



**CITY OF DELAFIELD
MEETING AGENDA
PARK & RECREATION COMMISSION**

Chair: Michael Byrnes

Members: Pat Barwig, Gloria Trinastic, Dan Cahalane, Sherrie Flemming, Tim Turnock, Ald. Mark Schaefer

January 23, 2023

6:00 PM
(Or immediately following the Tree Board)

City Hall, Council Chambers
500 Genesee St.

Regular Meeting

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Minutes**
Discussion and possible action on the following minutes:
 - A. Approval of minutes of the [November 28, 2022](#) Regular Meeting
5. **Citizen's Comments**
6. **Unfinished Business**
Discussion and possible action on the following items:
 - A. Stage at Liberty Park update (Barwig / Schaefer)
7. **New Business**
Discussion and possible action on the following items:
 - A. Welcome Gloria Trinastic
 - B. University Lake School proposed Community Trail Use Rules and "Friends of Hawk Hill" Initiative (John Dewis, Head of School)
 - C. Park & Recreation Commission 5-year Plan (All)
 - D. Plan commission update (Cahalane)
 - E. Deer Management update (Turnock)
 - F. Park updates (All)
 - G. Review financial statements (All)
8. **Requests for Future Agenda Items**
Note: No discussion on requested item
9. **Correspondence**
10. **Adjournment**

All meetings of the Park & Recreation Commission are public meetings. The meeting of the Commission is a working session for the Commission itself, and discussion by those in attendance is limited to Commission members, staff and others that may be a party to the matter being discussed.

AMERICANS WITH DISABILITIES ACT NOTICE: Upon reasonable notice (at least 72 hours in advance) the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

NOTICE OF POSSIBLE QUORUM: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information: no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Clerk: MS	Posted: 01/20/2023	<input checked="" type="checkbox"/> City Hall Bulletin Board	<input checked="" type="checkbox"/> Website	<input checked="" type="checkbox"/> Notified Media
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Friends of Hawk Hill - Campus Use Rules Proposed
University Lake School
Wednesday, January 18, 2023

The purpose of this document is to:

- 1. Determine and make clear our community policy around use of campus*
- 2. Give community members a united approach when encountering campus users*
- 3. Create signage that can be posted at sensible locations*
- 4. Launch and build our “Friends of Hawk Hill” community group*
- 5. Establish and maintain good relationships with our neighbors*
- 6. Keep our community safe from neighboring hunters*

This document has been put together by the ULS Leadership Team with input from Chief Kehl.

This document will appear on our website under a Friends of Hawk Hill tab. We might also mail this to our most immediate neighbors and post Campus Rules at trail entrances. Membership in Friends of Hawk Hill will be managed by Jennifer Bennett as Chair of the Outdoor Committee, in partnership with our Development team.

New “Private Property/ No Hunting” signs will go up at well-spaced intervals along our School boundaries once our Land Survey (completion estimate end of Jan 2023) allows us to mark our boundaries clearly.

Thanks! John Dewis, ULS Head of School

CAMPUS RULES

Hello and Welcome to our treasured School and Forest. Walking the trail promotes health, and eyes on the trail keep it safe.

Campus trails are closed every night from dusk until dawn and weekdays during school hours 7:40 am to 4:40 pm.

Anyone not currently on staff at ULS or not currently enrolled as a student (or the student’s immediate family), become a *Friend of Hawk Hill* by registering in the Upper School Office and at no cost.

As a *Friend of Hawk Hill* you will receive a lanyard & badge to wear on campus and receive periodic updates on our community and forest.

Thanks for following our Campus Rules:

- 1. Absolutely no weapons and no hunting of any kind.**
- 2. Illegal substances of any kind, alcohol, and smoking are prohibited.**
- 3. No fire.**
- 4. Use nothing with a motor anywhere.**
- 5. Consider your attire and keep it on your body.**
- 6. Keep your feet on the trail, your dog on a leash, and dog poop in a bag.**
- 7. Leave no trace or trash and if you see trash please pick it up.**
- 8. Hike at your own risk and please report any prohibited activity.**

This is private school property, and we reserve the right to ask you to leave for any reason. Thanks for respecting our School campus and community.

- University Lake School

COMMENTS

On Mon, Jan 9, from Jack OHoro

I think this'll be a question primarily for the legal minds about whether the 'at your own risk' statement is sufficient, but provided that, I am supportive.

Couple of other considerations

1. Are there any weather restrictions we would want in place/to call out? Short version: If school is closed for a snow day because weather conditions are designated hazardous enough we don't want anyone to travel to school, should grounds be closed as well?

2. Are there any other activities besides 'hiking' you see as being encouraged/allowed? I could see the grounds being great for snowshoeing and probably adequate for cross country skiing in the winter, and some areas being bicycle friendly during the warmer seasons in addition to hiking/jogging. Of course, tires from bikes could tear up some trails, as could snowshoes in some spaces. Do we want to restrict to activities that you do on your own two feet (with appropriate footwear), or do specific trail paths need to be called out as OK for a bicycle or a cross country ski?

Jan 9, from John Griner

An owner of property is generally immune from suit or liability for injuries that occur during recreational activity. Hiking and skiing are specifically called out as included; as are nature study and sight seeing among several others. Even ballooning, hang gliding and many others. See Wisconsin Statute 895.52.

The only exception applicable to not-for-profit owner is if the injury results from malicious actions by the property owner or an employee, officer, agent etc.

We can open up Hawk Hill and environs without risk of liability, even if we were negligent in maintenance (though there are plenty of other reasons for not neglecting our trails and grounds).

I'm supportive. I'll register as a Friend of Hawk Hill. John G.

Jan 4, from Tim Aicher

- *I like the lanyard / registration idea- St John's issued a couple ID's for some of my neighbors that liked to walk their grounds a couple years back. Good security measure.*
- *You may want to add an age restriction like "12 (or ??) and under need adult accompanying them*
- *May want to suggest an annual "friends" donation amount or volunteer hours (clearing, mulch, etc...)*
- *Where to park??*
- *May want to show up at a Park and Rec meeting to let them know about your idea and see if they have other ways to help/promote/collaborate...*

Jan 12, from Joan Shafer

I wanted to make one comment on the statement regarding our property use. Jack suggested that we should consider shutting down our property when school is closed ie. for weather closings. I disagree. We generally follow decisions made by the Arrowhead Public School District (if my understanding is correct.) The decision to close school generally occurs because of road conditions including the ability to get out buses, children standing outside waiting for buses, etc. It is a separate process on people deciding to hike snowshoe, etc.

Thank you everyone for your time and insight- see you on Hawk Hill. - John

City of Delafield
 Capital Projects Summary 2022-10.xlsx
 10.31.22 PRC

CIP Year	Project	Project Budget	Total Expenditures to 10/31/2022	Under / (Over) Budget	Status
2017	VMR Signage - Sandgren Trail/War on Terror	6,500.00	2,643.00	3,857.00	Active
2022	Fish Hatchery Building - Roof Maint. & Repairs	9,440.00	4,210.00	5,230.00	Active
2022	Fish Hatchery - Replace Existing Banquet Tables	4,500.00	4,221.32	278.68	Closed
2022	Cushing Memorial Park - Fort Cushing - Staining	15,000.00	-	15,000.00	Active
2022	Fireman's Park - Level & Resurface Basketball Court & New Hoops	50,560.00	49,685.00	875.00	Closed
2022	Liberty Park Band Shell - Engineering, Design & Planning	50,000.00	-	50,000.00	Active
		136,000.00	60,759.32	75,240.68	

CITY OF DELAFIELD

Fund Balance Reserved for Park Use (as of 10/31/22)

<u>Source</u>	<u>Amount</u>	<u>Purpose</u>
Dick's Bait and Tackle Fundraiser at Hogg Alley (2014)	\$ 1,669.00	Fish Hatchery south boardwalk fishing pier
September 2022 Laue's Landscapes Expense	\$ (1,669.00)	
Jan Turnock Memorial Donations	\$ 4,353.40	Fort Cushing, VMR, Tree Fund
August 2022 Home Depot Expense	\$ (195.43)	
Total Reserved Funds for Park Use	<u>\$ 4,157.97</u>	100-00-31730-000-000 Balance

CITY OF DELAFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS AND RECREATION</u>					
100-55-51400-110-000	1,487.97	18,882.87	22,825.60	3,942.73	82.7
100-55-51400-130-000	194.57	2,729.00	3,294.34	565.34	82.8
100-55-51400-135-000	305.21	3,770.51	7,684.27	3,913.76	49.1
100-55-51610-211-000	.00	1,384.73	1,500.00	115.27	92.3
100-55-51610-220-000	302.68	4,738.71	6,068.00	1,329.29	78.1
100-55-51610-350-000	802.76	8,504.75	13,050.00	4,545.25	65.2
100-55-51610-350-100	255.81	1,355.72	1,692.00	336.28	80.1
100-55-51620-220-000	22.92	374.21	660.00	285.79	56.7
100-55-51620-350-000	.00	.00	200.00	200.00	.0
100-55-53100-110-000	418.02	4,598.22	5,429.07	830.85	84.7
100-55-53100-130-000	74.17	814.51	822.18	7.67	99.1
100-55-53100-135-000	60.22	702.11	848.32	146.21	82.8
100-55-53300-110-000	2,651.67	33,913.11	26,684.81	(7,228.30)	127.1
100-55-53300-130-000	456.43	5,840.19	4,746.95	(1,093.24)	123.0
100-55-53300-135-000	819.86	10,005.30	9,331.55	(673.75)	107.2
100-55-53500-110-000	2,699.50	32,664.27	34,262.50	1,598.23	95.3
100-55-53500-130-000	300.73	3,665.43	3,816.84	151.41	96.0
100-55-55200-343-340	118.28	361.19	450.00	88.81	80.3
100-55-55200-390-000	415.74	12,495.36	11,885.00	(610.36)	105.1
100-55-55201-390-000	98.00	818.12	3,000.00	2,181.88	27.3
100-55-55202-220-000	46.50	139.50	200.00	60.50	69.8
100-55-55202-340-000	.00	44.05	.00	(44.05)	.0
100-55-55204-220-000	250.63	1,843.29	2,840.00	996.71	64.9
100-55-55204-390-000	.00	2,129.74	2,135.00	5.26	99.8
100-55-55206-220-000	75.32	608.50	968.00	359.50	62.9
100-55-55206-390-000	98.29	3,908.18	1,300.00	(2,608.18)	300.6
100-55-55208-340-000	98.00	588.00	588.00	.00	100.0
100-55-55210-340-000	140.00	1,147.68	1,140.00	(7.68)	100.7
100-55-55212-340-000	.00	1,705.59	4,050.00	2,344.41	42.1
100-55-55213-340-000	.00	1,864.43	.00	(1,864.43)	.0
100-55-55216-340-000	.00	.00	100.00	100.00	.0
100-55-55218-340-000	140.00	1,470.28	3,180.00	1,709.72	46.2
100-55-55219-340-000	.00	.00	2,000.00	2,000.00	.0
100-55-55300-340-000	.00	3,735.00	6,600.00	2,865.00	56.6
TOTAL PARKS AND RECREATION	12,333.28	166,802.55	183,352.43	16,549.88	91.0
TOTAL FUND EXPENDITURES	12,333.28	166,802.55	183,352.43	16,549.88	91.0
NET REVENUE OVER EXPENDITURES	(12,333.28)	(166,802.55)	(183,352.43)	(16,549.88)	(91.0)