

CITY OF DELAFIELD PUBLIC WORKS COMMITTEE MINUTES

1. CALL MEETING TO ORDER

Chairman D. Jashinsky called the meeting to order at 6:30 p.m.

2. ROLL CALL

Present

Absent

Art Baumann  
Pat Hawley  
Dan Jashinsky  
Ed Marek  
Ron Miskelley  
Bruce Neumiller  
Tom Hafner

Harold Roberts

Also Present

Mike Court

3. APPROVE MINUTES OF SEPTEMBER 7, 2005

**R. MISKELLEY MOTIONED TO APPROVE THE MINUTES OF SEPTMEBER 7, 2005. B. NEUMILLER SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

4. OLD BUSINESS:

a. REVIEW LANE DELINEATION, LAYOUT, MARKINGS AND SIGNAGE – GOLF ROAD

Jim Romanowski of Yaggy Colby, was present at the meeting and updated the committee on the project. The alignment for eastbound traffic has been moved. They have, however, come to the conclusion that the new alignment is not working well and corrective options to consider were outlined in a letter to T. Hafner dated September 23, 2005 (included in the committee member’s packets). One option is to go back to the old alignment with the TWTL lanes. Discussion took place as to possible reasons why the new alignment does not work and things that could be done to correct it.

It was recommended to verify what is there, keep the left turn as it is now, that 12’ lanes are needed, adjust the medians, and to have white skips.

In the letter to T. Hafner permanent signage was reviewed. In regards to Sign #5, A. Baumann would recommend a “right lane must turn right” sign (a regulatory sign), and P. Hawley stated that there were a series of two signs. It was thought that Sign #3 is more for a merge and is not needed now, but this will be clarified. Custom Signs #1 and #2 are not needed. Investigation as to what signs were used on Highway 67 by the Roundy’s

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Distribution Center will take place since this is a similar situation. Sign #4 will be investigated. Sign #6 is not needed.

**R. MISKELLEY MOTIONED TO FORM A SUB-COMMITTEE CONSISTING OF P. HAWLEY, A. BAUMANN, AND B. NEUMILLER TO WORK WITH T. HAFNER TO REVIEW THE PLAN FORTHCOMING THROUGH SIGMA AND TO MAKE RECOMMENDATIONS AS TO SIGNAGE AND MARKINGS. P. HAWLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

5. NEW BUSINESS:

a. SITE PLAN REVIEW – LANG INVESTMENTS HOTEL PROJECT

R. Gerbitz, Lang Investments and D. Tarnow from Jahnke & Jahnke were present. The conceptual phases were presented. Phase I incorporates installing an additional parking along Pamela Street, the creation of a driveway and parking lot, and revisions to paved surfaces around the structures to make the grades work. Phase II is additional parking in the lower, and parking along Pamela Street. Phase III is a conceptual idea for future consideration. Phase IV is very conceptual that may have changes made to the corner. All four phases have been incorporated into the stormwater maintenance plan. M. Court stated that the site plan has gone through several revisions. It has been verified that there is adequate parking but if there is a change of use in the Madison Building, that would trigger the Phase II parking. D. Tarnow explained how the stormwater system would function and that the water that now flows into Pamela Street would be cut off and rerouted so it would be filtered before entering the river. They have been able to significantly increase the amount of water captured that used to run off of the site. M. Court needs to verify the calculations but would recommend the concept. The maintenance issues of the underground system were discussed. It would be maintained by using vacuum trucks. A stormwater management agreement will be done. M. Court stated that the StormTech (underground system) is something that is becoming more common and would be a good application at this site. The pond will be expanding the pond area in the northwest area. It has been redesigned to be a dry detention basin and will cleanup the landscape. Traffic was discussed.

**R. MISKELLEY MOTION TO ACCEPT PHASE I AS PRESENTED FOR STORMWATER RUN-OFF AND PARKING, WITH NUMBERS AND ENGINEERING PLANS TO BE VERIFIED BY M. COURT. E. MAREK SECONDED THE MOTION. A. BAUMANN MADE A FRIENDLY AMENDMENT THAT THE PWC RESERVES THE RIGHT TO REQUIRE A TRAFFIC STUDY IF IT IS DEEMED TO BE NEEDED AT A FUTURE POINT IN TIME. R. MISKELLEY AND E. MAREK ACCEPTED THE AMENDMENT. THERE WAS NO FURTHER DISCUSSION. SIX WERE IN FAVOR OF THE MOTION. B. NEUMILLER OPPOSED. MOTION CARRIED.**

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- b. REVIEW OF RECOMMENDED FINAL MASTER PLAN – CITY PARK (OAKWOOD ROAD)

M. Court stated that this was presented at the Plan Commission meeting last week and was approved contingent upon PWC approval. He recommended that the semi-circle access road should be a dedicated ROW and a public road. He discussed the stormwater pond. The east side shows a connector road. D. Jashinsky stated that H. Roberts expressed that the design of the Ottawa Park should be looked at. B. Neumiller was concerned about the distance from the parking lots to the soccer and baseball fields and to the restroom location. D. Jashinsky thought that the parking should be in a more central location. T. Hafner expressed concern about the maintenance of the grass pathways. Centralized parking and restrooms would make access easier (where the picnic/winter sled hill is now).

**B. NEUMILLER MOTIONED TO REJECT THE PLAN AND RECOMMEND REVIEW OF CENTRALIZED PARKING AND RESTROOM FACILITIES (WHERE THE CURRENT PICNIC/SLED HILLS ARE), TO CONSIDER CENTRALIZED CONCESSION/SHELTER BUILDINGS FOR THE PURPOSE OF TOURNAMENTS, BETTER USE OF THE TOPOGRAPHY FOR THE LOCATION OF THE SLED HILL, THAT THE MOWED GRASS TRAILS BE PAVED WITH THE EXCEPTION OF THOSE IN THE PRAIRIE RESTORATION/NATURE AREAS/PERIMETER, TO RECONSIDER THE DESIGN OF THE PARKING LOTS TO A MORE EFFICIENT SIMPLIFIED DESIGN, IF THERE IS A FIRE STATION THAT THERE BE DIRECT ACCESS ONTO OAKWOOD, AND TO HAVE THE SEMI-CIRCLE ROAD BE A PUBLIC ROAD WITH A DEDICATED ROW BUILT TO PUBLIC ROADWAY SPECS. P. HAWLEY SECONDED THE MOTION. ALL WERE IN FAVOR. MOTION CARRIED.**

- c. INFORMATIONAL PRESENTATION REGARDING ROUNDABOUTS BY PAT HAWLEY

P. Hawley presented a PowerPoint presentation on roundabouts. Brochures from the U.S. Department of Transportation and Wisconsin Department of Transportation were distributed.

6. DIRECTOR OF PUBLIC WORKS/CITY ENGINEER/TRAFFIC COMMITTEE – REPORTS

- a. DIRECTOR OF PUBLIC WORKS

1. UPDATE ON CURRENT CONSTRUCTION PROJECTS

- a. DIX STORM WATER QUALITY POND – LEAKAGE CONCERNS

Although they have suspected problems, the major rains during the weekend proved that a breach developed in the clay liner and a considerable amount of water was lost. The

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contractor is on notice to fix the breach and to come up with solution to correct it.

- b. CUSHING PARK RESTROOM – COMPLETION & RIBBON CUTTING

The project is substantially complete. A walk through took place today (October 5) to generate a punch list. A ribbon cutting ceremony is being scheduled.

- c. I-94 RESURFACING PROJECT – RESCHEDULED FROM 2006 TO 2007

The DOT has confirmed that the resurfacing has been rescheduled and that they will also look at signaling the Highway C ramps, Genesee Street, and Poplar Street section. This would all be done in 2007.

- d. OTHERS

None.

- b. CITY ENGINEER

No report.

- c. TRAFFIC COMMITTEE

No report.

- 7. CORRESPONDENCE

None.

- 8. ADJOURN

**B. NEUMILLER MOTIONED TO ADJOURN FROM THE MEETING. P. HAWLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 8:59 P.M.**

Minutes Prepared By:

Accurate Business Communications, LLC