



Delafield Public Library / 500 Genesee Street / Delafield WI / 262.646.6230 / www.delafieldlibrary.org

Delafield Public Library Board of Trustees Meeting

Tuesday March 14, 2023

6:30 PM

Members Present: C. Reise-Schouten, N. Krickhahn, R. Mitchell, T. Hillmer, K. Butterfield, K. Beckman, B. Felix, J. Yeomans, D. Henry, and Stephanie Ramirez, Library Director

Members Absent: A. Shrednick, H. Klatt

1. The meeting was called to order by Reise-Schouten at 6:30 p.m.
2. Pledge of Allegiance was recited
3. There were no guests
4. Public Comments
 - a. Library Board president from Fort Atkinson visited and wrote to express his thanks for Andrea and Stephanie's time and discussion.
5. Approval of minutes: Felix made a motion to accept the minutes from the February meeting as presented. Yeomans seconded the motion. There was no discussion. The motion carried.
 - a. The October 2022 minutes have been received. They will be approved at the next meeting.
6. Director's report
 - a. Winter reading: First since 2019. We had 207 participants, 63 completed logs, and 130,022 minutes read! The goal had been 75,000 minutes.
 - b. WAPL and ALA conference
 - i. Wisconsin Association of Public Librarians conference in Oshkosh. Encouraging staff and Board members to attend. Ramirez intends to attend.
 - ii. ALA will be in late June in Chicago this year. Budget is available in case staff are interested in going. There are also scholarships and buses available to save on costs if needed.
 - c. Building update: Recent rain revealed leakage in the roof. One directly over public printer and the other in the server room. Roof is still under warranty so no cost associated with the fix.

- d. Strategic Plan survey
 - i. Showed the Board the final draft of the survey, minor additions and edits to be applied to final survey
 - ii. It will be available to the public March 27 - April 30
 - iii. In house, online, email, Friends, and Board members
 - 1. Aiming to reach as many people, both Delafield citizens and TNRs (true non-residents)
 - 2. Beckman suggested posting surveys outside voting locations. Ramirez will look into it.
 - 3. Krickhahn suggested posting a flyer at the location of the gift card
- 7. DISCUSSION AND POSSIBLE ACTION: Study Room Policy
 - a. Krickhahn made a motion to approve the Study Room policy with suggested edits. Hillman seconded the motion. There was no discussion. The motion carried.
- 8. Bridges Library System Report
 - a. The Bridges Board meets tomorrow afternoon at 4 p.m. at the Bridges' office in Waukesha. They will be discussing and voting on the following:
 - i. The Bridges Library System 2022 annual state report
 - ii. The American Library Association Conference (Chicago) trip bus service agreement
 - iii. Children's Cooperative Book Center (CCBC) trip bus service agreement
 - iv. Marketing and Communications Librarian position change and new class specifications
 - v. System Director's goal status report – discussion only
 - b. The next meeting of the board is on April 19 at 4 p.m. at the Karl Junginger Memorial Library in Waterloo.
- 9. Friends of the Library report
 - a. Next meeting March 22, 2023
 - b. Book sales continue every other weekend
 - c. Kelsey and Betsy will be at Culvers on March 28 for the next Culvers Cares night
- 10. Treasurer's Report
 - a. The Farber Fund value decreased this month
 - b. Dispersed \$2,500 to the library on March 1, 2023
- 11. Audit and Approval of Monthly Expenditures
 - a. Yeomans made a motion to approve the monthly expenditures. Felix seconded the motion. There was no discussion. The motion carried.
- 12. The next meeting will be April 11 at 6:30 PM in the council chambers.
- 13. The meeting adjourned at 7:08 PM.