is a need for some park and recreation space. Cushing Park already gets busy without additional people living in the area. There is also potential shared opportunity between the city, the developer and St. John's for shared use of recreational facilities.

Barwig mentioned the 10-year population plan and asked Cahalane to keep an eye on the population density to make sure they are keeping with the plan.

- D. Deer management update (Turnock)

Some of the tree stands were taken out of production because they were too close to schools. He talked to the Kettle Moraine School District to possibly allow hunting on non-school days. We would need legal advice on this. Turnock does have some ideas for other locations for stands.

- E. Financial Statements, Capital Projects Update (February and March 2022)

At this time there is not a time-line for the basketball court at Fireman's Park. There is \$50,000 for the stage design at Liberty Park. There was discussion on whether DAFI was still involved with the project. Byrnes will call Schaefer about being assigned to

Liberty Park. Barwig will reach out to Jim Reiher to see if he is still involved with DAFI and ask if he has any information on the stage.

8. Discussion and review of the condition of parks and trails

Parks and Trails in the City of Delafield						
Byrnes	Turnock	Barwig	Brabson	Flemming	Cahalane	Schaefer
Lake Country Recreation Trail	Bostrom Park	Cushing Memorial Park	Lois Jensen Nature Preserve	Fish Hatchery	Oakwood Park	Liberty Park
Ice Age Trail	VMR Trail	St. John's/Genesee Park	Fireman's Park	Fish Hatchery Sports Complex	Bleeker Street Boat Launch	
Bostrom Park	Paul Sandgren Recreation Trail			Cedar Valley Park	Oak Street Park	
	Cushing Memorial Park					

Turnock – A lot of cars parked on Cushing Park Road to get to the Paul Sandgren Trail. At some point we will need to address the parking issue.

Barwig – The statues at the plaza no longer have hats and mittens. The grass at the plaza is coming in nicely. It is in the budget for Fort Cushing to be stained this year.

Brabson – Everything is fine. All of the parks were busy this past Saturday. Fireman's Park playground equipment needs to be updated.

Flemming – She would like them to discuss a bathroom at the Fish Hatchery Sports Complex during the Park Walk.

9. Requests for Future Agenda Items

Note: No discussion on requested items

- A. Invite Administrator Hafner to attend a meeting
- B. Stage at Liberty Park
- C. Cycle Friendly City

10. Correspondence

11. Adjournment

The meeting was adjourned at 6:37 P.M.

Minutes prepared by: Mary Green, Deputy Clerk-Treasurer
 Minutes approved on: May 23, 2022