

CITY OF DELAFIELD PUBLIC WORKS COMMITTEE MINUTES

- 1. CALL MEETING TO ORDER

Chairperson D. Jashinsky called the meeting to order at 6:30 p.m.

- 2. ROLL CALL

Present

Absent

Art Baumann
 Pat Hawley
 Dan Jashinsky
 Beth Leonard (entered 6:32 p.m.)
 Rick Lieblang
 Tom Hafner

Bruce Neumiller
 Harold Roberts

Also Present

Mike Court
 Mayor Phil Schuman
 Shantelle Schmidt, City Forester

Without objection, Item 5g was taken next.

- 3. APPROVE MINUTES OF FEBRUARY 7, 2007 PUBLIC WORKS COMMITTEE MEETING

A. BAUMANN MOTIONED TO APPROVE THE MINUTES FROM THE FEBRUARY 7, 2007 MEETING. P. HAWLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

- 4. OLD BUSINESS:

None.

- 5. NEW BUSINESS:

- a. DISCUSSION AND RECOMMENDATION REGARDING THE OAK TREE ON OAK STREET

T. Hafner reviewed the history of the oak tree. The road was resurfaced 7-8 years ago around each side of the tree. The tree is now dying. The neighbors in the area approached the City to ask that the tree be taken down and to replace it with a new oak tree in the same area. T. Hafner did not think that a new tree should be planted in the area due to safety considerations. The Park & Rec Commission (Tree Board) reviewed this and referred the issue to this committee. Any recommendation that the Public Works Committee (PWC) makes, the Common Council would have the authority to accept or reject. T. Hafner stated that it is a traffic and right of way issue. S. Schmidt presented her findings. The tree has been

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diagnosed as an extreme hazard because of the site and damage to the root system. The root system has been damaged over 40% which puts it in an extremely high risk category. The tree is in eminent decline and death. The PWC is being consulted due to the safety, streets, and other mechanicals involved. Because the tree has targets, it has been deemed a safety hazard. She stated that the planting area would need a lot of conditioning to make it a feasible spot for a future tree. Three different risk assessments were used to come to the conclusion that the tree is at high risk. She suggested that if the tree is to not removed, to look at the feasibility of putting an "Oak Street" carving on the trunk (a 12' stump). She did not recommend replacing the tree with another. It was clarified that if the trunk were left in place, it would not be a host to ants or other undesirable insects.

Dr. Alfred Waltke, 912 Oak Street – Stated that there are no scars on the tree from any accidents. T. Hafner clarified that there is no accident history in regards to the tree. P. Hawley stated that one of the reasons that it probably hasn't been hit is because of its size; a smaller replacement tree would not be seen as well. S. Schmidt stated that the planting space is not adequate for another tree. A lot of conditioning would need to be done after the root system is taken out to prepare the ground for another tree. She did not think a new tree would adjust to the conditions that this tree is exposed to now.

George Boehmer, 928 Oak Street – Stated that there are two reflectors on each side of the tree. The residents really like the tree and hate to see it go. The neighbors have acquired the signatures of 43 residents who would like to see a replacement tree put in.

Jane Lurvey, 921 Oak Street – Thought that if the tree was taken down, it should be replaced. Big trucks do not go on this street. She requested that the tree be replaced.

R. Lieblang asked if replacing the tree with a 6" tree would do it justice.

Doug Lurvey, 921 Oak Street – They would like to think about leaving the stump. He has played on golf courses where there are older dead trees that have been cut. They need to think about this. The present tree has slowed traffic down on the road and has been a positive safety factor on the street.

This tree is a landmark and has been there before the subdivision was developed in 1932.

Dennis Schaefer – has friends that live on a golf course where lightning hit one of their trees – an eagle was carved on the stump that was left. This would be a possibility if the tree stump is in good shape.

T. Hafner stated that no complaints have been received from any safety divisions.

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Doug Lurvey – If the tree is replaced, it would not matter if it was another species other than an oak tree.

B. Leonard felt that whatever is done, the configuration of the road should stay the same.

S. Schmidt stated that the option to keep the tree would be as a carving. The canopy has to go. She did not think that a 2-1/2” tree would maintain public safety. In addition, she did not think that there was space to plant a new tree at that location.

A. Baumann stated that the safety of the irresponsible driver needed to be considered. R. Lieblang stated that he did not think a new tree could be planted there. The two options are to either remove the tree completely or to use the tree stump for a carving.

Dr. Waltke – Compared the tree to the “Welcome to Delafield” sign on Highway C and inquired as to how many people have crashed into the sign. T. Hafner stated that no one has crashed into the sign.

T. Hafner stated that the requirements call for a 60’ ROW with a minimum roadway width of 24’.

George Boehmer – Discussed concrete posts. S. Schmidt stated that the problem is that it would be constructing something new. What is here now is old.

B. Leonard would like to have options for a median done before anything is decided.

D. Jashinsky stated that the geometry of the road was okay, but what went in was a problem.

Mrs. Boehmer, 928 Oak Street – She liked the idea of keeping the trunk and having a carving done.

George Boehmer – As a carving, he did not know how it would look after all of the bark fell off.

Dr. Waltke – asked why leaving the trunk would not be a hazard. S. Schmidt stated that this would not be a new situation; it would be the same tree. S. Schmidt will email T. Hafner pictures of carved stumps that are in other communities.

The neighbors were in general consensus to explore the stump carving option.

R. LIEBLANG MOTIONED THAT THE CITY LOOK INTO REMOVING THE CROWN OF THE TREE NOW, LEAVING 10-12’ OF THE STUMP

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AND TO INVESTIGATE CARVING THE STUMP OF THE TREE. P. HAWLEY SECONDED THE MOTION. DISCUSSION TOOK PLACE ABOUT JUST REMOVING CERTAIN PORTIONS OF THE TREE. THREE WERE IN FAVOR OF THE MOTION. B. LEONARD OPPOSED. MOTION CARRIED.

Without objection Item 5d was taken next.

- b. REVIEW OF STH "83" RECONSTRUCTION PLANS AND SPECIFICATIONS FOR VILLAGE SQUARE (FROM SOUTH OF CARDINAL LANE TO STH "16")

M. Court reviewed. The reconstruction drawings of Highway 83 were presented showing the improvements of the on/off ramps from Highway 16. Tony Zanon of Jahnke & Jahnke Associates, Inc. reviewed the improvements. In addition to the State, the Village of Hartland and City of Delafield have been reviewing the plans. M. Court outlined the permit process in regards to the DOT. There will be two separate permits for the improvement construction; one from the City of Delafield and the other from the Village of Hartland. The biggest issue is to make sure that the right of way is addressed. One right of way issue is with the Country-Aire Apartments. The other area is at Cardinal Lane in the Village of Hartland. The plans have gone out to bid. When the City takes the plans to DOT the slopes in certain areas should be confirmed as being acceptable on the east side of 83 south of Capital. T. Zanon will obtain this confirmation. Some rewording is taking place in the specs. The staging plans were reviewed (starting on page 50 of the plans).

P. HAWLEY MOTIONED TO APPROVE CONTINGENT ON ADDRESSING THE SLOPES, REVIEW LETTERS, AND TO RESOLVE ALL OTHER ISSUES AT STAFF LEVEL. A. BAUMANN SECONDED THE MOTION. IT WAS CLARIFIED THAT THERE WAS NOT AN ISSUE REGARDING TREES ON THE CITY OF DELAFIELD'S PORTION. ALL WERE IN FAVOR OF THE MOTION. MOTION CARRIED.

- c. REVIEW OF PROPOSED WATER MAIN EXTENSION PLANS TO CROSS STH "83" NORTH OF CAPITAL DRIVE TO SERVE THE COUNTRY-AIRE CONDOMINIUMS.

A reduced set of plans was provided to the committee members in their packets along with a review letter from J. Romanowski of Yaggy Colby. The majority of the issues have been addressed and there is a recommendation for approval contingent on construction taking place the same time as the Highway 83 improvements as discussed in the above item.

A. BAUMANN MOTIONED TO APPROVE SUBJECT TO STAFF REVIEW AND APPROVAL, AND CONTINGENT UPON COORDINATION WITH THE VILLAGE SQUARE IMPROVEMENT PROJECT ON HIGHWAY 83. P. HAWLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

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- d. REVIEW OF PROPOSED SITE PLAN FOR LUMBER INN – ENCROACHMENT INTO PUBLIC RIGHT-OF-WAY.

Dennis Schaefer, contractor, was present at the meeting. Drawings were provided to the committee members prior to the meeting. M. Court stated that this was approved at Plan Commission and referred to PWC for approval of modifications in the right of way and for the extension of the impervious surface. R. Lieblang questioned the two parking spaces. M. Court felt that the parallel parking would work. The possibility of using these spaces for handicapped parking was discussed. Extensive discussion of the area took place.

R. LIEBLANG RECOMMENDED APPROVAL OF THE PLANS AS DRAWN WITH ONE HANDICAPPED STALL IN FRONT OF THE BUILDING. B. LEONARD SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

Without objection, Item 5b was discussed next.

- e. REVIEW OF PROPOSED DRAFT OF AN UPDATED SEWER USE ORDINANCE FOR THE CITY.

T. Hafner reviewed. The recodification was passed by the Common Council. This was for first review purposes only. The committee members were asked to retain their copies for review at the next meeting. Any questions or comments should be sent to T. Hafner. The old ordinance is available online. A. Baumann commented on page 21, 9a Septic Tanks Permitted “adjacent to a sewer line”. He questioned what “adjacent” meant. T. Hafner stated that in practice, common sense was employed. This will be reviewed again at the next meeting.

- f. FISH HATCHERY DAM RECONSTRUCTION – REVIEW OF THE WATER INTAKE STRUCTURE AND PIPING THAT FEEDS THE FISH HATCHERY POND (WEST OF THE FISH HATCHERY BUILDING).

The plans are in the final stages. One issue is upstream of the dam where there is an intake structure that transports water through a pipe. Without the pipe, the pond will disappear. The DNR has expressed a preference to eliminate the pipe. The possibility of an inverted siphon was discussed by T. Hafner. M. Carlson had suggested using the pond as a retention pond, but this did not seem feasible. T. Hafner felt that the pond should stay and that the City should work with the DNR to retain it. This will be pursued.

- g. PRESENTATION REGARDING THE CITY’S SPACE NEEDS AND THE ASSOCIATED UPCOMING REFERENDUM ON APRIL 3.

Mayor Schuman thanked the members of this committee for serving the City. He explained the upcoming referendum on April 3, the reasons new

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buildings are needed and why they should be replaced now. Brochures were distributed to the committee members prior to the meeting. The Mayor reviewed the tax impact analysis. After the referendum passes, he will have citizen committees to assist with project details. Informative meetings will be held on the following dates:

March 12, 2007	Lake Country School-Lower Gym	6:30 p.m.
March 13, 2007	Chentis-Krueger Fish Hatchery	7:30 p.m.
March 21, 2007	Lake Country School-Lower Gym	6:30 p.m.
March 26, 2007	Cushing School Cafeteria	6:30 p.m.
March 29, 2007	Chentis-Krueger Fish Hatchery	7:30 p.m.

6. DIRECTOR OF PUBLIC WORKS/CITY ENGINEER/TRAFFIC COMMITTEE – REPORTS

a. DIRECTOR OF PUBLIC WORKS

1. WELL HOUSE #2 CONSTRUCTION

Construction is going well. The substantial completion date is March 12, 2007. The contractor thinks it will be done on March 13, 2007. Staab Construction has been excellent. The overall quality of construction looks good.

2. PRELIMINARY FLOOD INSURANCE STUDY AND FLOOD INSURANCE RATE MAP UPDATES

FEMA is re-doing the entire flood plain mapping. The City was invited to an open house to go over some of it. The flood plain elevation of Lake Nagawicka shows it going up 1.5 – 2 ft. T. Hafner did not understand this as the City controls the elevation through the dam. He will investigate the matter. FEMA will publish the changes in newspapers and the postings (2 week posting) will be done shortly thereafter. There will be a 90 day public comment period. T. Hafner will work with Yaggy Colby to get maps that compare and contrast the flood plains to determine if the City would take responsibility for individually notifying residents.

b. CITY ENGINEER

The Bleeker boat ramp-preconstruction meeting will take place within the next couple of weeks. Notices for the Milwaukee Street Construction in the Downtown area will be distributed to local business owners. The contractor would like to start by March 26, 2007.

c. TRAFFIC COMMITTEE

None.

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7. CORRESPONDENCE

None.

8. ADJOURN

B. LEONARD MOTIONED TO ADJOURN FROM THE MEETING. P. HAWLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 9:25 P.M.

Minutes Prepared By:

Accurate Business Communications, Inc.