

CITY OF DELAFIELD PUBLIC WORKS COMMITTEE MINUTES

H. ROBERTS MOTIONED TO APPOINT A. BAUMANN AS ACTING CHAIRPERSON. R. LIEBLANG SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED

- 1. CALL MEETING TO ORDER

Acting Chairperson A. Baumann called the meeting to order at 6:30 p.m.

- 2. ROLL CALL

Present

Absent

Art Baumann
Pat Hawley
Rick Lieblang
Harold Roberts

Beth Leonard
Dan Jashinsky
Tom Hafner
Bruce Neumiller

Also Present

Mike Court

- 3. APPROVE MINUTES OF OCTOBER 4, 2006 PUBLIC WORKS COMMITTEE MEETING

P. HAWLEY MOTIONED TO APPROVE THE MINUTES FROM THE OCTOBER 4, 2006 MEETING AS PRESENTED. H. ROBERTS SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. THREE WERE IN FAVOR. R. LIEBLANG ABSTAINED. MOTION CARRIED.

- 4. OLD BUSINESS:

- a. MISSION PRAIRIE SUBDIVISION – FINAL REVIEW

M. Court stated that the plans were conditionally approved at the July 2006 Public Works Committee (PWC) meeting. After staff review, he wanted to address the south stormwater basin. Mr. Siepmann was present at the meeting. In July it was requested that additional soil boring take place on the south basin. The infiltration at this site is not the best. M. Court had the design engineer analyze the basin to make sure that the building pads would not flood out with two 100 year storm events back-to-back and to verify that it didn't overtop the road. They proposed to tie in a French drain (trench backfilled with gravel) and to use the lower infiltration rate along with specifics on the construction to reduce the infiltration of the soils there. The soils in this area are marginal. M. Court reviewed the soils and the flow in the area. He recommended approval.

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P. HAWLEY MOTIONED TO APPROVE CONTINGENT ON THE OCTOBER 25, 2006 REVIEW LETTER FROM M. COURT. R. LIEBLANG SECONDED THE MOTION. THERE WAS NO FUTRHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

b. REVIEW OF DRAINAGE ISSUE AT 211 N. CUSHING PARK ROAD

M. Court stated that the summary of what had been done in 2002 for the storm sewer at Cushing Park Road and the plans that were prepared for that project were included in the committee members' packets. This project was fully funded by the City. He explained what the past project entailed. Also included in the packets was a profile of the ditch at 211 N. Cushing Park Road. The City Public Works crew re-graded the area and put grass in. M. Court drove by it today and thought it was in good condition. R. Lieblang suggested that the City cut the grade down in the area so that water would not stand for periods of time. H. Roberts thought that the 20' was back-pitched to the culvert and stated that there is presently a lot of water in the ditch. Discussion took place regarding re-grading the ditch.

The Committee gave direction to have T. Hafner re-grade 80' from the culvert pipe at more than 1% in the spring of 2007 and to re-seed the area.

c. FINAL SITE PLAN AND STORM WATER REVIEW FOR PJ'S STORAGE ON LOTS 3 & 4 IN THE CUSHING PARK BUSINESS CENTER

M. Court distributed a review letter dated November 1, 2006. He thought that this could be approved conditioned upon staff resolving the technical issues. Bob Buchta from Oliver Construction was present at the meeting. Emergency access has been worked out with the police and fire departments. Approval for the detention basin is close to being obtained.

P. HAWLEY MOTIONED TO APPROVE CONTINGENT UPON ADDRESSING STAFF COMMENTS. H. ROBERTS SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

5. NEW BUSINESS:

a. REVIEW OF FISH HATCHERY DAM REHABILITATION PLANS

Dudley Hanson and Dominic Kempson of Graef Anhalt Schloemer (GAS) were present at the meeting and gave a status report on the project. They hope to advertise for bids in January with an award of contract(s) in February or March. Construction should begin in April and be

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completed by July. He outlined the documents that they have provided at this point in time. They are on schedule and saw no upcoming problems with the schedule.

He reviewed the work that they would perform on the project. The State does not have any environmental concerns with their plans. Discussion took place on the fishing dock – the City of Delafield has asked that this be removed from GAS's plans. The downstream flow of water was reviewed, particularly in the Mill Race area.

b. **CONSIDERATION OF PROPERTY OWNER REQUEST TO ENCLOSE FRONT DITCH ON LOT 17 (57 WOODBURY DRIVE) IN DELAFIELD COMMONS**

Dave Mattila, owner, was present at the meeting and described his yard. He explained that he would like to put a culvert in and enclose it to make his yard more aesthetically pleasing. M. Court has been on-site to look at the area. He did not see an issue with having the ditch enclosed. It was suggested to have rip rap or rock treatment with a fabric underneath to dissipate the water at the location where it comes out of the culvert. A. Baumann stated that the owner would not be able to go into the wetland (shown on the drawing). In addition, he should have some type of swale between his yard and the road (3"-4") so that the water from the road drains away. A street opening permit would be needed from the City before work begins on this project. Approval should be contingent upon submittal of a plan.

R. LIEBLANG MOTIONED TO APPROVE WITH PERMITS FROM DPW AND ON-SITE INSPECTIONS, CONTINGENT UPON A PERMITTED PLAN. H. ROBERTS SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSISON. ALL WERE IN FAVOR. MOTION CARRIED.

c. **CONSIDERATION OF ADDING HILLSIDE DRIVE FROM S.T.H. 83 TO MAPLE AVENUE TO THE CITY'S ADOPT-A-STREET LIST AS REQUESTED FOR PURPOSES OF ADOPTION BY YAGGY COLBY ASSOCIATES**

Yaggy Colby would like to add Hillside Drive to their Adopt-A-Street program.

P. HAWLEY MOTIONED TO APPROVE HILLSIDE DRIVE FROM HIGHWAY 83 TO MAPLE AVENUE FOR PURPOSES OF ADOPTION BY YAGGY COLBY ASSOCIATES. R. LIEBLANG SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

The Committee directed T. Hafner to update the Adopt-A-Street list.

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6. DIRECTOR OF PUBLIC WORKS/CITY ENGINEER/TRAFFIC COMMITTEE – REPORTS

a. DIRECTOR OF PUBLIC WORKS

No report.

b. CITY ENGINEER

1. UPDATE REGARDING WELL #2 PUMP STATION & RESERVOIR CONSTRUCTION

Construction is going well and the reservoir is complete. The leakage test has taken place. The block walls have been started. Trusses will be set in mid-November. Completion is anticipated by end of February.

2. UPDATE REGARDING VILLAGE SQUARE & KMEF CHURCH SANITARY SEWER EXTENSIONS

All of the pipes are in the ground for the Village Square sewer. The paving of Campbell's Trace will take place later this week with the final restoration in a couple of weeks.

The KMEF Church has had a rough start. They ran dewatering. The pipe is not going in quickly. There are some DNR issues with the dewatering and permitting that are being worked on.

3. UPDATE REGARDING DEKOVEN AVENUE DRAINAGE IMPROVEMENT PROJECT

The project started early this week and the pipe laying is complete. The chamber has been installed. Restoration and pavement work still need to be done but will be done as soon as possible.

4. UPDATE REGARDING CLOSE-OUT OF 2006 STREET IMPROVEMENT PROJECT

There are some punch list items being compiled. Mariner Drive has been restored. The 2006 Improvement Project is substantially complete.

c. TRAFFIC COMMITTEE

No report.

7. CORRESPONDENCE

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6:30 PM

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None.

8. ADJOURN

P. HAWLEY MOTIONED TO ADJOURN FROM THE MEETING. R. LIEBLANG SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 7:59 P.M.

Minutes Prepared By:

Accurate Business Communications, LLC