

**City of Delafield
Promotional and Tourism Council Minutes**

Tuesday, December 12th, 2006

Present

Cate Rahmlow
Todd Riley
Dennis Sobczak
Mary Daniel
Lynn Morrison
Corlis McKitrick

Absent

Jack Weissgerber (Lisa Geason for Jack)

Meeting called to order at 7:00 a.m.

Pledge of Allegiance

Roll Call

1. Citizens Comments on Items Pertaining to Agenda

None

2. Old Business

- a. Completion of Discussion of Input and Ideas for Future Mission and Scope of Delafield Promotional and Tourism Council

Discussed the items listed in the draft Scope of Services and reached general consensus. Lisa and Lynn to finalize draft.

- b. Discussed language for the RFP – 2 years, not low bid, allow for negotiation, cancellation clauses, assessment team creation, etc.

3. New Business

- a. Status report regarding the update to language in existing City Ordinance pertaining to Tourism Committee membership

Achieved Tourism Council agreement, but need to take to the Common Council

- b. DDBA wants to have input into Scope of Services for Tourism – invited next meeting

- c. Budget discussion – Use \$87,500 for the 2007 budget. This number comes

from the proposed budget published 10/1/06. There is no need to wait for the final budget approval.

- d. Attempted to schedule the website review. Jan 23, 25 or early February. Corlis to work on the date. Meeting to be held at Lynn's business to use projector, etc.

4. Adjournment

Motion to adjourn made by Lynn Morrison, seconded by Cate Rahmlow. Meeting ended 8:15 a.m.

Respectfully submitted,

Lynn Morrison