



**CITY OF DELAFIELD
MEETING AGENDA
PARK & RECREATION COMMISSION**

Chair: Ald. Mark Schaefer
Members: Gloria Trinastic, Dan Cahalane, Sherrie Flemming, Tim Turnock, Thomas Schlaefer, Leslie Donavan,

June 26, 2023

6:00 PM
(Or immediately following the Tree Board)

City Hall, Council Chambers
500 Genesee St.

Regular Meeting

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Minutes**
Discussion and possible action on the following minutes:
 - A. Approval of minutes of the [May 22, 2023](#) Regular Meeting
5. **Citizen's Comments**
6. **Unfinished Business**
Discussion and possible action on the following items:
 - A. Stage at Liberty Park Update and Access/Fees (Schaefer)
 - B. Update on the Bark River Viewing Platform site (Turnock)
 - C. Sign for kayak launch at St. John's Park (All)
 - D. Review of May 20 Fishing Clinic (Turnock)
7. **New Business**
Discussion and possible action on the following items:
 - A. Representative to the Delafield Arts Foundation (All)
 - B. 5-Year Plan (All)
 - C. Review financial statements (All)
8. **Assign leads to review conditions of parks and trails on an ongoing basis**

Parks and Trails in the City of Delafield						
TBD	Turnock	TBD	Trinastic	Flemming	Cahalane	Schaefer
Lake Country Recreation Trail	Bostrom Park	Cushing Memorial Park	Lois Jensen Nature Preserve	Fish Hatchery	Oakwood Park	Liberty Park
Ice Age Trail	VMR Trail	St. John's Park	Fireman's Park	Fish Hatchery Sports Complex	Bleeker Street Boat Launch	
Bostrom Park	Paul Sandgren Recreation Trail			Cedar Valley Park	Oak Street Park	
	Cushing Memorial Park					

9. **Requests for Future Agenda Items**
Note: No discussion on requested item

10. Correspondence

11. Adjournment

All meetings of the Park & Recreation Commission are public meetings. The meeting of the Commission is a working session for the Commission itself, and discussion by those in attendance is limited to Commission members, staff and others that may be a party to the matter being discussed.

AMERICANS WITH DISABILITIES ACT NOTICE: Upon reasonable notice (at least 72 hours in advance) the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

NOTICE OF POSSIBLE QUORUM: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information: no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Clerk: MS	Posted: 06/22/2023	<input checked="" type="checkbox"/> City Hall Bulletin Board	<input checked="" type="checkbox"/> Website	<input checked="" type="checkbox"/> Notified Media
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City of Delafield
 Capital Projects Summary 2023-04.xlsx
 04.30.23 PRC

CIP Year	Project	Project Budget	Total Expenditures to 04/30/2023	Under / (Over) Budget	Status
2017	VMR Signage - Sandgren Trail/War on Terror	6,500.00	2,643.00	3,857.00	Active
2022	Fish Hatchery Building - Roof Maint. & Repairs	9,440.00	4,210.00	5,230.00	Active
2022	Cushing Memorial Park - Fort Cushing - Staining	15,000.00	-	15,000.00	Active
2022	Liberty Park Band Shell - Engineering, Design & Planning	50,000.00	6,422.18	43,577.82	Active
2023	Fish Hatchery - Exterior Painting	10,000.00	-	10,000.00	Active
2023	Fish Hatchery - Electornic door locks & security cameras	16,100.00	-	16,100.00	Active
2023	Fish Hatchery - Repaint Sports Complex Pavilion	5,500.00	-	5,500.00	Active
2023	Cushing Memorial Park - Restroom Upgrades	6,300.00	3,512.50	2,787.50	Active
2023	Fireman's Park - Replace Pavilion Floor	10,000.00	10,108.08	(108.08)	Active
2023	Fireman's Park - Replace shed	700.00	-	700.00	Active
2023	2023 Public Space Tree Planting	5,250.00	-	5,250.00	Active
2023	Replace Fuel Pumps	9,000.00	-	9,000.00	Active
		143,790.00	26,895.76	116,894.24	

CITY OF DELAFIELD

Fund Balance Reserved for Park Use (as of 04/30/23)

<u>Source</u>	<u>Amount</u>	<u>Purpose</u>
Jan Turnock Memorial Donations	\$ 4,353.40	Fort Cushing, VMR, Tree Fund
August 2022 Home Depot Expense	\$ (195.43)	
December 2022 Victor Stanley Expense	\$ (2,942.00)	
Total Reserved Funds for Park Use	<u><u>\$ 1,215.97</u></u>	100-00-31730-000-000 Balance

CITY OF DELAFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS AND RECREATION</u>					
100-55-51400-110-000	1,784.04	5,827.54	23,370.50	17,542.96	24.9
100-55-51400-130-000	239.51	1,079.38	3,435.57	2,356.19	31.4
100-55-51400-135-000	563.98	2,511.60	7,335.68	4,824.08	34.2
100-55-51610-211-000	.00	.00	1,500.00	1,500.00	.0
100-55-51610-220-000	575.34	2,084.09	6,068.00	3,983.91	34.4
100-55-51610-350-000	770.73	2,577.64	14,250.00	11,672.36	18.1
100-55-51610-350-100	363.33	1,541.71	4,454.00	2,912.29	34.6
100-55-51620-220-000	50.82	170.84	600.00	429.16	28.5
100-55-51620-350-000	.00	.00	200.00	200.00	.0
100-55-53100-110-000	431.59	1,942.20	5,564.79	3,622.59	34.9
100-55-53100-130-000	77.98	350.61	1,067.37	716.76	32.9
100-55-53100-135-000	66.91	265.39	868.13	602.74	30.6
100-55-53300-110-000	4,347.30	12,868.90	27,176.87	14,307.97	47.4
100-55-53300-130-000	754.53	2,053.73	4,981.56	2,927.83	41.2
100-55-53300-135-000	1,402.44	2,588.34	9,549.40	6,961.06	27.1
100-55-53500-110-000	457.50	547.50	34,380.00	33,832.50	1.6
100-55-53500-130-000	50.97	61.00	3,939.26	3,878.26	1.6
100-55-55200-343-340	.00	119.29	550.00	430.71	21.7
100-55-55200-390-000	1,012.28	4,014.28	14,825.00	10,810.72	27.1
100-55-55201-390-000	.00	49.00	3,000.00	2,951.00	1.6
100-55-55202-220-000	.00	46.50	200.00	153.50	23.3
100-55-55204-220-000	81.13	320.38	2,960.00	2,639.62	10.8
100-55-55204-390-000	.00	49.26	5,340.00	5,290.74	.9
100-55-55206-220-000	159.38	273.50	968.00	694.50	28.3
100-55-55206-390-000	250.01	355.51	1,500.00	1,144.49	23.7
100-55-55208-340-000	132.00	132.00	588.00	456.00	22.5
100-55-55210-340-000	231.50	316.18	970.00	653.82	32.6
100-55-55212-340-000	1,615.00	1,915.00	4,600.00	2,685.00	41.6
100-55-55218-340-000	174.00	174.00	2,680.00	2,506.00	6.5
100-55-55300-340-000	.00	.00	3,000.00	3,000.00	.0
TOTAL PARKS AND RECREATION	15,592.27	44,235.37	189,922.13	145,686.76	23.3
TOTAL FUND EXPENDITURES	15,592.27	44,235.37	189,922.13	145,686.76	23.3
NET REVENUE OVER EXPENDITURES	(15,592.27)	(44,235.37)	(189,922.13)	(145,686.76)	(23.3)