



**CITY OF DELAFIELD
MEETING MINUTES
PUBLIC WORKS COMMITTEE**

Chair: Dan Jashinsky

Members: Jacob Berg, Art Baumann, Jack Demski, Matt Grimmer, Elizabeth Lloyd-Weis, Matt Miller

February 1, 2023

6:30 PM

City Hall, Council Chambers
500 Genesee St.

Minutes

1. Call to Order

Chair Jashinsky called the Public Works Committee meeting to order at 6:30 p.m.

2. Pledge of Allegiance

3. Roll Call

Members Present: Art Baumann
Jacob Berg
Jack Demski
Matt Grimmer, Ald. D5
Dan Jashinsky, Chair

Members Absent: Elizabeth Lloyd-Weis
Matt Miller

Also Present: Mike Court, City Engineer
Robbie Malzahn, SEH
Sally DuPont, Recording Secretary

4. Special Order of Business

A. Public informational meeting regarding Devonshire Path connection to Lake Country Trail and Genesee Street Path extension from West Shore Drive to Carriage Hills Drive

Mike Court, City Engineer, presented the path projects.

Devonshire Path Citizen Comments

Sherry Dorff, 224 Muir Valley Road, Delafield, WI. Sherry asked why the path needed to be 8 feet and Mike Court said 8 feet is the minimum for a multiuse path. Sherry asked if the path needed to be multiuse. Chair Jashinsky said that was a decision that was made by the Public Works Committee and 8 feet safely allows 2-way traffic by bikes and strollers and they are making it 8 feet because they do not anticipate it being a very heavily used trail. Jashinsky said a multiuse trail needs to be 8-10 feet. Sherry expressed concern that if the trail is 8 feet, people may drive down it to connect to First Street because they may mistake it for an extension of the road. Jashinsky said that could easily be remedied if that happened. Sherry would like the trail to be less than 8 feet. Sherry is opposed to the trail being paved if it is 8 feet.

Valerie Marek, 1435 E. Devonshire Road, Delafield, WI spoke about how there is a lawn and garden tractor that goes on the trail and that problem has not been addressed. Valerie said her backyard is wooded and people use it like public property, so she is not in support of a paved path and would prefer the city put woodchips down instead. Chair Jashinsky said it is costly to maintain woodchip trails and it is a surface issue with bikes and strollers.

Ed Marek, 1435 E. Devonshire Road, Delafield, WI said he does like the idea of having a path there so people can walk on it and not having to worry about mud. Ed said it is a nice improvement but is it a necessary improvement. Ed expressed his concern with the trail being 8 feet wide and the potential for vehicles driving on the trail. Ed said if the trail does go through, he would like to see some measures put up, such as signage saying, 'Motor Vehicles Prohibited' or 'No Motorized Vehicles', or something of that nature.

Marlow Fischer, 222 Muir Valley Road, Delafield, WI. Marlow said he does not see the need for the trail to be 8 feet wide, but he understands the legality. Marlow asked about using compacting traffic bond like how the trail used to be vs. having it paved. Chair Jashinsky said that would still require grading and rolling at least once a year and it would be tougher to traverse. Marlow said he is glad to see something being done so he will not need to walk through mud. Marlow said he sees many people using the trail, but he does not see large groups of people using it at once. Jashinsky said they are trying to promote the trail and are hoping to get more use of it. Marlow said he is concerned about vehicles using the trail. Marlow asked if the trail will be plowed. Jashinsky said it is the city's policy that those are secondary items and the city would clear the main roads first, along with other areas.

Genesee Street Path Citizen Comments

Robert Garvin, 1860 Carriage Hills Drive, Delafield, WI and 1752 Genesee Street, Delafield WI. Robert supports the trail. Robert said they need a grading easement and he wants to make sure his mother-in-law's mailbox stays on the east side, and not put across the road because she is elderly. Regarding vegetation and the retaining wall, Robert said they are happy to contribute if the city wants vegetation bigger than 2 feet. If the city is amiable to that, Robert said they could do some cost sharing with the city. Robert said it would be good to get some trees for the grading easement. Robert feels the trail would be good for the neighborhood and for safety.

Pete Lillegren, 2020 Coachlight Court, Delafield, WI, is in support of the project because Highway C has become very unsafe. Pete asked if a 10-foot path is needed rather than a 6-foot path going south of the Lutheran church because of the need for passing with bikes. Chair Jashinsky said 10 feet is a state and federal standard and it is safer to traverse, but said the section that is 6 feet is not supposed to be for bicycles. Jashinsky said there is a 3–4-foot paved shoulder adjacent to the roadway that was a compromise when that came about, so if you put those two together, you have about 10 feet. Pete said his concern would be to have the path moved away from the road because you are near the heavy traffic and was wondering if trees could be put between the path and the road for safety. Jashinsky said trees will be looked at. Mike Court said that is a county right of way and they will need county permission. Pete mentioned there was a swale issue with getting the path moved away from the road and some swale reengineering may need to be done. Court said the discussion with the Carriage Hills Association is to try and shift the whole path away from the road and have an extra easement.

Michael Groh, 328 Juniper Court, Delafield, WI was present at the request of Christ the King church and said they are delighted that the path is going in as a way to connect community. Michael stated Christ the King recognizes the need for the easement at the south end and that is not an issue from their standpoint. Michael said Christ the King asks if there can be a little bit of a meander to the path vs. it being linear. Mike Court said they can talk about that as they go through the plans, but there is a little bit of room for some meander points. Michael said they would also like to see some trees planted. Michael assumed there would not be any cost to the congregants associated with the path and Mike Court said that was correct. Michael asked if there will be any flashing lights or pedestrian activated lights at the crosswalk. Mike Court said signs are proposed at the crosswalk and advance warning signs.

Jen Szerenyi, 1861 Carriage Hills Drive, Delafield, WI, would love a path going from the Carriage Hills subdivision to downtown. Jen said for safety reasons it is needed and she believes it would bring a lot of people from other subdivisions downtown. Jen said they are in full support of the path.

5. Minutes

Discussion and possible action on the following minutes:

A. Approval of minutes of the January 4, 2023 Regular Meeting

Chair Jashinsky stated the committee will look to approve the minutes at the next meeting, as some members have not had time to review the minutes.

6. Citizen Comments

Mary Daniel, 309 Wisconsin Avenue, Delafield, WI. Mary spoke about possible solutions to the Milwaukee Street traffic situation. Mary suggested at the pedestrian crosswalks to put a fluorescent yellow strip/sleeve down the pole and she suggested to look at the Lapham Peak's Park entrance on Highway C for an example. Mary believes this would be a quick fix and it can be applied throughout the city. Mary also suggested to put a red reflective strip/sleeve on the stop signs. Mary mentioned across from Fishbone's and the crosswalks by Olive Garden also need this attention.

Hearing no one further who wished to speak, citizen comments were closed at 7:01 p.m.

7. Unfinished Business

A. Discussion and possible action regarding the 2023 Street Improvement Program

Mike Court said at tonight's meeting they are recommending this go out for bid along with any comments from the Public Works Committee. The city will advertise for bid starting on February 9, 2023, with a bid opening slotted for February 23, 2023, and at the March 1, 2023 Public Works Committee meeting, they are looking to have bid results and hopefully a recommendation or award.

Court said at the last Public Works meeting they talked about with the Hendrick's Development that was going to be close to being finished around the time of the paving of Milwaukee and Dopkins, around the 705 Genesee Street Development, so those are not a part of this plan and will be put off until next year.

Court said they are just under the proposed budget with their estimate for cost with a 5% contingency.

Court said they did meet with the Public Works Department and they had some suggestions on Church Street, Second Street, and Third Street in regard to drainage improvements. Tom Hafner had said those improvements would put them over budget, but to include them into the plan so the Public Works Committee can go over them.

Genesee Street Path:

Looking at the cross sections, Baumann said the meandering requests could probably be done relatively easily without impacting the cost much, if any. Court said with a 10-foot path it is harder to meander, but they should be able to make it work. Court said it will make the job run a little longer but it will not add significant cost.

In regard to the requests for additional plantings, Baumann said he is assuming the county would not allow any trees to be planted between the road and the path for safety reasons, and likely they would require those to be planted between the path and the right of way line. Baumann said it would be a good idea to look at the tree fund balance to pay for that.

Court clarified they did not budget for additional trees but they had budgeted early on for negotiating the easements, and additional trees could hopefully come out of the tree fund. Court said they have submitted plans to the county and the city will need to get a permit from the Highway Department and a permit for erosion control.

Jashinsky said the committee would suggest Mike Court talk to the county to see what the city can get for trees where the trail meanders and find out what type of landscaping would be allowed, and Demski suggested to Court to get an approved listing from the county.

Court said they are working through an easement for Christ the King to connect their trail to the proposed trail. Court said he liked the idea of shifting it up by the north end by Carriage Hills subdivision. In doing

that, they are working with Mr. Garvin for creating a temporary grading easement in order to make that shift work. Court said they need that easement along with the Carriage Hills easement.

Berg asked what the material is for the retaining wall. Court said they are specking out the same material used in the retaining wall along Cushing Park Rd. that goes under I94, which is a classic Rockwood type gravity retaining wall. Berg said he did not know what it would take to match what Carriage Hills has. Court said that would likely be more expensive, but they could try and work something out.

Baumann's concern is that the county is going to require it to be 10 feet if they are going to allow it to be a shared use path and the 6-foot path to the south was really meant to be more of a foot path, not a shared use path. Jashinsky said he was good with it at 10 feet because you have to look at the neighborhoods you are looking to connect. Grimmer agreed.

Jashinsky said to move forward with 10 feet.

Baumann asked about on the north end, if there is going to be an issue with the ditch if they do meander the path. Court said if they do shift over the path, it would be going over the ditch and there is enough drop where they will be able to make up grade and fill in the ditch, and with the fill, create the ditch further up the berm.

Devonshire Path:

Court said they are trying to work out a grading easement they would work through with the Marek's on the west property. Court said they are looking at doing some grading and soften some of the slopes. They are looking to use some fill along the slopes. They are looking to get to the 5% grade to match the Lake Country Trail. The sanitary manhole will need to be lowered about 2 feet in that area, so there will be some additional cost.

Berg said he believes the concerns about signage the citizens brought up is appropriate and to make sure that is something that is part of the project. It was agreed that signage posted on each end about no motor vehicle usage and stop signs would be a good idea.

Demski asked if it should be 6 feet vs. 8 feet because of the number of homes it serves. Jashinsky stated 8 feet is the minimum for a multiuse trail and it is hooking onto the Lake Country Trail which is a 10 foot trail.

Committee comments per sheet in the ePacket on the 2023 Street Improvement Program

Sheet 6 – Bleeker Street. Court said there are no additional items.

Sheet 7 – Moraine End Drive. Court said per the DPW staff; the inlet on the cul-de-sac that goes west, there is a french type drain that drains the cul-de-sac and bubbles out this inlet. They will be repiping that inlet.

Sheet 8 – Church Street. They are looking at improving the stretch from Station 100 to Station 300; the three driveways.

Sheet 9 – Kettle Court East. They will be keeping the width at the average 28 feet. They would reduce the 3-foot shoulder down to a 2 foot shoulder, but have more pavement.

Sheet 10 – First Street. No comments.

Sheet 11 – Second Street. There have been complaints over the years about when there is heavy rainfall on Second and Third Streets, the water jumps the curb and causes issues with some of the homes. They are looking at adding an inlet at Station 400 plus 20 that would extend across and tie into the existing inlet. The estimate is about \$6,000 to put the pipe in and the inlet.

Sheet 12 – Third Street. Same issue as Sheet 11 but there is no storm sewer. They would extend the storm sewer and put in a set of inlets and it is estimated to cost about \$25,000.

Motion by Dan Jashinsky, seconded by Matt Grimmer, to move forward as scheduled with the 2023 Street Improvement Program, with the multiuse trails being 10 foot along Highway C and 8 foot from Devonshire to the Lake Country Trail, and also looking at signage on the Devonshire piece to say 'Non-Motorized Vehicles Only' and also along that piece of trail to include stop signs, and to pursue any plantings with

Waukesha County along the Highway C trail, and then with the street program to move forward with that as we look at it as we have seen it this evening in the plans, with some additional street drainage improvements in accordance to the Department of Public Works recommendations at Church Street, Moraine End Drive, Second Street, and Third Street.

All in favor. Motion carried.

8. New Business

A. Discussion and possible action regarding Clearview Project Site Engineering Project

Chris Sauve, VJS Construction Services, Pewaukee, WI, representing Clearview Home and Rob Davy from Lake Country Engineering.

Chris said Rob Davy had submitted the civil plans and the stormwater management plans. The plans had gone through a couple of reviews and there was a letter sent recommending approval of both with some conditions. There is an addition planned for their existing residential senior building, there is a gathering building, a meeting hall type building, and a storage building. Those three structures are proposed along with related site work, grading and landscaping. It was recommended for approval but there was some concern about the landscaping matching up with the civil plan. At the Plan Commission meeting last week, it was approved conditionally on additional review of the landscaping, building permits, etc. They did submit revised landscaping drawings and there were some concerns about some paths through the wooded area and Chris said those should be signified now as pervious, such as a wood chip type and to be phased and done in the future. Any impervious paths that were shown on the Lake Country Engineering drawings are taken into account in the stormwater design.

Jashinsky mentioned the traffic flow is a one way in and a one way out.

Mike Court said it meets all of the stormwater, is straight forward and he recommends it for approval.

Motion by Art Baumann, seconded by Jacob Berg, to recommend approval to the Plan Commission subject to addressing comments that staff still have.

All in favor. Motion carried.

B. Discussion and possible action on the road vacation for Smythe Lane and Farrand Lane as it relates to the Beacon Hill proposed development

Mike Court said staff has recommended vacating Smythe Lane and Farrand Lane, but there will still be a sidewalk path system that will be required as part of the development.

Jashinsky said at Plan Commission it got a favorable review because it creates green space and walkways.

Court said the sidewalks will be privately maintained but the city will maintain an easement for sewer access.

Motion by Matt Grimmer, seconded by Jack Demski, to vacate the two roads, Smythe Lane and Farrand Lane.

All in favor. Motion carried.

9. Request for Future Agenda Items

Note: No discussion on requested items

A. Milwaukee Street Discussion

10. Correspondence

11. Reports of City Officials

A. Director of Public Works

None

B. City Engineer

i. Status update on Milwaukee Street – Traffic Calming

Mike Court spoke to Tom Hafner and sent Erin Jordan at SEH the plans. They will meet with Hafner to talk about recommendations.

Jashinsky mentioned that Mary Daniel’s suggestion that she spoke about in Citizen Comments is something to look into.

Berg suggested the committee look into rumble strips for speeding. Jashinsky said they are an issue in the city because of the noise.

Baumann said he has seen paint striping like a rumble strip and he has seen diagonal stripes on shoulders to make a road feel narrower to have people drive slower.

Court said there have been suggestions for narrowing widths, painting the speed limit on the pavement as a reminder, and maybe some pedestrian crosswalks.

Jashinsky asked if a speed study has been done. Court said the police department has a lot of data.

C. Traffic Staff

None

D. Clerk

None

E. Public Works Committee Meeting Dates & Deadlines

i. Next Meeting: March 1, 2023

ii. Meeting Submittal Deadline: February 1, 2023 at noon

12. Adjournment

Having no further business, Chair Jashinsky adjourned the meeting at 7:59 p.m.

Minutes Prepared by Sally DuPont, Recording Secretary

Minutes Approved March 1, 2023