

CITY OF DELAFIELD PUBLIC WORKS COMMITTEE MINUTES

1. CALL MEETING TO ORDER.

D. Jashinsky called the meeting to order at 6:30 p.m.

2. ROLL CALL.

Present

Absent

Art Baumann
Pat Hawley
Dan Jashinsky
Dan Key (arrived at 6:35 p.m.)
Rick Lieblang
Gerry MacDougall
Harold Roberts
Tom Hafner

Also Present

Mike Court

3. APPROVE MINUTES OF SEPTEMBER 5, 2007 PUBLIC WORKS COMMITTEE MEETING.

P. HAWLEY MOTIONED TO APPROVE THE MINUTES FROM THE SEPTEMBER 5, 2007, PUBLIC WORKS COMMITTEE MEETING AS PRESENTED. R. LIEBLANG SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. FOUR WERE IN FAVOR. A. BAUMANN, J. MACDOUGALL, AND H. ROBERTS ABSTAINED DUE TO ABSENCE AT THAT MEETING. MOTION CARRIED.

4. OLD BUSINESS:

None.

5. NEW BUSINESS:

- A. ADOPT-A-STREET REQUEST FROM KNOLLWOOD KNOCKOUTS TO ADOPT NAGAWICKA ROAD FROM STH 83 TO OAKWOOD ROAD (1.4 MILES) AND OAKWOOD ROAD (0.8 MILES).

T. Hafner reviewed this request noting the group "Knollwood Knockouts" wished to adopt Nagawicka Road in its entirety as part of the Adopt-A-Street program. There were no issues associated with this request.

D. KEY MOTIONED TO APPROVE AN ADOPT-A-STREET REQUEST FROM KNOLLWOOD KNOCKOUTS TO ADOPT NAGAWICKA ROAD

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FROM STH 83 TO OAKWOOD ROAD (1.4 MILES) AND OAKWOOD ROAD (0.8 MILES). G. MAC DOUGALL SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

Without the objection of the Committee, D. Jashinsky moved to Item 6A on the Agenda for this evening.

- B. CONSIDERATION OF INCLUDING EXEMPTION LANGUAGE IN SECTION 8.036 OF THE MUNICIPAL CODE FOR DRIVEWAYS LOCATED OFF OF CUL-DE-SACS.

This item was discussed following Item 5C.

T. Hafner explained the City ordinance regarding the use of asphalt on the last five feet of a driveway in areas which curb and gutter were not installed, such as several cul-de-sac locations throughout the City. This ordinance was established in an effort to minimize property damage when plowing snowfall. He went on to explain, in certain circumstances in the past, verbal approval had been granted by City Staff to allow concrete placed to the end of the driveway rather than instituting the asphalt in the last five feet of driveway space if the property was located in a cul-de-sac. Several properties had been "grandfathered" under this ordinance allowing concrete to the edge of the driveways in various cul-de-sacs in the City in past history. He noted there was a request for consideration of this issue on the property owned by Dr. John Kugolitsch, 1650 Blue Spruce Lane, at this time. He also asked the Committee to consider whether additional language should be placed in the municipal code regarding this issue.

In response to a question asked by G. MacDougall, T. Hafner explained notification of property owners could be somewhat difficult since a permit was not required for driveway construction within the City. Oftentimes certain physical requirements of a property would suggest an exemption be granted by City Staff, with the verbal agreement of the property owner allowing that future projects might require this exemption to be rescinded.

Dr. Kugolitsch was present and explained he had been prompted to replace his driveway recently due to standing water and deterioration of retaining walls on his property in the area of the driveway. The driveway and retaining walls had been constructed by a contractor that was not from the area and was unaware of the ordinance in the City of Delafield. The City had notified him by letter on August 1, 2007 that his property was non-compliant with regard to this ordinance. He stated he had lived in this location for five years and plows did not come close to his driveway on this cul-de-sac, noting he had a two-foot area of asphalt

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between the edge of the cul-de-sac and the beginning of his concrete driveway. He also noted the speed of the plows would not allow for a great deal of damage since they were turning away from his driveway as they plowed the street. He requested consideration be given to allow his driveway to remain in its current state.

Discussion ensued regarding the need for additional language in the municipal code regarding this issue. With regard to the request by Dr. Kugolitsch, the Committee decided, with the agreement of T. Hafner, that there would be no benefit gained to either party for the replacement of the driveway at 1650 Blue Spruce Lane.

Discussion continued regarding the concern of some committee members in setting precedents for exemptions and a lack of enforcement of this ordinance.

D. Key stated he thought it prudent to document verbal agreements and note liability responsibility should properties change ownership or work need to be constructed within the right-of-way areas owned by the City.

D. KEY MOTIONED TO GRANT 24 INCH VARIANCE OF DRIVEWAY SPACE FOR JOHN KUGOLITSCH, 1650 BLUE SPRUCE LANE. P. HAWLEY SECONDED THE MOTION. A. Baumann expressed concern for the legalities associated with this request. **WITH THE PERMISSION OF THE SECONDER, D. KEY WITHDREW HIS MOTION.**

With the agreement of the Committee, D. Jashinsky stated additional information required consideration in this matter at a later date and the Committee should review this issue in a year to determine how many cases this affected in one year's time. T. Hafner stated he would speak to Dr. Kugolitsch about his request.

Without objection from the Committee, D. Jashinsky moved to Item 5A on the agenda.

C. APPROVAL OF PROPOSED PARKING FOR PROPERTY IMMEDIATELY EAST OF GARY'S AUTO (711 MAIN STREET, TAX KEY #798.051).

D. Jashinsky moved to this item following Item 4 on the evening's Agenda.

D. Jashinsky reviewed the process utilized in this matter and introduced Gary Gorsky, owner of Gary's Auto at 711 Main Street.

G. Gorsky explained the request for additional pavement on his property.

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M. Court explained the planning process utilized in this case, noting City Staff recommended approval with the conditions that the trees on the easterly side of the proposed parking area be trimmed for additional visibility, and an understanding by G. Gorsky noting that, should the sidewalk ever have to be extended through this property, the Main Street parking stalls would need to be eliminated.

G. Gorsky stated he was in agreement with these conditions as he understood the proposed parking stalls included pavement of the City's right-of-way area that might need to be utilized for sidewalk one day.

R. LIEBLANG MOTIONED TO APPROVE THE PROPOSED PARKING FOR PROPERTY EAST OF GARY'S AUTO (711 MAIN STREET, TAX KEY #798.051) OWNED BY GARY GORSKY, SUBJECT TO STAFF RECOMMENDATIONS. H. ROBERTS SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

Without objection from the Committee, D. Jashinsky moved to Item 5B on the Agenda.

6. DIRECTOR OF PUBLIC WORKS/CITY ENGINEER/TRAFFIC COMMITTEE – REPORTS.

A. DIRECTOR OF PUBLIC WORKS.

1. GOLF ROAD JOINT REPAIRS.

T. Hafner stated the repairs for Golf Road were moving forward and would take place this month. He would speak with manufacturing representatives to review final project process and references.

In response to a question asked by A. Baumann, T. Hafner noted the slated repairs were designed to be a "short term" repair of the roadway.

G. MacDougall then distributed a memorandum regarding the need for a discussion of assessment policies and infrastructure/sewer/water system policies.

D. Jashinsky stated he believed an assessment policy had been drafted previously related to these issues. M. Court stated he would speak with J. Romanowski to determine if this assessment policy had been designed and implemented as current policy for the City.

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D. Jashinsky requested this item be placed on the Public Works Committee meeting Agenda for November of 2007 for further discussion and consideration.

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B. CITY ENGINEER.

M. Court stated the Trillium project continued to endure delays due to weather. He hoped the road project could be completed soon, however, the project continued to move forward slowly.

With regard to the project at the Dam, T. Hafner explained it was nearing completion. Most restoration work had been finished, with wetland plantings and fencing slated for completion in the next two weeks.

C. TRAFFIC COMMITTEE.

1. CONSIDERATION OF A STOP SIGN ON GLEN OAK COURT AT THE INTERSECTION WITH EVELYN AVENUE.

T. Hafner distributed a memorandum to the Committee, dated September 27, 2007 from the Traffic Committee meeting. With regard to this request, the Traffic Committee had recommended the brush at the northwest corner of the intersection in the public right-of-way be removed to eliminate sight restrictions and additional tree branches be trimmed, located on the private property line to the right rather than a stop sign being placed at this location.

P. HAWLEY MOTIONED TO APPROVE THE TRAFFIC COMMITTEE'S RECOMMENDATIONS REGARDING A STOP SIGN ON GLEN OAK COURT AT THE INTERSECTION WITH EVELYN AVENUE. A. BAUMANN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

2. CONSIDERATION OF "NO SUV, TRUCK OR VAN PARKING" FOR THE FIRST 3 PARKING SPACES WEST OF ONEIDA STREET ON THE SOUTH SIDE OF MILWAUKEE STREET.

T. Hafner reviewed the issues of concern regarding this request. He stated the Traffic Committee and Public Works Committee had reviewed this issue in April of 2005, but no definitive outcome could be found in the minutes of those meetings. The Traffic Committee had recommended the first three parking spaces of Oneida Street on the south side of Milwaukee Street be posted "NO SUV, Truck, or Van Parking."

A brief discussion ensued regarding the necessity of having half the spaces in that area posted with this signage. Various members were concerned this seemed excessive as sight lines

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would seem to improve once the signage was posted in the first space.

R. LIEBLANG MOTIONED TO APPROVE “NO SUV, TRUCK OR VAN PARKING” SIGNAGE BE POSTED FOR THE FIRST TWO PARKING SPACES WEST OF ONEIDA STREET ON THE SOUTH SIDE OF MILWAUKEE STREET. P. HAWLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

7. CORRESPONDENCE.

None.

8. ADJOURN.

P. HAWLEY MOTIONED TO ADJOURN THE OCTOBER 3, 2007, PUBLIC WORKS COMMITTEE MEETING AT 7:59 P.M. D. KEY SECONDED THE MOTION. NO FURTHER DISCUSSION TOOK PLACE. ALL WERE IN FAVOR. MOTION CARRIED.

Minutes Prepared By:

Accurate Business Communications, Inc.