

CITY OF DELAFIELD COMMON COUNCIL MINUTES

YouTube Video Link:

Call Common Council Meeting to Order

Mayor Attwell called the Common Council meeting to order at 6:59 PM.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call:

Present

- Jim Behrend, Ald. D2
- Jackie Valde, Ald. D3
- Wayne Dehn, Ald. D4
- Matt Grimmer, Ald. D5
- Kevin Maples, Ald. D6
- Tim Aicher, Ald. D7
- Kent Attwell, Mayor
- Tom Hafner, Administrator/ City of Public Works Director

Absent

Doug Saloga, Ald. D1 (excused)

PUBLIC HEARING 1:

Comprehensive Plan Amendment

APPLICANT:

City of Delafield

MATTER:

Discussion and possible action regarding an amendment to the 2030 Comprehensive Plan, for 224 South Genesee Street, Delafield, identified as tax key DELC 0799.983, changing the Land Use Designation from Agriculture to Office.

Hearing no one present wishing to speak at this time, the Public Hearing was closed.

1.) City of Delafield Citizens' Comments

Cindy Thomas - 2610 Nagawicka Rd. – Pedestrian path. Comp plan Ch.8 Pg.213 – Map 8-2 City Trails. Lake circle route. It is not a separated trail and follows street right of ways. This portion was repaved in 2008. Forms of paths were considered at that time. What has changed now? She asked about the Mission Rd. path and its inclusion and removal. Comprehensive trail plan is needed, however, further review and studies should be completed.

Sandra Felker - 2420 Nagawicka Rd. – Pedestrian path. Budgetary concern for the debt being taken on by building this path. Some of the people who are the most to benefit do not want the path. 6 of the 12 residents impacted arrived and said they did not want it at the open session meeting. Mrs. Felker is asking the Council to reconsider the path and potentially remove it from the budget.

Hearing no one else present wishing to speak at this time, Citizen's Comments were closed.

2.) Consent Agenda

- a. Common Council Minutes from December 16, 2019.
- b. Approve and Issue Licenses.

MOTION BY ALDERMAN AICHER, SECOND ALDERWOMAN VALDE, TO APPROVE CONSENT AGENDA ITEMS AS PRESENTED. THERE WAS NO FURTHER DISCUSSION.

ALL WERE IN FAVOR. MOTION CARRIED.

3.) Committee Reports

a. Licenses

- i. Discussion and possible action on the approval of a Temporary Class “B”/“Class B” Retail License for Hawk’s Inn Winter Concert Series on March 15, 2020.

MOTION BY ALDERMAN BEHREND, SECOND BY ALDERMAN MAPLES, TO APPROVE A TEMPORARY CLASS “B”/“CLASS B” RETAIL LICENSE FOR HAWK’S INN WINTER CONCERT SERIES ON MARCH 15, 2020.

ALL IN FAVOR. MOTION CARRIED.

- ii. Discussion and possible action to approve one Solicitor/Canvasser’s license for Christo Vermeulen on behalf of RoastMore, LLC, 1131 Woodside Street, Hartland, WI 53029, for the timeframe of January 1, 2020 to December 31, 2020. A surety bond is not required.

MOTION BY ALDERMAN BEHREND, SECOND BY ALDERMAN AICHER, TO APPROVE A SOLICITOR/CANVASSER’S LICENSE FOR CHRISTO VERMEULEN ON BEHALF OF ROASTMORE, LLC, 1131 WOODSIDE STREET, HARTLAND, WI 53029, FOR THE TIMEFRAME OF JANUARY 1, 2020 TO DECEMBER 31, 2020. A SURETY BOND IS NOT REQUIRED.

ALL IN FAVOR. MOTION CARRIED.

b. Plan Commission (Ald. Tim Aicher until April 2020)

- i. Discussion and possible action regarding Ordinance No. 763, an Ordinance to Amend the City of Delafield 2030 Comprehensive Master Plan to Change the 2030 Land Use Plan for the Property Located at 224 South Genesee Street (identified as tax key DELC 0799.983) from Agriculture Use to Office Use. This action is recommended by the Plan Commission adoption of Resolution 2019-11, at their November 19, 2019 meeting.

Roger Dupler – explained the property and the proposed changes.

MOTION BY ALDERMAN GRIMMER, SECOND BY ALDERMAN DEHN, TO APPROVE ORDINANCE NO. 763, AN ORDINANCE TO AMEND THE CITY OF DELAFIELD 2030 COMPREHENSIVE MASTER PLAN TO CHANGE THE 2030 LAND USE PLAN FOR THE PROPERTY LOCATED AT 224 SOUTH GENESEE STREET (IDENTIFIED AS TAX KEY DELC 0799.983) FROM AGRICULTURE USE TO OFFICE USE.

ALL IN FAVOR. MOTION CARRIED.

- ii. Discussion and possible action regarding Ordinance No. 764, an Ordinance Changing the Zoning Classification for the property located at 224 South Genesee Street, Delafield, identified as tax key DELC 0799.983, changing the existing zoning classification from A-1 Agriculture and Residential Holding to B-5 Office and Research Commercial. This action is recommended by the Plan Commission after conducting a public hearing at their November 19, 2019 meeting.

MOTION BY ALDERMAN GRIMMER, SECOND BY ALDERMAN DEHN, TO APPROVE ORDINANCE NO. 764, AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FOR THE PROPERTY LOCATED AT 224 SOUTH GENESEE STREET, DELAFIELD, IDENTIFIED AS TAX KEY DELC 0799.983, CHANGING THE EXISTING ZONING CLASSIFICATION FROM A-1 AGRICULTURE AND RESIDENTIAL HOLDING TO B-5 OFFICE AND RESEARCH COMMERCIAL.

ALL IN FAVOR. MOTION CARRIED.

- iii. Discussion and possible action regarding Ordinance No. 765, an Ordinance Amending the Portions of Zoning Code 17.39(2) Through 17.39(30) of the City of Delafield, Waukesha County, Wisconsin, involving a Zoning Text Amendment to repeal and recreate portions of 17.39(2) through 17.39(30) affecting building heights for primary and accessory structures in agricultural, residential, business, and manufacturing districts. This action was recommended by the Plan Commission after conducting a public hearing at their November 19, 2019 meeting.

MOTION BY ALDERMAN AICHER, SECOND BY ALDERMAN BEHREND, TO APPROVE ORDINANCE NO. 765, AN ORDINANCE AMENDING THE PORTIONS OF ZONING CODE 17.39(2) THROUGH 17.39(30) OF THE CITY OF DELAFIELD, WAUKESHA COUNTY, WISCONSIN, INVOLVING A ZONING TEXT AMENDMENT TO REPEAL AND RECREATE PORTIONS OF 17.39(2) THROUGH 17.39(30) AFFECTING BUILDING HEIGHTS FOR PRIMARY AND ACCESSORY STRUCTURES IN AGRICULTURAL, RESIDENTIAL, BUSINESS, AND MANUFACTURING DISTRICTS.

ALL IN FAVOR. MOTION CARRIED.

- iv. Discussion and possible action regarding a Certified Survey Map for Purple Dog located at 400 Austin Circle, Delafield, identified as tax key DELC 0807.978.010, to consolidate two commercial parcels into one. This action is recommended by the Plan Commission at their December 18, 2019 meeting.

MOTION BY ALDERMAN AICHER, SECOND BY ALDERMAN GRIMMER, TO APPROVE A CERTIFIED SURVEY MAP FOR PURPLE DOG LOCATED AT 400 AUSTIN CIRCLE, DELAFIELD, IDENTIFIED AS TAX KEY DELC 0807.978.010, TO CONSOLIDATE TWO COMMERCIAL PARCELS INTO ONE.

ALL IN FAVOR. MOTION CARRIED.

- v. Discussion and possible action regarding extraterritorial review of a Certified Survey Map for W303 N2652 Maple Avenue, Delafield, identified as tax key DELT 0780.021, to consolidate two residential parcels into one. This action is recommended by the Plan Commission at their December 18, 2019 meeting.

MOTION BY ALDERMAN AICHER, SECOND BY ALDERMAN MAPLES, TO APPROVE A CERTIFIED SURVEY MAP FOR W303 N2652 MAPLE AVENUE, DELAFIELD, IDENTIFIED AS TAX KEY DELT 0780.021, TO CONSOLIDATE TWO RESIDENTIAL PARCELS INTO ONE.

ALL IN FAVOR. MOTION CARRIED.

- vi. Discussion and possible action to approve a Stormwater Maintenance Agreement for the Pals Family located at 906 Scenic Heights Drive; identified by tax key number DELC 0751.097.

MOTION BY ALDERMAN AICHER, SECOND BY ALDERMAN GRIMMER, TO APPROVE A STORMWATER MAINTENANCE AGREEMENT FOR THE PALS FAMILY LOCATED AT 906 SCENIC HEIGHTS DRIVE; IDENTIFIED BY TAX KEY NUMBER DELC 0751.097.

ALL IN FAVOR. MOTION CARRIED.

- c. Lake Welfare Committee (Ald. Kevin Maples until April 2020) – Refer to the meeting minutes.
 - i. Discussion and possible action regarding Ordinance No. 766, an Ordinance Changing Section 1.29(4)(b) of the Municipal Code of the City of Delafield, Waukesha County, Wisconsin, to remove the requirement that the Annual Lake Awareness meeting must be held in the spring. Recommended by the Lake Welfare Committee at their January 8, 2020 meeting.

MOTION BY ALDERMAN GRIMMER, SECOND BY ALDERMAN MAPLES, TO APPROVE ORDINANCE NO. 766, AN ORDINANCE CHANGING SECTION 1.29(4)(B) OF THE MUNICIPAL CODE OF THE CITY OF DELAFIELD, WAUKESHA COUNTY, WISCONSIN, TO REMOVE THE REQUIREMENT THAT THE ANNUAL LAKE AWARENESS MEETING MUST BE HELD “IN THE SPRING OF”.

ALL IN FAVOR. MOTION CARRIED.

- d. Park and Recreation Commission (Ald. Matt Grimmer until April 2020) – No meeting, no report.
- e. Public Works Committee (Ald. Wayne Dehn until April 2020)
 - i. See minutes for citizens comments about the path. Final plans submitted to the next Public Works Committee meeting.
 - ii. Street improvement bid review. Thank you to Dan Jashinsky and Art Baumann for his review of the plans.
 - iii. Improvements at the roundabout on golf road. Another right turn only arrow and street pavement markings will be added to aid in the movement of traffic in the spring or early summer.
- f. Del-Hart Commission (Ald. Tim Aicher until April 2020) – Next meeting tomorrow.
 - i. Come to the next meeting if you want to know about the plant upgrade.
- g. Police Commission (Ald. Doug Saloga until April 2020) – No meeting, no report.
- h. Library Board (Ald. Jackie Valde until April 2020)
 - i. Met last Tuesday.
 - ii. Partnership with St. Johns Military Academy to get all cadets library cards.
 - iii. Space needs assessment to be conducted. Results to be reviewed.
 - iv. There was a good turnout during the Delafreeze event.
 - v. In 2019, our library was chosen for an art placement program. Reception to be held this Tuesday at 5:00pm.
- i. Zoning Board of Appeals (Ald. Jim Behrend until April 2020) – No meeting, no report.
- j. Promotion & Tourism Commission (Ald. Doug Saloga until April 2020) – No meeting, no report.
- k. Lake Country Fire Commission (Mayor to report as needed) – No meeting, no report.
- l. Lake Country Fire Board (Ald. Matt Grimmer until December 2020) – next meeting Jan 30th – Station 1. No meeting since the last meeting.
- m. Tree Board (Ald. Matt Grimmer until April 2020) – No meeting, no report.
- n. Deer Management Committee (Ald. Dehn until April 2020) – no meeting
 - i. We had over 205 registered hunters. 93 deer taken that Dehn is aware of. Stopped hunting at Del-Hart. The sharpshooter program requires setting up the area. It is illegal to hunt over a feed area so those stands are closed. Sharpshooters start Feb 1. They will not be at the firehouse station 2 in the Town of Delafield or the at Hwy C and Indian Springs on private property. They will notify us when they are out. Anyone who wants a deer for the meat should email Dehn. You would make arrangements to pick up the deer; CWD is required to be tested for. All meat will be used. 23 people are on the list for meat. No meat can be sold.

4.) Unfinished Business

5.) Mayor's Report

- a. Discussion and action to accept Roger Yolo's resignation from the Lake Country Fire and Rescue Commission; original term to end December 31, 2020.

MOTION BY ALDERMAN AICHER, SECOND BY ALDERMAN BEHREND, TO ACCEPT ROGER YOLO'S RESIGNATION FROM THE LAKE COUNTRY FIRE AND RESCUE COMMISSION; ORIGINAL TERM TO END DECEMBER 31, 2020.

ALL IN FAVOR. MOTION CARRIED.

- b. Discussion and action to appoint Roger Yolo to the Lake Country Fire and Rescue Board; term set from January 1, 2020 to December 31, 2021.

MOTION BY ALDERMAN BEHREND, SECOND BY ALDERMAN AICHER, TO APPOINT ROGER YOLO TO THE LAKE COUNTRY FIRE AND RESCUE BOARD; TERM SET FROM JANUARY 1, 2020 TO DECEMBER 31, 2021.

ALL IN FAVOR. MOTION CARRIED.

- c. Discussion and action to appoint Jeff Krickhahn to the Lake Country Fire and Rescue Commission; for the remaining term of Roger Yolo – ending December 31, 2020.

MOTION BY ALDERMAN GRIMMER, SECOND BY ALDERMAN AICHER, TO APPOINT JEFF KRICKHAHN TO THE LAKE COUNTRY FIRE AND RESCUE COMMISSION; FOR THE REMAINING TERM OF ROGER YOLO – ENDING DECEMBER 31, 2020.

ALL IN FAVOR. MOTION CARRIED.

- d. Discussion and action to appoint Brad Stocks to the Lake Country Fire and Rescue Commission; term set from January 1, 2020 to December 31, 2021.

MOTION BY ALDERMAN GRIMMER, SECOND BY ALDERMAN DEHN, TO APPOINT BRAD STOCKS TO THE LAKE COUNTRY FIRE AND RESCUE COMMISSION; TERM SET FROM JANUARY 1, 2020 TO DECEMBER 31, 2021.

ALL IN FAVOR. MOTION CARRIED.

6.) New Business

7.) Report of City Officials

a. Administrator

- i. Attendance at a roundtable discussion at the Genesee Town Hall on December 4, 2019 regarding the challenges to provide the necessary funding for fire departments.
- ii. Selection to serve on a regional steering committee regarding emergency services funding. First meeting to be held on Monday, February 3, 2020.
- iii. Attendance at the Lake Country Fire & Rescue ceremony on January 2, 2020 to swear in Tyler Peterson and Jason Velazquez as the two newest full-time firefighters/paramedics/inspectors for the department.
- iv. Award of 2020 Clean Boats Clean Waters Grant to pay for 75% of the cost of watercraft inspection personnel at the Bleeker Street Boat Launch, up to a maximum grant amount of \$3,000.
- v. Summary of short-term bicycle-pedestrian counts collected by SEWRPC on the Cushing Park Road Recreational Trail south of Abitz Road from Monday, September 9 to Sunday, September 22, 2019.

- vi. Attendance at Farmers for Lake Country Manure Management Seminar on January 9, 2020 at the Ashippun Town Hall with presentations by DATCP, WDNR, and Tall Pines Conservancy staff.
- vii. Notice from JoJo Gehl that there will be no manure spreadings/injections on the Gehl farmland this April or May. Next update regarding the remainder of the year due April 15.
- viii. Holiday party for 2020 will be on December 10th 2020.
- b. Clerk
 - i. Discussion and action on the Voucher List.

MOTION BY ALDERMAN DEHN, SECOND BY ALDERMAN MAPLES, TO APPROVE THE VOUCHER LIST.

ALL IN FAVOR. MOTION CARRIED.

- c. Council requests for future agenda items - No Discussion of Requested Items.
 - i. None.

- 8.) Motion to convene into closed session per Wis. State Statute §19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically the City Administrator/Director of Public Works.

MOTION BY ALDERMAN DEHN, SECOND ALDERMAN AICHER, TO CONVEIN INTO CLOSED SESSION.

ROLL CALL VOTE:

JIM BEHREND, ALD. D2 -	YAY
JACKIE VALDE, ALD. D3 -	YAY
WAYNE DEHN, ALD. D4 -	YAY
MATT GRIMMER, ALD. D5 -	YAY
KEVIN MAPLES, ALD. D6 -	YAY
TIM AICHER, ALD. D7 -	YAY

ALL IN FAVOR – MOTION CARRIED.

- 9.) Motion to re-convene into Open Session.

MOTION BY ALDERMAN DEHN, SECOND ALDERMAN AICHER, TO RECONVEIN INTO OPEN SESSION.

ROLL CALL VOTE:

JIM BEHREND, ALD. D2 -	YAY
JACKIE VALDE, ALD. D3 -	YAY
WAYNE DEHN, ALD. D4 -	YAY
MATT GRIMMER, ALD. D5 -	YAY
KEVIN MAPLES, ALD. D6 -	YAY
TIM AICHER, ALD. D7 -	YAY

ALL IN FAVOR – MOTION CARRIED.

- 10.) Correspondence

- a. Resolution from the Town of Delafield regarding changes to their comprehensive plan.

- b. Village of Hartland adoption of an updated/amended comprehensive plan for the physical development of the Village of Hartland. Said plan is entitled *The Village of Hartland 2045 Comprehensive Plan*.
- c. A Cooperative Boundary Plan between the Town of Brookfield and the Town of Waukesha.
- d. A letter from the Christmas Clearing Council of Waukesha County for being a donation site.

11.) Adjournment

There was no further business. The meeting was adjourned at 7:58pm.

Minutes transcribed by: Michelle Luedtke

Minutes approved on: February 17, 2020