

CITY OF DELAFIELD PUBLIC WORKS COMMITTEE MINUTES

1. CALL MEETING TO ORDER

D. Jashinsky called the meeting to order at 6:35 p.m.

2. ROLL CALL

Present

Absent

Art Baumann
Pat Hawley
Dan Jashinsky
Ed Marek
Harold Roberts
Tom Hafner

Ron Miskelley
Bruce Neumiller

Also Present

Mike Court

3. APPROVE MINUTES OF FEBRUARY 1, 2006 PUBLIC WORKS COMMITTEE MEETING

The approval of the February 1, 2006 meeting was deferred until the April meeting since the minutes were not sent to the committee members.

4. OLD BUSINESS:

- a. MUNICIPAL PARKING LOT ISLAND RESTORATION – REVIEW BID RESULTS & RECOMMEND AWARD (BIDS OPENED ON FEBRUARY 20, 2006)

Two bids were received. It was recommended to award to Sandy Bottom Nature Center, the low bidder, for approximately \$9,000.00. This bid came in under budget. T. Hafner stated that Sandy Bottom Nature Center has now submitted everything in proper order. The City Attorney has stated that it should not be a problem to award to Sandy Bottom.

P. HAWLEY MOTIONED TO RECOMMEND TO COMMON COUNCIL THE AWARD OF THE BIDDING TO SANDY BOTTOM. E. MAREK SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

- b. 2006 STREET IMPROVEMENT PROGRAM – REVIEW BID RESULTS & RECOMMEND AWARD (BIDS TO BE OPENED ON FEBRUARY 28, 2006 – BID RESULTS NOT AVAILABLE FOR AGENDA PACKETS)

A memo from M. Court dated March 1, 2006 was given to the committee members. Four contractors bid on this project. Wolf Paving was the low bidder. The issue with the budget is that the total is \$330,000; the bid comes in at approximately \$6,000 over budget. It has been suggested to

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take \$1,252.50 out of the City's Maintenance Budget for repair work on Nagawicka Street. Additionally, there is a credit amount to the City for pavement restoration costs, should the City elect to proceed with the Campbell Trace work under the Underground Pipeline, Inc. Contract. By combining these two items, it should bring the Wolf bid in under budget. It was recommended to approve the low bid from Wolf Paving of \$305,928.90.

A. BAUMANN MOTIONED TO RECOMMEND TO THE COMMON COUNCIL APPROVAL OF THE BID TO WOLF PAVING. P. HAWLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

5. NEW BUSINESS:

a. KETTLE MORAINÉ EVANGELICAL FREE CHURCH (NW CORNER OF THE STH 83 & OAKWOOD ROAD INTERSECTION) – PLAN REVIEW

A memo from M. Court dated March 1, 2006 was provided to the committee members. Resolution of issues are needed through the developer's agreement. A comment letter from the Wisconsin Department of Transportation on the traffic study was received within the past week.

Representatives, Tom Perez, of Kapur & Associates; Mark Lewandowski of Eppstein Uhen Architects; Richard Flack, Kettle Moraine Evangelical Free Church; and Craig Corson with Steven Schmidt Construction were present at the meeting. There is one access at Oakwood and Highway 83 that matches up with the intersection to the south. It was configured to allow for connection to the park property and a possible regional detention area in the future. T. Perez stated that the left turn lane (north bound) at the intersection of Oakwood and Highway 83 should be extended another 50'. Coming from the north (south bound) the right turn lane should be increased to 200' of storage. M. Court stated that the letter split the City of Delafield's improvements from the Village of Hartland's. The letter contained turning movements that affect the church. Besides the north bound left turn lane and the south bound right turn lane, there are some significant improvements that need to be done to Oakwood to have a dedicated right. Oakwood Lane east bound going onto Highway 83 would have a dedicated right, dedicated left, and a dedicated through land (three lanes) plus the west bound lanes would be four lanes with storage. The most significant improvements would be on Oakwood to accommodate traffic coming out of church site. The other was modifying traffic signals with the turn signal. C. Corson suggested continuing the discussion with M. Court. He did not think there was a disagreement about doing this work, but asked if there was anything that the City of Delafield should do at this intersection. M. Court stated that the intersection was a letter "C" level of service or better. The traffic issues were set aside for another time.

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Discussion then centered on the site. The representatives reviewed the plans for the church, particularly parking, traffic circulation, stormwater management, right-of-ways, road widths, pathways, and the church building. They would like to start construction by the end of this month. M. Court stated that additional review on the landscaping, lighting plans, and more in-depth detail on the water main and stormwater was needed.

A. Baumann asked if the right of way for the potential Highway 83 project been looked at. T. Perez explained the setback line which was taken off of the survey showing the potential Highway 83 right of way. M. Court stated that they suggested an increased landscaping berm. A. Baumann understood that there was a multi-jurisdictional agreement regarding dedication of right of way for certain roadways within the County. M. Court will check into whether the City a signatory on this.

D. Jashinsky was comfortable having all of the issues resolved at staff level. A. Baumann would like an update on what the issue resolutions were. M. Court will provide a summary at the next meeting.

A. BAUMANN RECOMMENDED APPROVAL OF THE SITE PLAN SUBJECT TO STAFF APPROVAL. E. MAREK SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

b. NORTHWEST QUADRANT PLANNING ANALYSIS REVIEW

M. Court distributed information that his office had compiled on the Northwest planning studies. Public informational meetings have taken place. He reviewed the areas that made up this quadrant. This is a step toward finalizing a Northwest quadrant master plan. At some point in time a Northeast quadrant plan will also take place. A. Baumann suggested that the Northeast plan start soon. The plan identified environmental/sensitive areas, densities. They would like the Public Works Committee's (PWC) input on access points. The next step is that it needs to go back to the Plan Commission for agreement on densities. The PWC would then be able to discuss the layouts of interior roads. Roads, sanitary sewers, stormwater (Hay Report), and a community well for the area were discussed. The Common Council gave direction that as soon the first developer comes forward that that developer would be responsible for the well site investigation and for the coordination with the property owners in the area. The sanitary would be served by Del-Hart. The PWC was in agreement that the parcel that has approached the City now for development would need to have two access roads to its parcel (one would need to go through a parcel in the Village of Oconomowoc Lake). A. Baumann suggested talking to Nashotah about a public water system for this area. The committee members thought that this should be part of the planning. When more interior roads are proposed, M. Court will bring this back to the PWC for further review.

c. DEKOVEN AVENUE DRAINAGE PROJECT – PRELIMINARY REVIEW

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M. Court distributed a print depicting the area. This area is in the St. John's campus area. There is an issue in winter when the conditions are freezing that water doesn't go anywhere, the water level goes up, and areas, and sometimes garages, flood. Spring rains often cause this portion of the road to be under water. The drawing was a preliminary proposal to pick the low spot up with a catch basin and stormsewer to a point where it is outside of the well setbacks (required for infiltration areas). The use of infiltration chambers are being considered with an underground outlet. Rough calculations have been done on the capacity and they are considering storage in certain areas. It is not a conventional design, but will provide additional storage and an area where it can infiltrate. D. Jashinsky would like to see what it would take to get it to the ten year storm level. It was clarified that the option of talking to St. John's in regard to the vacant lot in the area has not been explored. It was the consensus of the committee members that they would like the ten year storm option to be explored.

6. DIRECTOR OF PUBLIC WORKS/CITY ENGINEER/TRAFFIC COMMITTEE – REPORTS

a. DIRECTOR OF PUBLIC WORKS

1. S.T.H. 83 WATER MAIN CONSTRUCTION UPDATE

Construction of the water main began on Monday. One crew started on the south end of the project by Golf Road and a second crew started on Oakwood Road where they will head north. It is expected that they will be done by late April.

b. CITY ENGINEER

No report.

c. TRAFFIC COMMITTEE

No report.

7. CORRESPONDENCE

None.

8. ADJOURN

A. BAUMANN MOTIONED TO ADJOURN FROM THE MEETING. E. MAREK SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 8:28 P.M.

Minutes Prepared By:

March 1, 2006

6:30 PM

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