

CITY OF DELAFIELD PUBLIC WORKS COMMITTEE MINUTES

1. CALL MEETING TO ORDER.

Chairperson D. Jashinsky called the meeting to order at 6:30 p.m.

2. ROLL CALL

Present

Absent

Art Baumann
Pat Hawley
Dan Jashinsky
Dan Key
Rick Lieblang
Gerry MacDougall
Harold Roberts
Tom Hafner

Also Present

Mike Court

3. APPROVE MINUTES OF APRIL 4, 2007 PUBLIC WORKS COMMITTEE MEETING

A. BAUMANN MOTIONED TO APPROVE THE MINUTES FROM THE APRIL 4, 2007 MEETING. R. LIEBLANG SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

4. OLD BUSINESS:

- a. REVIEW OF PROPERTY OWNER REQUEST TO ENCLOSE DITCHES ON LOT 7 AND LOT 8 ON WOODBERRY DRIVE IN DELAFIELD COMMONS

A submittal was included in the Committee members' packets. The proposal is to also include the neighbor to the south. The approval letter from the Delafield Commons Association was received at the time of the meeting. It was noted that only the back ditch was now being proposed to be enclosed. Calculations have shown that with an 18" pipe for the storm event the maximum storm elevation would be increased by .02' (1/4") and if a 24" pipe were used it would be .01' (1/8"). M. Court recommended using the 24" pipe to get the 100 year storm through the pipe with some minor modifications that they would like to work out at staff level with the homeowner and contractor. The contractor discussed the pitch of the backyards and stated that the 18" pipe would be an easier installation, but he could do the 24" pipe. General discussion took place on the elevations and the effect of the 100 year storm event. M. Court stated that an 18" pipe could be used without making too much of a difference, but he would prefer the 24" pipe. It was clarified that the

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Association would perform maintenance and if it was not adequately maintained, the City would maintain it and bill the Association. An easement has been obtained for the ditch. A letter from the owner from Lot 9 indicating approval must be obtained before any action takes place on the pipe installation.

A. BAUMANN MOTIONED FIRSTLY TO APPROVE THE INSTALLATION OF A 24" PIPE SUBJECT TO STAFF REVIEW OF THE DESIGN, CALCULATIONS, AND PLAN AND SECONDARY, APPROVE THE INSTALLATION OF THE 18" PIPE ONLY IF THE 24" PIPE DOES NOT WORK, SUBJECT TO STAFF REVIEW, COORDINATION AND APPROVAL OF THE OWNER OF LOT 9 AND IF THE PIPE IS EXTENDED THROUGH LOT 9, THAT THIS WOULD COME BACK TO THE PWC FOR REVIEW. H. ROBERTS SECONDED THE MOTION. A. BAUMANN AMENDED MOTION THAT IF THERE ARE ANY CONCERNS FROM STAFF IN REGARDS TO THE INSTALLATION OF THE PIPE THROUGH LOT 9 THAT IT COME BACK TO THE PWC. H. ROBERTS AGREED WITH THE AMENDMENT. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

- b. REVIEW OF PROPOSED DRAFT OF AN UPDATED SEWER USE ORDINANCE FOR THE CITY

T. Hafner stated that a recommendation has not yet been formulated. This will be reviewed at the June meeting.

5. NEW BUSINESS:

None.

6. DIRECTOR OF PUBLIC WORKS/CITY ENGINEER/TRAFFIC COMMITTEE – REPORTS

a. DIRECTOR OF PUBLIC WORKS

1. PROJECT UPDATES

- a. 2007 STREET IMPROVEMENT PROGRAM & MILWAUKEE STREET RECONSTRUCTION

Milwaukee Street construction is on schedule and should be completed by the end of the May. The binder course was installed today (May 2, 2007). Crosswalks will be done at a later date. Landscaping in the terrace area has not been completed.

At the request of the contractor, paving for the street improvement program started early this year and will be

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complete within two weeks. Details on the work being done were reviewed.

b. BLEEKER STREET BOAT LANDING

Ninety percent of the work has been completed. There are now problems with the acquisition of the southern yellow pine to be used for the structural support lumber; this problem will be worked on tomorrow. It looks like the project will be complete in time for the opening of fishing season on Saturday, May 5, 2007.

c. FISH HATCHERY DAM RECONSTRUCTION BIDDING

The plans and specs are out for bid now. Due to the timeframe, bids are opening on May 10, 2007 and will go directly to the Common Council on May 21, 2007. It is hoped that the contractors will get started in early June.

d. WELL #2 PUMP STATION & RESERVOIR

The project went well. A punch list has been established for completion type work. The Design Engineer inadvertently left out the security measures; this is currently being negotiated as a change to the contract. The Public Works Committee will tour the facility at 6:15 p.m. on the next Public Works Committee meeting night in June.

e. DIX POND STATUS UPDATE

This will be an issue that the Common Council will be reviewing at their next meeting. G. Mac Dougall discussed the plantings at the location compared to what was shown on the drawings.

2. PRELIMINARY FLOOD INSURANCE STUDY AND FLOOD INSURANCE RATE MAP UPDATES

The City will be sending a letter to Bob Wattson at the DNR regarding the change in the flood elevations around Lake Nagawicka. A public informational meeting and a mailing to the properties affected will be sent out. The changes are a result of updated topographical information that is now available. G. Mac Dougall discussed the affect that this will have on home values in the affected areas. He stated that it is very important that the City does it job. T. Hafner stated that there are a series of questions that the City will raise including whether the City's dam was considered in the flood plain changes. General discussion took

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place on the timing of the 90 day comment period and the process to challenge the FEMA decision.

b. CITY ENGINEER

1. PROJECT UPDATES

a. VILLAGE SQUARE OFF-SITE IMPROVEMENTS – STH 83

They have started work south of Highway 16 on Highway 83 starting on the west side. A temporary lane has been put in to shift the lane over and they will start on improvements on the east side. It is anticipated that this will be complete by mid-July. In order to get this done the contractor will be working 12 hour days and Saturdays.

b. MISSION PRAIRIE

Construction has begun. Grading has just started. The weather has been a factor. The north pond has been graded out and work has started on the south pond.

c. THE SANCTUARY OF DELAFIELD

The preconstruction meeting took place today with the Developer's Agreement being finalized this afternoon. The notice to proceed with construction will be sent out. The contracts will come back to this committee and will be charged back to the project.

d. VALLEY ROAD FARMS ADDITION #2

Construction plans are being finalized. The developer thought that the gravity sewer work would start in three to four weeks. Comments still need to be addressed by the developer.

e. CTH "C" IMPROVEMENTS INCLUDING SIDEWALK, CURB & GUTTER, DECORATIVE RAIL/HEADWALL AT BRIDGE OVER BARK RIVER, BRICK PAVER CROSSWALKS AND BYPASS LANE AT INTERSECTION WITH EXETER STREET

Three plans for the improvements were displayed. The City has met with the County regarding the bypass lane. Another meeting with the County will take place next week to discuss a joint project to include the bypass lane and other improvements in the area. M. Court reviewed the plans with the Committee. T. Hafner stated that at this

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time the County is receptive to a possible joint project. It was thought that the County could work this into their CIP within two years.

f. OTHERS PROJECTS

None.

c. TRAFFIC COMMITTEE

No report.

7. CORRESPONDENCE

None.

8. ADJOURN

P. HAWLEY MOTIONED TO ADJOURN FROM THE MEETING. R. LIEBLANG SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 7:49 P.M.

Minutes prepared by:

Accurate Business Communications, Inc.