



Delafield Public Library / 500 Genesee Street / Delafield WI / 262.646.6230 / www.delafieldlibrary.org

Delafield Public Library Board of Trustees Meeting

Tuesday April 11, 2023

6:30 PM

Members Present: A. Shrednick, B. Felix, C. Reise-Schouten, R. Mitchell, T. Hillmer, D. Henry, N. Krickhahn, H. Klatt, K. Butterfield, and Stephanie Ramirez, Library Director

Members Absent: K. Beckman, J. Yeomans

1. The meeting was called to order by Shrednick at 6:30 p.m.
2. Pledge of Allegiance was recited
3. There were no guests
4. There were no public comments
5. Approval of minutes: Reise-Schouten made a motion to accept the minutes from the February meeting as presented. Felix seconded the motion. There was no discussion. The motion carried.
6. Director's report
 - a. Requests that Board members inform her by the first Tuesday of the month if they have a need for a Zoom meeting option
 - b. Book drop was side swiped earlier this week. Police were involved in an investigation to try and narrow down the culprit. They were unable to determine who caused the damage.
 - i. The damage does not require a replacement book drop
 - ii. Felix and Reise-Schouten suggested putting up a safety post
 - c. Yesterday a patron reported vandalism in the men's restroom.
 - i. A report was filed with the police. Attempts are being made to determine who was at fault.
 - d. Board placements
 - i. County board members Mitchell, Hillmer, Butterfield, Krickhahn are all up for renewal
 - ii. City board members Shrednick, Reise-Schouten, and Klatt are all up for renewal

- iii. All board members up for renewal have voiced a desire to stay on the board
 - iv. Council meeting to discuss potential changes is April 17 at 7pm
 - e. Collections
 - i. New “Outdoors at Your Library” : working on building up the collection
 - 1. Pickleball kit is the newest edition
 - ii. Explore passes changing from a five day check out to a three-day checkout on May 1, to be more in line with other Bridges libraries
 - f. Conferences
 - i. Stephanie and Kaitlin will be going to WAPL at the end of April
 - ii. Melissa, Diane, Stephanie, and Cassidy will be going to ALA conference
 - g. Strategic Plan Survey
 - i. 503 responses so far!
 - ii. Full report will be provided at the May meeting
- 7. DISCUSSION AND POSSIBLE ACTION: Allowable Costs Worksheet for 2024 Budget
 - a. Reise-Schouten made a motion to approve the Allowable Costs Worksheet for 2024 Budget. Krickhahn seconded the motion. There was no discussion. The motion carried.
- 8. DISCUSSION AND POSSIBLE ACTION: Public Comment Policy
 - a. The Board made multiple suggestions for edits. Stephanie will share the updated policy at the May meeting
- 9. Bridges Library System Report
 - a. Discovery layers are being considered for the café catalog
 - b. They are in the process of hiring for their marketing position
- 10. Friends of the Library report
 - a. Working on cleaning up the garden area
 - b. Hopeful for everything to be ready for summer programs in the garden
 - c. Book sales will be weekly from Memorial Day to Labor Day
- 11. Treasurer’s Report
 - a. The Farber Fund value increased this month
- 12. Audit and Approval of Monthly Expenditures
 - a. Henry made a motion to approve the monthly expenditures. Felix seconded the motion. There was no discussion. The motion carried.
- 13. The next meeting will be May 9 at 6:30 PM in the council chambers.
- 14. The meeting adjourned at 7:26 PM.