

CITY OF DELAFIELD PLAN B COMMITTEE

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present

Absent

Noel Aicher
Jerry Dunnick
Jim Hayne (entered 11:02 a.m.)
Gerry Holton
Kean Kemnitz
Beth Leonard (Aldersperson)
Gerry Mac Dougall (Aldersperson)
Cate Rahmlow
Tim Turnock

Also Present

Matt Carlson, City Administrator

1. APPROVE MINUTES OF MEETING OF JULY 13, 2007

G. HOLTON MOTIONED TO APPROVE THE MINUTES OF THE JULY 13, 2007 MEETING. T. TURNOCK SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. TWO ABSTAINED. FIVE WERE IN FAVOR. MOTION CARRIED.

2. CITIZEN COMMENTS ON AGENDA ITEMS

No citizens wished to speak.

3. OLD BUSINESS

- A. ANY ISSUES THAT THE MEMBERS FEEL APPROPRIATE TO BRING UP FROM LAST MEETING.

B. Leonard discussed the motions that were to be on Council agenda; one was to do a survey of the DPW site to determine lot lines and the extent of the tributary and the other was for the wetland delineation. The Council approved \$1,600 for the survey work and M. Carlson reported that the wetland delineation could be defined by SEWRPC. M. Carlson was present at the Plan B Committee meeting. He stated that the SEWRPC delineation was ordered and he thought it would be complete within two weeks. Yaggy-Colby will perform the survey work for the Public Works site; the results should be available by late next week.

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A work order has been entered into with Reich Appraisals to do the appraisal work for the Del-Hart facility. Conversion of the soccer field property was discussed.

4. NEW BUSINESS

A. DRAFT WORK GROUP: WILL INCLUDE COST DISCUSSIONS

(1) LIBRARY. CATE RAHMLow AND NOEL AICHER

Things are progressing.

(2) LAND ACQUISITION OF LEASES. GERRY MAC DOUGALL

a) UPDATE ON PROGRESS OF ADDITIONAL LAND

No update was given.

(3) DPW STUDY. GERRY HOLTON AND TIM TURNOCK

Site conditions are being worked on. A meeting is scheduled with T. Hafner early next week. The funding was clarified with M. Carlson. There will be a debt service fund created for the total cost for the building. The sewer and stormwater utility have their own separate funds. The debt service would be bonded out and on a semi-annual basis those proportional shares from the sewer/water and stormwater would be swept into the debt service fund to pay off their proportional share.

(4) SAFETY CAMPUS. BETH LEONARD AND JIM HAYNE

a. REVIEW CONCEPT BUILDING PLANS

Copies of the concept buildings plans were distributed to the committee members and reviewed. The total square footage is approximately 31,000 sf. G. Holton stated that one of the reasons the last referendum failed was that people didn't know what they were voting on. None of the previous reports gave a precise square footage for each facility. The building will be built for total build out. The needs in terms of capacity for the municipal court were discussed. K. Smith, reporter for the Lake Country Reporter, discussed the municipal court location. G. Mac Dougall stated that he felt that the court proceedings would probably move back to the City Hall if a new building were built.

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(5) DOWNTOWN CAMPUS. JERRY DUNNICK AND KEAN KEMNITZ

a. REVIEW CONCEPT SITE PLANS.

The concept site plans were distributed to the committee members and reviewed.

B. PRINCIPLES OF ARCH DESIGN MAY BE IN ATTENDANCE, DEPENDING ON HOW FAR THE STUDY GROUPS GOT IN THEIR PROCEDURES TO ANSWER QUESTIONS OR EXPLAIN IN MORE DETAIL THEIR PROGRESS.

C. GENERAL DISCUSSION WITH COMMITTEE MEMBERS REGARDING THEIR WISHES OR IDEAS ON ADDITIONAL DIRECTIONS. REVIEW OF INITIAL BUDGET NUMBERS FOR REFERENDUM.

(1) DISCUSSION ON TIMING FOR REFERENDUM AND POSSIBLE ACTIONS FOR RECOMMENDATION TO THE CITY COUNCIL

G. Holton stated that during his meeting with M. Carlson discussion took place as to whether if the Plan B Committee would hold small group meetings in order to answer questions that residents may have. K. Kemnitz stated that he would be willing to do this after the Council sets a referendum date and the questions. In other words, after the work of Plan B Committee has been completed. G. Holton felt the same: if the Common Council's end result paralleled that of the Plan B Committee, he would be willing to host small group meetings. It was felt that people would be more comfortable to ask questions in a casual setting.

K. Kemnitz stated that putting the work that has been done into a narrative to go to the Council is the major task that now needs to be completed. C. Ramhlow and G. Mac Dougall were asked to collate/compile all of the narratives submitted. The study groups working on the narratives should send them to C. Rahmlow or G. Mac Dougall. Teams for compiling the narratives were developed. J. Hayne and K. Kemnitz will work on costing estimates; B. Leonard will do the initial write-up of the narrative for Police & Fire; T. Turnock and G. Holton will do the write-up for the DPW; N. Aicher and J. Dunnick will do the write-up for City Hall and Library; and C. Rahmlow and G. Mac Dougall will collate the reports into a readable document.

D. NEXT MEETING WILL BE FRIDAY, AUGUST 10, 2007, 11:00 A.M. IN THE CITY COUNCIL CHAMBER.

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The next meeting will be held on August 10, 2007. Discussion will take place on the first rough draft narratives and preliminary cost estimates.

E. ADJOURNMENT

C. RAHMLOW MOTIONED TO ADJOURN FROM THE MEETING. B. LEONARD SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT APPROXIMATELY 1:45 P.M.

Minutes Prepared By:

Accurate Business Communications, Inc.

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