



Lake Country Fire & Rescue – **2021 Fire Commission**
Village of Chenequa-City Delafield-Village of Nashotah-Town of Delafield
Village of Oconomowoc Lake-Village of Wales-Town of Genesee

Meeting Location:
600 S Wales Rd (Hwy 83), Wales, WI and by **ZOOM**
Tuesday, April 13, 2021 at 6pm

Commission Meeting Agenda

Facemasks were required for in-person meeting.

1. Meeting called to order with the Pledge of Allegiance.

The meeting was called to order by Chair Brad Stocks at 6pm with the Pledge of Allegiance.

2. Roll Call

Present in person were: Chairman Brad Stocks, Dennis Evinrude, Deborah White, Anthony Scrima, John Schroeder, Steve Seibel, Fred Loomis, Mary Altschaeffl, Heidi Peterson and Mike Doud. Attending by ZOOM was Gerry Fleisher and Jeff Krickhahn. Excused was Vice-Chair Tom Marshall. Also present was Fire Chief Matthew Fennig, Assistant Chief's Jim Moon, Mark Hoppe and Secretary/Treasurer Sandy Rosch.

3. Public Comments / Correspondence

A question was asked if there could be any reimbursement from the Railroad system for the time spent fire-fighting grass fires that may have been caused by the trains moving through the area. The conversation was doubtful.

4. Discussion and action on the approval of minutes from 12/02/2020

A motion was made by Doud and second by Altschaeffl to approve the minutes as presented. All ayes, no further discussion. The motion was carried.

5. Discussion and possible action regarding the Fire Chief, Deputy Chief and Battalion Chief Job Descriptions and Organization Chart

A correction to the Job Descriptions was requested by Chief Fennig. Fennig requested that Deputy Chief's job description be retitled to Battalion Chief for those in the role of Shift Commander as the title more describes their role in the department. A motion was made by Doud and second by Peterson to change the Job Description of the Deputy Chief to read Battalion Chief. All ayes, no further discussion. Motion was carried.

Fennig also asked that the positions of the Chief, Assistant Chiefs, Battalion and Deputy Chief's be identified as "Exempt" status employees as they all function as supervisory personnel. A motion was made by Evinrude and second by Altschaeffl to designate the Chief, Assistant Chief's, Battalion and Deputy Chief's as "Exempt" supervisory personnel. All ayes, no further discussion. The motion was carried.

Discussion regarding the layout of the Organization Chart that included the Administrative Assistant's position. There were several thoughts on the Organizational Chart placement but the discussion was deferred at this time.

6. Discussion and possible action on the FT Firefighter Paramedic Candidates

Fennig introduced the candidate selected to proceed in the process to hire a FF/Paramedic/Inspector full-time. Allan Hermann introduced himself to the Commission and answered any questions. A motion was made by Krickhahn and second by Scrima to approve Allan Hermann to fill the full-time FF/Paramedic/Inspector

position with LCFR. All ayes, no further discussion. The motion was carried.

7. Discussion and possible action on the Lieutenant Candidates

Fennig explained to the Commission the need to add this position and provide the best coverage and protection for the department and staff. Fennig reviewed the process that was used to determine the best candidates to recommend for the positions. There were 8 candidates and the Chief Fennig introduced the three top candidates he was recommending for promotion. Zach Daveler, Julie Krivitz and Brian Richards. Each introduced themselves and answered questions from the Commissioners.

A motion was made by Fleisher and second by Loomis to promote Zach Daveler to the position of Lieutenant. All ayes, no further discussion. The motion was carried.

A motion was made by Evinrude and second by Doud to promote Julie Krivitz to the position of Lieutenant. All ayes, no further discussion. The motion was carried.

A motion was made by Doud and second by Peterson to promote Brian Richards to the position of Lieutenant. All ayes, no further discussion. The motion was carried.

8. Adjournment

A motion to adjourn was made by Evinrude at 6:45pm and second by Doud. All ayes, the motion was carried.

Respectfully Submitted by Sandy Rosch, Secretary/Treasurer.