

CITY OF DELAFIELD PUBLIC WORKS COMMITTEE MINUTES

1. CALL MEETING TO ORDER

D. Jashinsky called the meeting to order 6:30 p.m.

2. Roll Call

Present

Absent

Art Baumann
Pat Hawley
Rick Lieblang
Gerry MacDougall
Dan Jashinsky
Harold Roberts
Tom Hafner (entered 6:33 p.m.)

3. APPROVE MINUTES OF NOVEMBER 7, 2007 PUBLIC WORKS COMMITTEE MEETING.

A. BAUMANN MOTIONED TO APPROVE THE MINUTES FROM THE NOVEMBER 7, 2007 MEETING. G. MAC DOUGALL SECONDED THE MOTION. A CORRECTION WAS MADE UNDER ITEM 4C TO INSERT: "A. BAUMANN ASKED FOR CONSIDERATION TO KEEP THE BIKE PATH ALONG THE ENTIRE EAST SIDE AND NOT TO JOIN INTO THE EXISTING WATERLEAF SEGMENT OF THE PATH." G. MAC DOUGALL AGREED WITH THE AMENDMENT. THERE WAS NO FURTHER DISCUSSION. FIVE WERE IN FAVOR. D. JASHINSKY ABSTAINED. MOTION CARRIED.

4. OLD BUSINESS

a. REVIEW OF CONSTRUCTION PLANS AND STORM WATER MANAGEMENT FOR PACIFIC BISTRO PLAZA.

A letter to Mr. Paul Wolfgram dated November 12, 2007 from M. Court was included in the committee member's packets along with a landscape plan and a site plan. P. Wolfgram stated that plans were resubmitted with landscaping along the edge. The southern parking opening is for trucks to go through to access the trash and is an easement. The properties to the west have a similar situation already approved with an easement. M. Court stated that there was a break up between the properties with the three foot area. The parking spaces shown are needed. A. Baumann was glad to see that the island would have plantings to make a visual separation. P. Wolfram stated that the two trees in the islands were changed to shade trees. M. Court stated that the landscape memo has been addressed and the engineering and stormwater issues are good.

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A. BAUMANN MOTIONED TO APPROVE SUBJECT TO STAFF CONCURRENCE. R. LIEBLAND SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

5. NEW BUSINESS

- a. REVIEW OF LIFE CYCLE COSTS OF GRAVITY SEWER VERSUS A PUMP STATION WITH FORCE MAIN TO SERVICE THE FOXWOOD CROSSING DEVELOPMENT WITH SANITARY SEWER SERVICE.

A report analyzing gravity sewer vs. a lift station for Foxwood Crossing was included in the committee members' packets along with a letter dated November 30, 2007 to Tom Hafner written by M. Court. A representative from National Survey and Engineering was present and reviewed the report. Discussion took place on the curve in the road, whether it would be required to be lengthened out/lowered, and how this would affect the depth of the pipe. A. Baumann wanted to make sure that there was an accurate cost representation. M. Court referenced his letter to T. Hafner. T. Hafner proposed to allow the lift station to be installed but recommended that this would be a future cost to the sewer utility and that the developer pay the present value difference in the operating cost of the systems. He was concerned that maintenance costs and standard repairs were not listed in the report. He recommended that staff review the O&M costs of the lift station option and that the developer be responsible in the developer's agreement for the present value difference of the O&M options.

General discussion took place regarding the pipe and lift station locations.

R. LIEBLANG MOTIONED TO APPROVE THE LIFT STATION WITH O&M COSTS TO BE LOOKED AT BY STAFF LEVEL. H. ROBERTS SECONDED THE MOTION. A. BAUMANN MADE A FRIENDLY AMENDMENT TO THE MOTION TO INVESTIGATE THE PROFILE CHANGE AND MAKE SURE THAT THE FORCE MAIN IS LIKELY NOT TO BE IMPACTED BY ANY CHANGES TO THE DOT HIGHWAY PROFILE (HWY 83). T. HAFNER MADE A FRIENDLY AMENDMENT THAT THE DEVELOPER BE RESPONSIBLE FOR THE DIFFERENCE IN THE PRESENT VALUE IN THE O&M COSTS BETWEEN THE TWO OPTIONS. R. LIEBLANG AND H. ROBERTS AGREED WITH THE AMENDMENTS. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

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6. DIRECTOR OF PUBLIC WORKS/CITY ENGINEER/TRAFFIC COMMITTEE –
REPORTS

a. DIRECTOR OF PUBLIC WORKS

1. SEWER AND WATER EXTENSION AND ASSESSMENT POLICIES

There is not a lot of progress, but some policies have been acquired from other municipalities. There are no planned utility extensions for 2008. The policy will need to address the driver of the project. They are trying to locate past documentation.

2. BUDGET

T. Hafner reviewed PWC highlights of the budget.

- Master plan for road layout – did not pass in the budget.
- Multi-modal plan – was approved in the budget. T. Hafner will work on RFP's in early 2008.
- Street resurfacing road program – The additional \$100,000 was not considered. A meeting will take place on December 11th regarding the pathway project where all three alternatives will be presented. If the responsive is favorable for separate pathways, there is flexibility that the Common Council could amend the CIP to include this.
- Open space conservancy program – The name was changed to Smart Growth/Sustainability Program and was funded in the amount of \$25,000 for 2008.

b. CITY ENGINEER

The public information meeting for the pathway will take place on December 11, 2007 at 6:30 p.m. at Oakwood Church. It was the assumption that the pathway would be maintained by the DPW.

c. TRAFFIC COMMITTEE

No report.

7. CORRESPONDENCE

- a. Letter dated November 16, 2007 from Larry Krause, Town of Delafield Supervisor to Mayor Schuman regarding request for sanitary sewer service to property located on the southeast corner of Maple Avenue and Silvernail Road (Town of Delafield Sports Commons) to provide service to a location being considered for a proposed Town of Delafield Fire Department facility.

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This will be considered by the Common Council at their next meeting.
Any feedback should be directed to the Common Council.

8. ADJOURN

**P. HAWLEY MOTIONED TO ADJOURN FROM THE MEETING. R. LIEBLANG
SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL
WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT
7:32 P.M.**

Minutes prepared by:

Accurate Business Communications, Inc.