

CITY OF DELAFIELD PUBLIC WORKS COMMITTEE MINUTES

1. CALL MEETING TO ORDER

In the absence of Dan Jashinsky, A. Baumann called the meeting to order at 6:35 P.M.

P. HAWLEY MOTIONED TO APPROVE A. BAUMANN AS TEMPORARY CHAIR FOR THE MEETING THIS EVENING. R. LIEBLANG SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED

2. ROLL CALL

Present

Art Baumann
Pat Hawley
Dan Key (arrived at 6:39 P.M.)
Rick Lieblang
Gerry Mac Dougall (exited at 8:00 P.M)

Absent

Dan Jashinsky
Harold Roberts
Tom Hafner

Also Present

Mike Court

3. APPROVE MINUTES OF OCTOBER 3, 2007 PUBLIC WORKS COMMITTEE MEETING

R. LIEBLANG MOTIONED TO APPROVE THE MINUTES FROM THE OCTOBER 3, 2007, PUBLIC WORKS COMMITTEE MEETING AS PRESENTED. G. MAC DOUGALL SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

4. OLD BUSINESS

A. SEWER AND WATER EXTENSION AND ASSESSMENT POLICIES.

M. Court reported that J. Romanowski and City Staff would continue to research information related to sewer and water extension and assessment policies since discrepancies continue to be found regarding the process for assessment. T. Hafner will report on this matter at the next meeting of the Public Works Committee.

5. NEW BUSINESS

A. REVIEW OF CONSTRUCTION PLANS AND STORM WATER MANAGEMENT FOR PACIFIC BISTRO PLAZA

CITY OF DELAFIELD PUBLIC WORKS COMMITTEE MINUTES

M. Court briefly reviewed the construction plans and stormwater management plans for the Pacific Bistro Plaza noting there were a few issues requiring resolution prior to final approval being granted for the project.

Upon review, A. Baumann expressed concern for the narrow island area and a lack of appropriate space along the existing driveway on the easterly boundary of the site. He stated he would like to see additional possibilities examined in these areas to allow a visual separation at a level easily visible as motorists were utilizing the lot.

Discussion ensued on these issues.

A. Baumann noted the applicant was not present for explanation on these matters.

R. LIEBLANG MOTIONED TO POSTPONE THIS ITEM UNTIL THE NEXT REGULARLY SCHEDULED MEETING OF THE PUBLIC WORKS COMMITTEE TO EXAMINE CURB AND GUTTER OR A SETBACK IN THE AREA OF THE ACCESS EASEMENT. P. HAWLEY SECONDED THE MOTION. D. KEY NOTED DELIVERY TRUCKS UTILIZING THE CONCRETE RAMP IN THE AREA AS DISCUSSED WOULD REQUIRE THE WHOLE ACCESS EASEMENT FOR FULL RANGE OF MOVEMENT UPON EXIT. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

B. REVIEW OF SANITARY SEWER PLANS TO SERVE THE THREE LOT CSM FOR THE NASHOTAH HOUSE PROPERTY

A. Baumann introduced Jim Siepman of Siepman Realty and Tony Zannon of Jahnke and Jahnke who presented information relating to the sanitary sewer plans to serve three lots as part of the Nashotah House property. After a brief review of the proposed building locations and related utilities supplied to each site, J. Siepman explained the utilities would be supplied underground in an easement near the lakeshore for each property. The stormwater management plan for the project included utilization of a rain garden system near the lakeshore on each of the three lots and would be listed as a deed restriction for each property. In addition, J. Siepman noted Lots 1 and 2 would not require tree mitigation, but Lot 3 would require some replacement of trees as part of this project.

M. Court explained that a majority of issues had been addressed previously with regard to utility location and easement as stipulated in previous plan review meetings; however, requirements related to specific location of utilities, a specific grading plan, and additional rain garden information still remained in need of resolution. With these changes, he

CITY OF DELAFIELD PUBLIC WORKS COMMITTEE MINUTES

recommended final approval be contingent upon Staff review and approval.

Various Committee members expressed concern regarding the location of the buried utilities and safety related to implementation of the rain gardens in the same area.

G. Mac Dougall stated he appreciated the thoroughness of plans presented to date regarding this project at this meeting.

P. HAWLEY MOTIONED TO APPROVE SANITARY SEWER PLANS TO SERVE THE THREE LOT CSM FOR THE NASHOTAH HOUSE PROPERTY CONTINGENT UPON STAFF APPROVAL AS PRESENTED BY M. COURT. R. LIEBLANG SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

C. REVIEW OF THREE ALTERNATIVE CONCEPT PLANS FOR PROVIDING SAFE PEDESTRIAN AND BICYCLE ACCESS ALONG NAGAWICKA ROAD

M. Court explained that there were three alternative plans in the concept stage of development for providing pedestrian and bicycle access along Nagawicka Road from the Bark River bridge on the northerly edge of the project moving south to the Keypoint area. Option A included a separated 8 foot path along the entire eastern length of roadway to Hirschman Lane. At that point it would cross Nagawicka Road, continue on with an 8 foot separated pathway along the western length of the roadway, then cross at Price Road and connect to a path existing as part of the Waterleaf subdivision. At the bridge located on the east side of the road, the trail would again cross to the east side of the road and end at the Bark River area. He noted this option would impact several trees despite trying to keep the path located in the right of way on the easterly side of the roadway. A ditch would need to be regraded near Keypoint Lane and several more trees would need to be removed near Hirschman Lane.

Option B included a four foot paved bike/walk lane on both sides of the roadway beginning in the Keypoint Lane area. This option included widening the road and a reduction in lane width. He also noted there would again be impacted trees, as well as a replacement of ditches in the area prior to crossing at Hirschman Lane.

In response to a question by A. Bauman, M. Court explained the decision to cross at Hirschman Lane, rather than at Price Road, was made in the two options presented, due to a more defined ditch, prior right of way easements as well as a consistent right of way easement on the other side of Nagawicka Road from new development in that area. He also

CITY OF DELAFIELD PUBLIC WORKS COMMITTEE MINUTES

noted any future gas and electric access could cause the path to have to be reconstructed.

Option C was a variation of Option B, with the use of four foot shoulders on each side of the roadway; however, the proposed path would be outside of the tree line and right of way easements, closer to residents' homes. Moving off the right of way in this option would allow for less tree removal, but would require permission or acquisition of easements from the landowners

Discussion ensued regarding "ballpark" estimates for the options, maintenance of the pathways, safety, impact to trees, potential path users (pedestrians, bikers, horses, etc), utility construction issues, and long term benefits of path locations.

G. Mac Dougall noted that Option A appeared to be the safest option, but would most likely impact more trees.

P. Hawley stated he thought it beneficial for bikers to stay on a road or path for the entire length of the roadway versus crossing the roadway numerous times.

D. Key stated the use of the westerly side of the roadway seemed more problematic because of the utilities in that area.

M. Court noted, with regard to initial estimates, that Option B would be most cost effective and would provide the least impact to trees; however there would not be a separated pathway.

In response to a question by R. Lieblang, M. Court stated Option A would cost approximately \$160,000. Option B would cost approximately \$136,000 and Option C would cost approximately \$140,000.

A. Baumann, without objection from the Committee, stated it would be prudent to include an additional \$100,000 in the budget for this project based on discussion issues held this evening. In addition, the Committee requested additional cost estimates for each option including all easements.

6. DIRECTOR OF PUBLIC WORKS/CITY ENGINEER/TRAFFIC COMMITTEE –
REPORTS

A. DIRECTOR OF PUBLIC WORKS

No report.

CITY OF DELAFIELD PUBLIC WORKS COMMITTEE MINUTES

B. CITY ENGINEER

1. GOLF ROAD JOINT REPAIRS

M. Court explained that repair material had been applied to Golf Road during the nighttime hours over the past weekend. He noted that no routing was needed, loose materials had been removed by hand and blown out with air, thereby allowing for complete adherence.

In response to a question by A. Baumann, he stated installation material specifications were followed in this repair.

With regard to various other projects nearing completion in the City, M. Court stated the Milwaukee Street pond project continued to progress slowly. Sidewalks were going to be placed soon in the Trillium project. Improvements to the pavement design and painting were nearing completion near Oakwood Church. Final punch list items were being completed at the Village Square Center project. He also noted the dam was complete and fully functional.

C. TRAFFIC COMMITTEE

No report.

7. CORRESPONDENCE

None.

8. ADJOURN

D. KEY MOTIONED TO ADJOURN THE NOVEMBER 7, 2007 MEETING OF THE PUBLIC WORKS COMMITTEE AT 8: 10 P.M. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

Minutes Prepared By:

Accurate Business Communications, Inc.