



**CITY OF DELAFIELD
MEETING MINUTES
PUBLIC WORKS COMMITTEE**

Chair: Dan Jashinsky

Members: Art Baumann, Jim Behrend, Jacob Berg, Elizabeth Lloyd-Weis, Jack Demski, Mark Millot

Wednesday, March 2, 2022

6:30 p.m.

City Hall, Council Chambers
500 Genesee St.

Regular Meeting
Draft

1. Call to Order

Chairperson Jashinsky called the Wednesday, March 2, 2022, Public Works Committee meeting to order at 6:32 p.m.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Roll Call

Roll Call for the Wednesday, March 2, 2022, Public Works Committee meeting:

Present

Dan Jashinsky, Chairperson
Jacob Berg
Art Baumann
Jack Demski
Mark Millot
Jim Behrend (arrived 6:34pm)

Absent

Elizabeth Lloyd-Weis

Also present:

Tom Hafner, Administrator/Director of Public Works
Mike Court, Engineer

4. Consent Agenda

A. Approval of minutes from the [02-02-2022](#) regular meeting.

Hearing no objections from the Public Works Committee, the minutes of February 2, 2022, Public Works Committee Meeting minutes were approved.

5. Citizen Comments

Mary Daniel 309 Wisconsin Ave. – Mary spoke with regards Item 7B. She stated a couple months ago she offered to give her expertise regarding plantings. On the Nagawicka Road Path it suggests to put in six 6' Blue spruce trees. Mary stated she would like someone to consider changing that species as Colorado Blue spruce trees are not doing well and are on their way out. She further stated they are experiencing a lot of diseases and there are other spruce trees that would hold up better.

She concluded by stating changing the species would be a better investment. Hafner questioned Court if this was part of an agreement with a homeowner who was giving up an easement and specifically requested Blue spruce trees. Court stated there has been conversations with Faire Lakes Commons with some type of evergreen. He stated they are negotiating with the neighbor South of the bridge, however as far as trees, they haven't gotten to the type of trees. Court stated he will talk to Sean (DPW Forester) and if this can be swapped out with comparable prices - they will consider the input. Hafner asked Mary if she had specific recommendations as to the type of trees and she stated she already emailed her recommendations to Court.

6. Unfinished Business

7. New Business

Discussion and possible action on the following items:

A. Discussion and possible action regarding the General Development Plan for the Nagawicka Heights Single Family Project.

Jon Spheeris was present.

Jashinsky stated this was discussed at Planning Commission meeting and wanted to remind everyone that this is a GDP (General Development Plan) and the SIP (Specific Implementation Plan) will be forthcoming.

Court stated there was a traffic memo prepared - submitted just before the Plan Commission. Court stated there are a total of 29 lots on the north and south side of Nagawicka Road, just west of HWY 83. This will be the first new subdivision serviced by water (12" transmission line on HWY 83). The sewer will be serviced from the west and they are looking how much can be serviced by gravity as they go east – with future developments in mind.

Court discussed path along Nagawicka Road – recommended it match Hawthorn Farms, which is an 8' wide path. Park & Rec is recommending a 10' wide path. We did recommend connection to the south to Woodside Street, and to the east side to connect to the existing equestrian trail. The Woodside trail is in bad shape and one of the requirements would be to get that restored to passable grades and establish drainage so it doesn't cause erosion in the future.

Jashinsky discussed the traffic report. Baumann stated the volume on this development is extremely low. Court stated they recommend an accel/decel lane with backup of traffic, he thought it could be scaled down to some type of tapers. He further stated they want to offset the curb so it's not right at the existing edge of pavement and to make room if it ever gets improved. Baumann recommended a 5-foot wide by 10:1 ratio about 50 feet.

Jashinsky questioned if the storm water going to the east was part of this project. Court stated he asked the design engineer to show how it could be serviced in the future, however only building to the lot line. Court stated he wanted to look at it a little closer – analysis done for the Geason property - east side of HWY 83 - showed it would have to be serviced by a lift station – there was an easement where they could go to the north through Hartland, however there are some political issues there.

Baumann questioned what the future density plan was for the land to the east. Court stated it was discussed at the Focus Group and Hafner stated it was recommended to the Plan Commission for more density. Baumann stated future development was not mentioned in the traffic study

with regards to using the access points from this development on Nagawicka. Hafner stated they are expecting another connection in off Nagawicka Road going to the east. Court confirmed.

Jashinsky asked if there was a city policy with regards to cul-de-sacs. Jashinsky's concern is about school buses, plowing and fire trucks with the turns and backing up. Hafner stated this plan is just temporary. Court stated they will talk to Paul and Mike (DPW) –

Jashinsky stated when they were talking about the Hawthorn Farm development, the policy wasn't adopted yet, however the policy now is to go with 10' wide paths unless that can't be done (10' path desirable 8' path minimum.) Spheeris stated he talked to Rob Davey about that and on the north side of Nagawicka Road, due to the stormwater constraints and grading he couldn't get a 10' path in there. Behrend stated he supports 10' but feels it sets a precedent on Nagawicka Road. Hafner stated he supports both 8' and 10', but to keep in mind almost certainly when a path goes in off HWY 83, it will most likely be 10', but it will transition into something narrow as it heads north on Nagawicka road. Behrend stated he doesn't think it should go over 8' as he doesn't see it as a high use trail. Jashinsky stated the difference between the 8' and 10' foot trail is just being comfortable passing on a bike, 8' is tight. Jashinsky also stated 10' is the standard in obtaining grants – all things discussed during the bike/multi-path policy. Committee discussed possibly this particular trail not being 10' as it is in a residential area. Hafner brought up the cross section – 10' recommended. Jashinsky suggested 10' - but as we go west it could go down to 8' as there are many obstacles. Spheeris stated there is only a 10' easement going through Geason property. Jashinsky stated the Plan Commission is working on that.

Spheeris stated they will improve the bridle path – grading and seeing. He also stated they don't want to take down big trees.

Motion by Behrend, recommending to the Plan Commission approve the concept plan, adding requirement that the water line be run to the west lot line, 10' trail between 83 and the first intersection, and 8' trail beyond, follow the review letter, tapers are 5 feet off of existing edge of pavement (10:1) and the signing/markings of crosswalk would accommodate trail crossing. Berg seconded the motion. All in favor. Motion carried.

Jon Spheeris added he agreed with Mary Daniel with regards to not planting Blue spruce trees. He stated their landscape design architect also recommended not planting those trees.

B. Discussion and possible action regarding the 2022 City of Delafield Street Improvement Program and Nagawicka Road Path Project big results and recommendation of award to Common Council.

Court stated Wolf Paving Co., Inc. was low bidder at \$610,404.00. Overall, he stated they are a little over budget (\$4,400). Recommendation is to award the contract to Wolf with the understanding there might need to be a little more funding for the projects.

Motion by Behrend to approve award for the 2022 Delafield Street Improvement Program and Nagawicka Road Path Project to Wolf Paving Co., Inc. as presented and to recommend to the Common Council the same. Baumann seconded the motion. All in favor. Motion carried.

8. Reports of City Officials

A. Director of Public Works – No report

B. City Engineer – No report

C. Traffic Staff – No report

D. Clerk – No report

E. Public Works Committee Meeting Dates & Deadlines

1. Next Meeting: April 6, 2022

2. Meeting Submittal Deadline: March 15, 2022, at noon

F. Correspondence

9. Adjournment

There was no further business; therefore, the Wednesday, March 2, 2022, Public Works Committee meeting adjourned at 7:10 p.m.

Respectfully submitted,

Cassy Rivers
Administrative Support