

CITY OF DELAFIELD PUBLIC WORKS COMMITTEE MINUTES

1. CALL MEETING TO ORDER

D. Jashinsky called the meeting to order at 6:30 p.m.

B. Leonard was introduced to the Commissioners.

2. ROLL CALL

Present

Absent

Art Baumann
Pat Hawley
Dan Jashinsky
Beth Leonard
Ed Marek
Bruce Neumiller
Harold Roberts
Tom Hafner

Also Present

Mike Court

3. APPROVE MINUTES OF APRIL 5, 2006 PUBLIC WORKS COMMITTEE MEETING.

A. Baumann stated that under the motion for Item 4a it should state "related Highway 83 improvements", not Highway 18; and under Item 6a1, the fourth sentence should read "the project is ahead of schedule".

P. HAWLEY MOTIONED TO APPROVE THE MINUTES FROM THE APRIL 5, 2006 MEETING WITH THE ABOVE NOTED CORRECTIONS. H. ROBERTS SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. SEVEN WERE IN FAVOR. B. LEONARD ABSTAINED. MOTION CARRIED.

4. OLD BUSINESS:

a. EQUESTRIAN TRAIL IMPROVEMENTS – BID RESULTS.

The benefit ratio issue was discussed at the last meeting. A single bid has been received in an amount exceeding \$47,000. The committee did not feel they could support a single bid. B. Leonard stated that the purpose of this project was that it be used as a pedestrian trail which would link to the new park site and would be off of the road. This would provide a safe area for pedestrians to walk. The Park & Rec Commission felt that this was more of a trail project, not just an equestrian trail. She stated that one of the larger items on the bid was for clearing and thought that it may be feasible for volunteers to participate in this. B.

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Neumiller stated that nothing could be done with only one bid. B. Leonard stated that additional signage and the inclusion of this trail in brochures depicting trails in the City are being proposed by the Park & Rec so that it would become more widely known and used. A. Baumann suggested that a wooden sign showing the trail route at the new park and signage at the trail's points of entry be installed.

B. NEUMILLER MOTIONED NOT TO ACCEPT THE BID AT THIS TIME AND TO RE-BID IT IN THE AUGUST-SEPTEMBER TIME FRAME. B. LEONARD SECONDED THE MOTION. T. Hafner stated that other issues that need to be considered is that the project is not attractive to contractors, accessibility is a large concern, and the project is relatively small. He suggested tying this project in with another project going out for bid. Other possible projects to tie this into were discussed. B. Neumiller stated if the re-bid did not produce any greater response, then it could be tied into another project. B. Leonard stressed that using volunteers was an option. T. Hafner thought that the clearing and grubbing in this area was above and beyond recreational chain saw work. **B. NEUMILLER AMENDED HIS MOTIONED TO HAVE THE RE-BID TAKE PLACE DURING THE FALL MONTHS. B. LEONARD AGREED WITH THE AMENDMENT. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

b. DEKOVEN AVENUE DRAINAGE PROJECT.

The Commissioners had a comparison in their packets from M. Court. He reviewed the area. Flooding occasionally takes place that requires pumping by the DPW. Soil testing was done and at 9' had good infiltration capacity. Analysis of the different storms has taken place. The cost benefit ratio was provided to the Commissioners.

B. NEUMILLER MOTIONED TO ACCEPT THE ENGINEERING WORK AND TO PROCEED WITH THE BIDDING PROCESS. H. ROBERTS SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

5. NEW BUSINESS:

a. PARQUELYNN VILLAGE APARTMENTS – REVIEW OF CLUBHOUSE SITE PLAN, STORM WATER MANAGEMENT & EROSION CONTROL.

Chris Jackson, CJ Engineering, was present at the meeting. He described the Clubhouse addition. Preliminary approval was granted by the Plan Commission. Run-off control and water quality will consist of a rain garden to capture water. He has reviewed the comments from M. Court dated April 28, 2006 and did not see any issues in order to comply with them. It was clarified that the parking lot for the clubhouse was new parking. Sanitary sewer connection was discussed. M. Court stated

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that Parquelynn Village is scheduled for a public hearing at the end of this month.

B. NEUMILLER MOTIONED TO APPROVE CONTINGENT UPON STAFF APPROVAL. E. MAREK SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

6. DIRECTOR OF PUBLIC WORKS/CITY ENGINEER/TRAFFIC COMMITTEE – REPORTS

a. DIRECTOR OF PUBLIC WORKS

1. S.T.H. 83 WATER MAIN CONSTRUCTION UPDATE.

The project is proceeding well. The landscaping contractor is doing a good job. The water main has been installed on Vettelson. UPI needs to install some small portions by the open cuts to make the connections. Many of the hydrants need to be adjusted. A 500' maximum spacing standard of the fire hydrants is trying to be maintained, with spacing not to exceed 600' spacing.

Well construction will start tomorrow. They are required to be substantially complete by June 14th with final completion by June 29th. Bids will go out shortly for the well house and facilities. The bid opening will be at the end of May.

b. CITY ENGINEER

The old pavement markings are being removed from Golf Road. Resurfacing of I-94 has been pushed back one more year. A north entrance island by the post office is being considered and M. Court will contact the County.

c. TRAFFIC COMMITTEE

1. REQUEST FOR REMOVAL OF STOP SIGNS ON BIRCH STREET AT THE INTERSECTIONS WITH HAWTHORN DRIVE AND WILLOW DRIVE.

Skip Kelly, a resident of this area, was present at the meeting. He stated that many people run the stop signs from all four directions. He reviewed the history of the stop signs. He felt that the stop signs were an impediment to the safety of the people, that the stop signs did not make sense any longer, and this is a very quiet residential area.

T. Hafner stated that the Traffic Committee conducted warrants on the stop signs and it was determined that the stop signs did not

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come close to the warrants. He reviewed the warrants that were used. If this was a new request, the Traffic Committee would not recommend the stop signs, but since these stop signs have been in place for many years, the Traffic Committee felt that if the stop signs were removed, it should be at the consensus of the neighborhood. This could be done through the use of a neighborhood survey conducted by the City through direct mail. D. Jashinsky stated that an alternate method could be that the neighbors present a neighborhood petition to the City. T. Hafner discussed a city mailed survey versus neighborhood petition. If petitions were used, they would have to be verified.

B. NEUMILLER MOTIONED THAT IF A PETITION WAS RECEIVED FROM S. KELLY AFTER THE WORDING OF SUCH WAS APPROVED BY THE TRAFFIC COMMITTEE AND WITH THE TRAFFIC COMMITTEE DETERMINING THE AREA, AND WITH A MAJORITY OF SIGNATURES IN THAT SPECIFIC AREA SIGNING THE PETITION, THE PUBLIC WORKS COMMITTEE WOULD CONSIDER REMOVING THE STOP SIGNS ON BIRCH STREET AT THE INTERSECTIONS WITH HAWTHORN DRIVE AND WILLOW DRIVE. DISCUSSION TOOK PLACE ON POSSIBLE WORDING FOR THE PETITION AND WHETHER A POLICY COULD BE DEVELOPED. P. HAWLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

2. REQUEST TO RECONSIDER STOP SIGNS AT THE INTERSECTION OF WOODBURY & POPLAR AND/OR WOODBURY & DEVONSHIRE.

B. NEUMILLER MOVED TO REAFFIRM THE POSITION THAT THE PUBLIC WORKS COMMITTEE TOOK LAST YEAR AND SUPPORT THE DECISION OF THE TRAFFIC COMMITTEE THAT STOP SIGNS ARE NOT WARRANTED. E. Marek discussed the area and although he felt the design of the road was poor, he did not feel that putting up stop signs was warranted. General discussion of the intersection and possible ways to remedy the speed issue took place. **P. HAWLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

7. CORRESPONDENCE

None.

8. ADJOURN

P. HAWLEY MOTIONED TO ADJOURN FROM THE MEETING. A. BAUMANN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL

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**WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT
8:07 P.M.**

Minutes Prepared By:

Accurate Business Communications LLC

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