

CITY OF DELAFIELD COMMON COUNCIL MINUTES

YouTube Video Link: <https://www.youtube.com/watch?v=TAJRjE2-Isw>

Call Common Council Meeting to Order

Mayor Attwell called the Common Council meeting to order at 7:00 PM.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call:

Present

- Doug Saloga, Ald. D1
- Jim Behrend, Ald. D2 (arrived 7:08pm)
- Jackie Valde, Ald. D3
- Wayne Dehn, Ald. D4
- Matt Grimmer, Ald. D5
- Kevin Maples, Ald. D6
- Tim Aicher, Ald. D7
- Kent Attwell, Mayor
- Tom Hafner, Administrator/ City of Public Works Director

Absent

**PUBLIC HEARING 1:**

Public Hearing regarding the special assessments to be levied against benefitted property owners as a result of the construction and reconstruction of a public road known as Golf Road, and related improvements including the installation of a roundabout.

**No one present spoke with regards to the Public Hearing. Citizen’s Comments were closed.**

**MOTION BY ALDERWOMAN VALDE, SECOND BY ALDERMAN AICHER, TO ADJOURN THE PUBLIC HEARING TO MAY 4, 2020.**

AS THIS IS ADJOURNED, NO ADDITIONAL NOTICE WILL NEED TO BE SENT.

**ALL IN FAVOR. MOTION CARRIED.**

**Special Order of Business:** Recognition of Kevin Maples in appreciation for his dedicated service to the City of Delafield.

1.) City of Delafield Citizens’ Comments

**Hearing no one present wishing to speak at this time, Citizen’s Comments were closed.**

2.) Consent Agenda

- a. Common Council Minutes [March 16, 2020](#) and [April 7, 2020](#).

**MOTION BY ALDERMAN MAPLES, SECOND BY ALDERMAN AICHER, TO APPROVE THE CONSENT AGENDA AS PRESENTED.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

3.) Committee Reports

- a. Licenses – None.
- b. [Plan Commission](#) (Ald. Tim Aicher until April 2020)

- i. Discussion and possible action regarding an Amended Conditional Use Site Plan to improve the outdoor facilities for the Nagawicka Yacht Club, 1131 Mariner Drive, DELC 0783.983. The Plan Commission held a Public Hearing and made a unanimous recommendation to the Common Council to approve the Amended Conditional Use Site Plan at their March 25, 2020 meeting.

**MOTION BY ALDERMAN AICHER, SECOND BY ALDERMAN GRIMMER, TO APPROVE AN AMENDED CONDITIONAL USE SITE PLAN TO IMPROVE THE OUTDOOR FACILITIES FOR THE NAGAWICKA YACHT CLUB, 1131 MARINER DRIVE, DELC 0783.983. THE PLAN COMMISSION HELD A PUBLIC HEARING AND MADE A UNANIMOUS RECOMMENDATION TO THE COMMON COUNCIL TO APPROVE THE AMENDED CONDITIONAL USE SITE PLAN AT THEIR MARCH 25, 2020 MEETING.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

- ii. Discussion and possible action regarding zoning text amendments to repeal and recreate portions of 17.24 Definitions, and 17.14(5) Setback and Yard Requirements, regarding fence style, location, and processing. The Plan Commission held a Public Hearing and made a unanimous recommendation to the Common Council to approve the proposed zoning text amendments at their March 25, 2020 meeting.

**MOTION BY ALDERMAN AICHER, SECOND BY ALDERWOMAN VALDE, TO APPROVE ZONING TEXT AMENDMENTS TO REPEAL AND RECREATE PORTIONS OF 17.24 DEFINITIONS, AND 17.14(5) SETBACK AND YARD REQUIREMENTS, REGARDING FENCE STYLE, LOCATION, AND PROCESSING. THE PLAN COMMISSION HELD A PUBLIC HEARING AND MADE A UNANIMOUS RECOMMENDATION TO THE COMMON COUNCIL TO APPROVE THE PROPOSED ZONING TEXT AMENDMENTS AT THEIR MARCH 25, 2020 MEETING.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

Jim Behrend entered the meeting at 7:08pm.

- c. Lake Welfare Committee (Ald. Kevin Maples until April 2020) – No meeting, no report.
- d. Park and Recreation Commission (Ald. Matt Grimmer until April 2020) – No meeting, no report.
- e. Public Works Committee (Ald. Wayne Dehn until April 2020)– No meeting, no report.
- f. Del-Hart Commission (Ald. Tim Aicher until April 2020) – No meeting, no report.
- g. Police Commission (Ald. Doug Saloga until April 2020) – No meeting, no report.
- h. Library Board (Ald. Jackie Valde until April 2020)
  - i. The Library met last week Tuesday. They are working hard to present content to the public through online applications. At their next meeting, they will be discussing their process for the curbside library pickup included on the extension of the Safer at Home order from the State.
- i. Zoning Board of Appeals (Ald. Jim Behrend until April 2020) – No meeting, no report.
- j. Promotion & Tourism Commission (Ald. Doug Saloga until April 2020) – No meeting, no report.
- k. Lake Country Fire Commission (Mayor to report as needed) – No meeting, no report.
- l. Lake Country Fire Board (Ald. Matt Grimmer until December 2020) – No meeting, no report.
- m. Tree Board (Ald. Matt Grimmer until April 2020) – No meeting, no report.
- n. Deer Management Committee (Ald. Dehn until April 2020) – No meeting, no report.

4.) Unfinished Business – None.

5.) Mayor's Report

- a. Discussion and action to approve Kevin Maples resignation from the Lake Welfare Committee effective April 1, 2020.

**MOTION BY ALDERMAN GRIMMER, SECOND BY ALDERMAN AICHER, TO APPROVE KEVIN MAPLES RESIGNATION FROM THE LAKE WELFARE COMMITTEE EFFECTIVE APRIL 1, 2020.**

**ALL WERE IN FAVOR. MOTION CARRIED. MAPLES RECUSED.**

6.) New Business

- a. Discussion and possible action to approve a Resolution supporting the reopening of Lapham Peak Park.

**MOTION BY ALDERMAN GRIMMER, SECOND BY ALDERMAN BEHREND, TO APPROVE A RESOLUTION SUPPORTING THE REOPENING OF LAPHAM PEAK PARK WHICH WOULD INCLUDE THE VERBIAGE “CONSISTENT WITH REGULATIONS SET FORTH BY THE CDC TO MITIGATE DISEASE TRANSMISSION.”**

**4 WERE IN FAVOR WITH DEHN, VALDE, AND MAPLES VOTING NAY. MOTION CARRIED.**

- b. Discussion and possible action regarding the 2020-2021 liquor license fees for small businesses during the COVID-19 pandemic.

**MOTION BY ALDERMAN BEHREND, SECOND BY ALDERWOMAN VALDE, TO APPROVE A 50% REDUCTION IN CLASS B LIQUOR LICENSES FOR THE 2020-2021 APPLICATIONS.**

Alderman Dehn wanted to know if there was enough of an impact on the businesses to justify the reduction in overall profit for the City.

**5 WERE IN FAVOR WITH DEHN AND MAPLES VOTING NAY. MOTION CARRIED.**

- c. General discussion and possible action regarding the City’s response to the COVID-19 pandemic, including staffing modifications and service levels.

Administrator Tom Hafner went over the separation of duties and the segregation of staff to combat the possible threat of CoVID-19 to the City.

7.) Report of City Officials

a. Administrator

- i. Reminder for Organizational Meeting online Tuesday, April 21, 2020.
- ii. New City Planner – Amy Barrows (started April 1).
- iii. Update from WisDOT regarding Hwy. 16 Median Cable Guard Project.
  1. The dates are located in the packet – spanning from 2022 to 2023. This would be a permanent project.
- iv. Update regarding Finance Officer/Treasurer Hiring Process.

b. Clerk

- i. Discussion and action on the Voucher List.

**MOTION BY ALDERMAN BEHREND, SECOND BY ALDERMAN AICHER, TO APPROVE THE VOUCHER LIST AS SUBMITTED.**

Alderman Dehn would like an explanation for the Police Department lunches. Email would be sufficient.

**ALL IN FAVOR. MOTION CARRIED.**

- c. Council requests for future agenda items – Jackie Valde wanted to discuss openings on committees that have not been filled because we have been trying to get representation from each District.

8.) Correspondence – None.

9.) Adjournment

There was no further business. The meeting was adjourned at 7:59 PM.

Minutes transcribed by: Michelle Luedtke

Minutes approved on: 5/4/2020