



CITY OF DELAFIELD MEETING MINUTES PLAN COMMISSION

Commissioners: Mayor Kent Atwell, Ald. Tim Aicher, Dan Cahalane, Mike Hausman, Dan Jashinsky, Edward Marek, Laura Schult, Robert Weiler

January 25, 2023

7:00 p.m.

City Hall, Council Chambers
500 Genesee St.

Regular Meeting Minutes [YOUTUBE LINK](#)

1. Call to Order

The meeting was called to order at 7.00 p.m.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Roll Call

Commissioners Present: Tim Aicher, Ald. D7
Dan Cahalane
Mike Hausman
Dan Jashinsky
Ed Marek
Laura Schult
Robert Weiler
Kent Atwell, Mayor

Also Present: Amy Barrows, City Planner
Molly Schneider, City Clerk
Crystal Turner, Deputy Clerk

4. Minutes

Discussion and possible action on the following minutes:

A. Approval of minutes of the [December 21, 2022](#) Regular Meeting and Public Hearing.

Motion by Aicher, seconded by Schult, to approve the minutes of the December 21, 2022 Regular Meeting and Public Hearing, as presented.

All in favor. Motion carried.

5. Citizen Comments on Consent Agenda Items

Mayor Atwell opened citizen comments at 7:02 p.m.

There have been other businesses denied at Village Square by both the Common Council and Planning Commission.

Bill Restock, 4527 Vettelson Rd – Spoke regarding item 6.C. IS concerned about the smoke shop being opened in the near vicinity of schools. Tobacco is taxed high, and smoking is banned to discourage smoking. Village Square was meant to be a gateway to Delafield. A smoke shop does not fit into this ideology or neighborhood. This owner has another location and the advertising used at that location is not appropriate for similar advertising Delafield. The products at this location are not appropriate for the City of Delafield. There is a precedent set for denial in this location.

Hearing no one further who wished to speak, Citizens' Comments on Consent Agenda Items were closed.

6. Consent Agenda

Recommended approvals in accordance with the staff report. Items listed under the Consent Agenda are considered in

one motion in accordance with the Staff Report unless a Plan Commission member or staff member requests that an item be removed from the Consent Agenda. Items recommended for discussion and possible action:

- A. DELT0780017, N26 W30285 Maple Avenue. Owner: Stuart Kotovic & Melissa Krueger. Applicant: Mark Augustine, LandMark Engineering Sciences, Inc. Applicant requests approval of an Extraterritorial Certified Survey Map to combine two partial lots in the Town of Delafield.
- B. DELT0810009 & DELT0810010, N20 W29592 Glen Cove Road. Owner: Timothy and Anna Trotier. Applicant: Kristie Miller, Rob Miller Homes, LLC. Applicant requests approval of an Exterritorial Certified Survey Map to combine two lots into one lot in the Town of Delafield
- C. DELC0733998002, 3138 Village Square Drive. Owner: Delafield Station, LLC. Applicant: Ahmed Dawadeh, Luxury Smoke, LLC. Applicant requests approval of a Business Plan of Operation to operate a smoke shop business known as Luxury Smoke.
- D. DELC0782001001, 1807 Nagawicka Road. Owner: Walkers Point Property, LLC. Applicant: Keith Trafton, The Commodore – A Bartolotta Restaurant. Applicant requests approval of a Business Plan of Operation for their restaurant and banquet space known as The Commodore
- E. DELC0787074, 814 Genesee Street. Owner: Michael P Graf. Applicant: Sara Stangler, The Experience Barber Co. Applicant requests approval of a Business Plan of Operation and Permanent Signage for a barbershop.

Schult requested that items 6.C. and 6. D. be removed from the Consent agenda.

Motion by Jashinsky, seconded by Cahalane, to approve items 6.A, 6.B. and 6.E., as presented.

All in favor. Motion carried.

Keith Trafton, W331 S5651 Erin Way, Town of Delafield, was present to speak to item 6.D. The Commodore - A Bartolotta Restaurant. The applicant spoke to the need to update operational hours from the original Business Plan of Operations. They would like to request the restaurant be operable 7 days a week for breakfast, lunch and Dinner. They would like the hours updated to be Monday – Fri 10:30 a.m. – 10:00 p.m., Saturday and Sunday 9:00 a.m. – 10:00 p.m. with outdoor service stopped at sunset. Event space hours would be open to midnight.

Commission discussion occurred around the difference from the original hours. Barrows, Attwell, Cahalane and Marek asked for operational hour discussion.

Barrows summarized that the approval of the business plan of operation as presented and in compliance with the Conditional Use Permit: Outdoor service of food and beverages to patrons, outdoor loudspeakers, outdoor playing of music, or conducting of other outdoor business activities of the permittee, other than parking, shipping and receiving, and maintenance of advertising signs, shall be limited to daylight hours

Motion by Jashinsky, seconded by Schult, to approve 6. D. The Commodore hours as presented by Keith Trafton. The operational hours as discussed were 10.30am-10pm Mon-Fri, 9am-10pm Sat-Sun year-round.

Barrows asked to confirm the motion included the Business Plan of Operation.

Jashinsky amended the motion to include the Business Plan of Operation, seconded by Schultz.

All in favor. Motion carried

Barrows asked for confirmation for the City Clerk that the capacity for the Restaurant is 300 or more in order to move forward with the liquor license.

Applicant confirmed a capacity closer to 1200 people.

6.C. DELC0733998002 3138 Village Square Drive, Luxury Smoke - Applicant was not in attendance.

Attwell explained options available were to deny the application 6.C., skip the application 6.C. or break the normal precedent and approve. As there are questions for the applicant it would not be typical to approve the application.

Cahalane asked for clarification on the handout.

Barrows summarized the signing proposal and business layout. Clarified there would be no THC being sold on the property. Attwell discussed some of the differences to THC.

Cahalane asked what the reasons other businesses were not approved when there are concerns to the Business Plan of Operation.

Barrows suggested considering ordinances as to proximity to residential areas and whether or not it would be disruptive to the residential area. The purpose and intent of the ordinance is to promote health, safety, prosperity, aesthetics, orderly development and general welfare.

Schult referenced another applicant some years back. Attwell noted this was a CBD only store and it was controversial. Schult explained that the proximity to the schools was an issue with that proposal. Attwell confirmed that applicant was a CDB only and denied due to proximity to schools.

Aicher expressed concern due to the issues that were raised in public comment, that in the BPO materials provided, there seems to be a prevalence of smoking accessories that are not practical for tobacco use and instead would be intended for illicit drug use, and there is no presentation whatsoever regarding the screening of the business to the area, especially youth due to the proximity to schools in the area, the fact the applicant was not in attendance to clarify the ability to provide appropriate screening to help protect the safety and welfare in the area, and the fact there is no explanation as to how this business would be a practical edition to what has been promoted as a neighborhood mall that would serve the best interest of the community, especially those within walking distance.

Motion by Aicher, Seconded by Schult, to deny 6.C due to the issues that were raised in public comment, that in the BPO materials provided, there seems to be a prevalence of smoking accessories that are not practical for tobacco use and instead would be intended for illicit drug use, and there is no presentation whatsoever regarding the screening of the business to the area, especially youth due to the proximity to schools in the area, the fact the applicant was not in attendance to clarify the ability to provide appropriate screening to help protect the safety and welfare in the area, and the fact there is no explanation as to how this business would be a practical edition to what has been promoted as a neighborhood mall that would serve the best interest of the community, especially those within walking distance.

All in favor. Motion carried.

7. Public Hearings:

A. Public Hearing #1:

Topic: Conditional Use - Site Plan Amendment
Location: 935 Main Street, DELC0798999002
Owner: Clearview Home Corporation
Applicant: Elizabeth Harned, Executive Director
Matter: Conditional Use-Site Plan Amendment to construct an addition, a new meeting hall, a new outbuilding, install new signage, and modify parking associated with an existing senior living facility.

Mayor Atwell opened the Public Hearing at 7:22 p.m.

Edward Gannon, 1027 Main St – Had 1 question: where will the staging be for this? On site or in the street? Would like to see the staging on site.

Jackie Valde-Milstead, 816 Mill St - Excited for Clearview and the plans. Question would be as to what the plans for the retention ponds are and how it would impact the aquifer with chemicals. This was a concern brought up by a concerned constituent.

Kathy Bero, 1018 Milwaukee St - Clearview are mostly good neighbors. Asked to clarify as to what was being built -The three cottages or the landscaping. Attwell confirmed the new version is with no duplexes. Kathy had asked that Clearview be able to redirect a security light away from her daughter's window. Clearview were unable to complete this. Kathy asked if they could plan in lighting to take in consideration to local homes to be a good neighbor.

Hearing no one further who wished to speak, Atwell closed the Public Hearing at 7:27 p.m.

8. Citizen Comments on items other than Public Hearing

Adam Ramme, 4600 N Sawyer Road, Oconomowoc Lake - spoke regarding item 11.A. Received a letter from the City of Delafield dated January 10th. He supports the property owner in changing the property as he sees fit. Raised three concerns: Size of the lots reduced to ¼ acre would impact surrounding property values. Concerned for trespassing on his property. From information provided it is reasonable to assume up to 800 people in the proposed area. Concerned for the impact on the water table and the well situations with them being on private wells. Asked if a hydraulic analysis been performed on this area.

Jason Janicsek, 103 Muir Valley Road, Delafield – Spoke regarding 11.A. Is the Village Administrator and Police Chief for Oconomowoc Lake. The Village of Oconomowoc Lake directed him to write to express concerns on the 4 units per an acre density proposed. The proposed area also adjoins an active shooting range for local Police Departments and there are no plans to discontinue use. No development can work around this. The city will need to have a procedure in place to address those complaints. Although the property is not being rezoned at this time the Planning Commission and Common Council should be aware of the longstanding opposition by the Village of Oconomowoc for access to HWY P other than a farm access per earlier discussions with Mayor Attwell.

Linda Ramme, N51 W34316 Shannon Ct, Town of Oconomowoc – Spoke regarding item 11.A. Is a neighbor. Is opposed to the change in land use plan from 3 acre per unit to one acre per 4 units. Referenced information from Economic Development Focus Group website and option C or D was to keep as 3 acre per lot or do nothing and would support this. Referenced a study on land use and that revenues on residential tax are a net loss vs farmland. Amending to increase density would drain the budget. Delafield residents have been concerned about density in 2 proposals in 2022. Increasing from 25 homes to 309 homes could increase the census population by 17%. Traffic increase and noise pollution is also a concern as 600 more cars could be on the road. Summit and Oconomowoc have had a lot of referendums and bad growth decisions. Other factors are increase in crime, water table impact, loss of farm land and wildlife impact which can cause safety issues as they are condensed to populated areas.

Lynn Schwabb, 34217 Nashotah Road, Nashotah – spoke regarding item 11.A. Opposes the increase density to 11.A. and represents the Schwab family farm. Hoping to sell 4 lots on Sawyer Road at 7-9 acres each. Feel city has done an excellent job with low density and conservation easement. Part of the Tall Pines Conservation was planned by the Schwab family. Traffic increase would be detrimental to Nashotah Road as the only access point. The Family is not opposed to development but would like the city to take into the density as a consideration as too much development. This was addressed in 2005 and 2009 and Planning Commission decided not to change the density and now curious as to why it is coming up again as an issue.

Mary Slepekis, 1307 Mariner Drive, Hartland - Spoke regarding item 11.A. Longtime resident of Delafield. The city has shown responsibility in development. Supportive of Economic Development Focus Group in order to have affordable housing for others to enjoy Delafield. Set back from Nashotah Road and able to support the density proposed. Development can support the tax base and if not maintained may have to cut back on services and objections were not from city residents tonight. Would appreciate consideration to approve.

Brad Binkowski, 611 Farwell Drive, Madison - spoke regarding item 11.A. He is the owner of the property in question for 11.A. This is a City-initiated change. Affordability is what is needed. It is not feasible to develop the area as is at 3 acre lots. The Economic Development Focus Group was made up from committee from the city of Delafield. Development shows 40 to 50 homes on ½ acre lots as some is open space. Currently pay under \$3000 per year in taxes for the lot. Revenue would increase on 40-50 homes. Can break even to rent for corn but reality is the City has become a terrific environment because of the attraction to business and there is a strong demand for responsible development. Supportive of high-quality development and the Economic Development Focus Group recommendations.

Hearing no one further who wished to speak, Citizen's Comments were closed 8:00 p.m.

9. Unfinished Business

Discussion and possible action on the following items:

- A. DELC0798999002, 935 Main Street. Owner: Clearview Home Corporation. Applicant: Elizabeth Harned. Applicant seeks approval of a Conditional Use-Site Plan Amendment and Permanent Signage to

construct an addition, a new meeting hall, a new outbuilding, install new signage, and modify parking associated with an existing senior living facility.

Barrows summarized building, signing, Lighting, and parking.

Rob Davy, 970 S Silver Lake Street, Oconomowoc, was present to speak regarding the proposal and the approved storm water management plan. Paths in woods would be bark. Hard surface paths around pond and are included with the storm water design.

Brian Pehl, an SEH Engineer for the City, recommended to add in an entrance and exit sign so will have to come back with that. West is in only, Exit out only. Entrance and Exit signs shall be submitted to Planning Commission for review and approval for the Conditional Use Agreement.

Staging area will be in the parking lot and not congesting Main Street.

Taking out 214" of trees and plan puts back in 258" diameter to alleviate tree mitigation.

Aicher asked if the proposed exit lines up with the current driveway.

Confirmed by Davy that it is very close to the original and straightened.

Attwell asked if there is an elevation in the packet.

Barrows summarized light plan and how it complies with the ordinance. Photometric shows no impact to adjacent properties.

Marek asked if the line of site to the right of way is causing any issues from the sign.

Davy added the sign is dropped down from the street slightly so no impact either way. Storm water maintenance agreement is not yet met and need to do a new one with the city.

Barrows and Attwell stated to start a new storm water management agreement would be cleaner if verified no previous documents have been recorded.

Motion by Jashinsky, seconded by Aicher to recommend approval to Common Council after final landscape and tree mitigation plans have been submitted for review and approval by the City Planner and subject to the City Planner and Attorney drafting a Conditional Use Agreement for action by Common Council. The approval is subject to the following conditions listed in the City Planner report with the addition of the approval of entrance and exit signs and also these items are forwarded to the Public Works committee for review.

- 1. A Stormwater and Erosion Control Permit shall be issued and all conditions met.*
- 2. A revised Landscape Plan and Tree Mitigation Plan shall be submitted for review and approval by the City Planner prior to forwarding the matter to Common Council.*
- 3. The Lighting Photometric Plan shall be reviewed and approved by Engineering Staff.*
- 4. A Business Plan of Operation shall be reviewed and approved for the use of the Building Addition, Meeting Hall and future Event Space.*
- 5. Entrance and exit signage shall be reviewed and approved by Planning Commission without a need for an amendment to the Conditional Use Agreement.*
- 6. The Conditional Use Agreement shall include a reference to the approved uses and plans.*

All in favor, motion passed.

- B.** DELC0798001, 600 Milwaukee Street. Owner: DMK Investments, LLC. Applicant: Matt Kowalske. Applicant requests approval of modified Permanent Signage for Kowalske Kitchen & Bath.

No applicants present.

Barrows summarized the proposal. This was returning because the applicant did not understand the motion clearly.

The motion passed with no sign on Genesee St. but the applicant went ahead with small writing on Genesee St. side canopy. To the right was a larger logo.

Cahalane asked how big is the additional logo?

Barrows confirmed it is 3.2 sq feet.

Discussion on sign and sizing aesthetics. Attwell confirmed the larger wall sign is still coming and was approved.

Aicher suggested to ask them to remove it would be a little unnecessary.

Motion by Aicher, seconded by Cahalane, to amend and approve the signage as presented for Kowalske K& B for the property located at DELC0798001, 600 Milwaukee Street to include the small lettering on the west side.

All in favor. Motion carried.

- C. Part of DELC0798167002, 1014 Kenora Road. Owner: Behrend Property, LLC. DELC0798977001, 333 N. Lapham Peak Road. Owner: American Legion Post No. 196. Applicant: Jim Behrend. Applicant is requesting the Plan Commission adopt a Resolution to amend the Land Use Plan categories of a portion of the two properties to accommodate a transfer of lands between the Behrend Property and American Legion Property. The lands being transferred to the Behrend Property would be modified from the Institutional to the Medium Density Residential category and the lands being transferred to the American Legion Property would be modified from the Medium Density Residential to the Institutional category. – used as in motions

Barrows summarized the plans and the amendment for Land use plans.

Jim Behrend, 757 Garrison Ct, Delafield was present to request approval.

Motion by Weiler, seconded by Marek, to adopt the enclosed resolution recommend Common Council to amend the Land Use Plan categories of a portion of the two properties to accommodate a transfer of lands between the Behrend Property and American Legion Property. The lands being transferred to the Behrend Property would be modified from the Institutional to the Medium Density Residential category and the lands being transferred to the American Legion Property would be modified from the Medium Density Residential to the Institutional category and provided transfer of lands is officially recorded with the Waukesha County Register of Deeds.

All in favor. Motion carried.

- D. DELC0798978, 505 N. Lapham Peak Road, DELC0798979001, 427 N. Lapham Peak Road, DELC0798893001, 532 Bleeker Street, DELC0798167002, 1014 Kenora Road, DELC0798976, 1016 Kenora Road. Owner: Behrend Property, LLC. Part of DELC0798977001, 333 N. Lapham Peak Road. Owner: American Legion Post No. 196. Applicant: Jim Behrend. Applicant is requesting the Plan Commission provide feedback and schedule a public hearing to Rezone the properties that are owned and will be transferred to the Behrend Property from the R-3 Single- and Two-Family Residential District to the R-4 Single- and Two-Family Residential District. The lands to be transferred to the American Legion Property will remain in the R-3 Single- and Two-Family Residential District.

Jim Behrend, 757 Garrison Ct, was present to speak regarding the proposal.

Barrows summarized the proposal. The applicant is requesting feedback to rezone the land and a public hearing in March.

Motion by Schult, seconded by Weiler, to schedule a Public Hearing for March 29th, 2023 to Rezone the properties that are owned and will be transferred to the Behrend Property from the R-3 Single- and Two-Family Residential District to the R-4 Single- and Two-Family Residential District. The lands to be transferred to the American Legion Property will remain in the R-3 Single- and Two-Family Residential District.

All in favor. Motion carried.

- E. Part of DELC0798167002, 1014 Kenora Road. Owner: Behrend Property, LLC. DELC0798977001, 333 N. Lapham Peak Road. Owner: American Legion Post No. 196. Applicant: Jim Behrend. Applicant is requesting the Plan Commission provide feedback schedule a public hearing to modify the Conditional Use boundaries for the American Legion to include additional acreage that will be transferred from the Behrend Property and remove acreage that will be transferred to the Behrend Property

Jim Behrend, 757 Garrison Ct, was present to speak regarding the proposal.

Barrows summarized the proposal.

Motion by Weiler, seconded by Schult, to schedule a Public Hearing for March 29th, 2023 to modify the Conditional Use boundaries for the American Legion to include additional acreage that will be transferred from the Behrend Property and remove acreage that will be transferred to the Behrend Property.

All in favor. Motion carried.

10. New Business

Discussion and possible action on the following items:

- A.** DELC0804994017, 2730 Heritage Drive. Owner: Heritage-Hillside, LLC. Applicant: Justin Lehrke, Flawless Flooring and Nate Bruk, Image 360. Applicant requests approval of Permanent Signage to advertise a new business known as Flawless Flooring

Justin Lehrke, 14105 W Greenfield Ave, New Berlin was present to present to discuss the proposal.

Barrows summarized the proposal. Signage allowed at 65.7 sq ft signage. Two options were presented with one option logo at 36" height. Clarification sought on whether the 25% window coverage is per window or whole area.

Attwell stated that one number is what you have for signage area.

Discussion occurred on signage aesthetics.

Applicant stated they wanted to be tasteful and provide symmetry among show rooms. Several other business signs are much larger than proposal and include more window graphics. They potentially have less than other tenants.

Barrows suggested the Multitenant program application comes from owner to submit an updated plan for City approval to change signage. Marek asked if any open store fronts that can give the additional footage? Attwell stated owner would need to bring to Planning Commission per Barrows.

The window logos falling within the signage limitations was discussed. Aicher and Jashinsky agreed that the signage was limited to 25% of the window space, but not the entire sign allotment.

Motion by Aicher, seconded by Marek, to approve signage with a 30" height limitation and window coverage of a maximum of 25% subject to final approval by the City Planner based on maximum height and area specified by the Plan Commission. (No sign shall result in internal/external illumination of more than 40 footcandles when measured with a standard light meter held perpendicular to the sign face at a distance of 10" from the sign.)

All in favor. Motion carried.

- B.** DELC0753999002, 3115 HWY 83. Owner: The Farmhouse 1848, LLC. Applicant: Whitney Shneyder. Applicant requests Plan Commission provide feedback and schedule a public hearing to modify or prepare a new Conditional Use Permit to allow the event facility without a requirement to maintain the bed and breakfast or residential uses on the property.

Whitney and Erik Shneyder, 3115 State Rd 83, Delafield were present to discuss the proposal.

Barrows summarized the Conditional Use Permit as the event facility taking the primary use. Applicant provided responses and met to the 17 amendments/conditions. Based on contracts they may have to amend the Conditional Use Permit in 2024/25 before changes.

W. Shneyder needs to plan and not have to contract B&B. Putting together a well thought out and easily executed plan for 2024/2025.

Barrows suggested the Conditional Use Permit can be written as B&B as accessory rather than principle versus addressing what the future use is.

Motion by Schult, seconded by Aicher, to schedule a Public Hearing for February 22, 2023 to modify or prepare a new Conditional Use Permit to allow the event facility without a requirement to maintain the bed and breakfast or residential uses on the property.

All in favor. Motion carried.

C. Response to A Regional Analysis of Impediments to Fair Housing study report requirements

Barrows summarized the Department of Housing and Urban Development report as to what the community needs to accommodate fair housing. Two items for the 2023 proposal from Administrator Hafner:

1. Amend the SEH site to allow mixed use development which could include high density residential use
2. The Economic Development Focus Group projects that considered areas for development including mixed use areas with a variety of densities along Hwy 83

Requesting confirmation that these are the 2 to submit.

Head nod confirmation from Commission members received.

11. Comprehensive Plan, Zoning and Ordinance Revision

Discussion and possible action on the following items:

- A.** Discuss and provide feedback regarding the Economic Development Focus Group recommendations for Area 4 – Bradley A. Binkowski, including an amendment to the Land Use Plan from the Agriculture designation to the Medium-Density Residential designation (up to 4 units/acre), on property located north of Nashotah Road and northwest of the Hawthorn Farm Phase I development (DELC0742990 & DELC0577980).

Barrows summarized the Economic Development Focus Group recommendations. This is the 8th and final project for consideration. True density is defined when zoning is established. Category of medium density chosen because there is a buffer in this area with road and train tracks, trees and set back. Wooded areas are limited to 1 unit per 5 acres. Yields 160 lots but infrastructure, storm water and reality of what is approved for zoning will make a difference in count. The Economic Development Focus Group was thinking more as 2-unit town homes.

Cahalane asked what was the access to this property.

Barrows stated that Nashotah Rd and through Oconomowoc Lake access is a topic addressed at development stage. Also noted a small triangle piece of land to the northwest that appears to be landlocked.

Jashinsky asked where the shooting range was located.

Aicher reported in 2009 21 pages of citizen comments were sent to the Planning Commission with all but one opposing this. There are issues with access not being allowed to Oconomowoc Lake, shooting range is now busier. Best interest to the city is to postpone the rezone until 3 areas of concern are addressed: Access, shooting range and density. Then maybe a good development that can address these issues would be a reason to change the land use plan.

Atwell stated the request to change the land use was so that it “could” be developed. Currently it is a barrier to get a creative proposal, although could be done. Property owner is interested in doing something with the land. Prior to 2009 there was no road access to the property, so part of this is now done.

Cahalane asked if the developer needed a higher density to make the math work. Approved land use does not mean we have proposal and can address the new plans at that point.

Aicher commented that with the shooting range they could be hitting a wall with issues and closer development.

Hausmann asked has it been typical to change land use prior to a developer interested.

Atwell stated prior to the Economic Development Focus Group it was not usual unless to correct issues.

Marek preferred not to pursue especially with an active gun range that would work against this or put restrictions on the range. Accessibility is difficult not impossible. Developer in this case would need to propose how to mitigate these.

Motion by Marek, seconded by Schult, not to pursue this Land Use Plan change.

Motion Carried with Weiler voting Nay.

12. Report of City Officials

A. Plan Commission meeting dates and deadlines

- 1) Regular meeting February 22nd 2023
- 2) Regular meeting submittal deadline January 25th 2023

B. Correspondence

C. Planner

D. Building Inspector

13. Adjournment

Having no further business, the meeting was adjourned at 9.38 p.m.

Minutes approved: February 22, 2023

Minutes prepared by: Crystal Turner, Deputy Clerk