



**CITY OF DELAFIELD  
MEETING AGENDA  
PARK & RECREATION COMMISSION**

*Chair: Michael Byrnes*

*Members: Pat Barwig, David Brabson, Dan Cahalane, Sherrie Flemming, Tim Turnock, Ald. Mark Schaefer*

Monday, June 27, 2022

6:00 PM

City Hall, Council Chambers  
500 Genesee St.

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Minutes**

Discussion and possible action on the following minutes:

- A. **Approval of minutes of the [May 23, 2022](#) Regular Meeting.**

**5. Citizen's Comments**

**6. Unfinished Business**

Discussion and possible action on the following items:

- A. Park Walk Recap (Byrnes)
- B. VMR viewing platform and plan for cleared area around the platform (Turnock)
- C. Clearwater/Paddle Board/Kayak Take out/put in area (Turnock)
- D. Cushing Park Riverbank Erosion Control (Turnock)

**7. New Business**

Discussion and possible action on the following items:

- A. Liberty Park Stage/Delafield Arts Foundation
- B. 2023 Capital and Operating Budget Requests (All)
- C. Plan Commission Update (Cahalane)
- D. Deer management update (Turnock)
- E. Financial Statements, Capital Projects Update (May 2022)

**8. Discussion and review of the condition of parks and trails**

**Parks and Trails in the City of Delafield**

Parks and Trails in the City of Delafield						
Byrnes	Turnock	Barwig	Brabson	Flemming	Cahalane	Schaefer
Lake Country Recreation Trail	Bostrom Park	Cushing Memorial Park	Lois Jensen Nature Preserve	Fish Hatchery	Oakwood Park	Liberty Park
Ice Age Trail	VMR Trail	St. John's/Genesee Park	Fireman's Park	Fish Hatchery Sports Complex	Bleeker Street Boat Launch	
Bostrom Park	Paul Sandgren Recreation Trail			Cedar Valley Park	Oak Street Park	
	Cushing Memorial Park					

**9. Requests for Future Agenda Items**

*Note: No discussion on requested items*

**10. Correspondence**

**11. Adjournment**

All meetings of the Park & Recreation Commission are public meetings. The meeting of the Commission is a working session for the Commission itself, and discussion by those in attendance is limited to Commission members, staff and others that may be a party to the matter being discussed.

**AMERICANS WITH DISABILITIES ACT NOTICE:** Upon reasonable notice (at least 72 hours in advance) the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

**NOTICE OF POSSIBLE QUORUM:** It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information: no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Clerk: MG	Posted: 06/23/22	<input checked="" type="checkbox"/> City Hall Bulletin Board	<input checked="" type="checkbox"/> Website	<input checked="" type="checkbox"/> Notified Media
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CITY OF DELAFIELD  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING MAY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS AND RECREATION</u>					
100-55-51400-110-000	1,876.31	8,133.21	22,825.60	14,692.39	35.6
100-55-51400-130-000	241.42	1,325.76	3,294.34	1,968.58	40.2
100-55-51400-135-000	363.09	1,976.69	7,684.27	5,707.58	25.7
100-55-51610-211-000	.00	.00	1,500.00	1,500.00	.0
100-55-51610-220-000	433.28	3,171.24	6,068.00	2,896.76	52.3
100-55-51610-350-000	81.00	2,726.06	13,050.00	10,323.94	20.9
100-55-51610-350-100	253.71	319.27	1,692.00	1,372.73	18.9
100-55-51620-220-000	30.27	243.78	660.00	416.22	36.9
100-55-51620-350-000	.00	.00	200.00	200.00	.0
100-55-53100-110-000	418.02	2,299.11	5,429.07	3,129.96	42.4
100-55-53100-130-000	73.93	406.59	822.18	415.59	49.5
100-55-53100-135-000	60.22	332.33	848.32	515.99	39.2
100-55-53300-110-000	4,465.74	18,101.86	26,684.81	8,582.95	67.8
100-55-53300-130-000	767.55	3,114.41	4,746.95	1,632.54	65.6
100-55-53300-135-000	1,327.14	5,494.31	9,331.55	3,837.24	58.9
100-55-53500-110-000	2,300.25	5,361.02	34,262.50	28,901.48	15.7
100-55-53500-130-000	282.83	623.79	3,816.84	3,193.05	16.3
100-55-55200-343-340	.00	118.28	450.00	331.72	26.3
100-55-55200-390-000	1,579.45	5,391.24	11,885.00	6,493.76	45.4
100-55-55201-390-000	.00	247.00	3,000.00	2,753.00	8.2
100-55-55202-220-000	.00	46.50	200.00	153.50	23.3
100-55-55202-340-000	44.05	44.05	.00	( 44.05)	.0
100-55-55204-220-000	221.95	638.63	2,840.00	2,201.37	22.5
100-55-55204-390-000	27.56	2,129.74	2,135.00	5.26	99.8
100-55-55206-220-000	104.29	370.63	968.00	597.37	38.3
100-55-55206-390-000	1,208.17	1,230.17	1,300.00	69.83	94.6
100-55-55208-340-000	98.00	196.00	588.00	392.00	33.3
100-55-55210-340-000	204.06	464.04	1,140.00	675.96	40.7
100-55-55212-340-000	1,217.00	1,436.83	4,050.00	2,613.17	35.5
100-55-55216-340-000	.00	.00	100.00	100.00	.0
100-55-55218-340-000	227.16	910.28	3,180.00	2,269.72	28.6
100-55-55219-340-000	.00	.00	2,000.00	2,000.00	.0
100-55-55300-340-000	.00	3,735.00	6,600.00	2,865.00	56.6
<b>TOTAL PARKS AND RECREATION</b>	<b>17,906.45</b>	<b>70,587.82</b>	<b>183,352.43</b>	<b>112,764.61</b>	<b>38.5</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>17,906.45</b>	<b>70,587.82</b>	<b>183,352.43</b>	<b>112,764.61</b>	<b>38.5</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 17,906.45)</b>	<b>( 70,587.82)</b>	<b>( 183,352.43)</b>	<b>( 112,764.61)</b>	<b>( 38.5)</b>

City of Delafield  
 Capital Projects Summary 2022-05.xlsx  
 05.31.22 PRC

CIP Year	Project	Project Budget	Total Expenditures to 05/31/2022	Under / (Over) Budget	Status
2017	VMR Signage - Sandgren Trail/War on Terror	6,500.00	2,643.00	3,857.00	Active
2022	Fish Hatchery Building - Roof Maint. & Repairs	25,000.00	-	25,000.00	Active
2022	Fish Hatchery - Replace Existing Banquet Tables	4,500.00	4,221.32	278.68	Closed
2022	Cushing Memorial Park - Fort Cushing - Staining	15,000.00	-	15,000.00	Active
2022	Fireman's Park - Level & Resurface Basketball Court & New Hoops	35,000.00	-	35,000.00	Active
2022	Liberty Park Band Shell - Engineering, Design & Planning	50,000.00	-	50,000.00	Active
		<b>136,000.00</b>	<b>6,864.32</b>	<b>129,135.68</b>	

CITY OF DELAFIELD

**Fund Balance Reserved for Park Use (as of 05/31/22)**

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<u>Source</u>	<u>Amount</u>	<u>Purpose</u>
Dick's Bait and Tackle Fundraiser at Hogg Alley (2014)	\$ 1,669.00	Fish Hatchery south boardwalk fishing pier
Jan Turnock Memorial Donations	\$ 4,353.40	Fort Cushing, VMR, Tree Fund
<b>Total Reserved Funds for Park Use</b>	<b><u><u>\$ 6,022.40</u></u></b>	100-00-31730-000-000 Balance