

CITY OF DELAFIELD PUBLIC WORKS COMMITTEE MINUTES

SPECIAL ORDER OF BUSINESS: Members of the Public Works Committee will meet at the north entrance of the Town Bank at 400 Genesee Street to review potential vision obstruction – planter box.

1. CALL MEETING TO ORDER

Chairperson D. Jashinsky called the meeting to order at 6:39 p.m.

M. Czubkowski swore P. Hawley into the Public Works Committee.

2. ROLL CALL

Present

Absent

- Don Swain
- Art Baumann
- Pat Hawley
- Dan Jashinsky
- Ed Marek
- Bruce Neumiller
- Harold Roberts
- Tom Hafner

3. APPROVE MINUTES OF SEPTEMBER 1, 2004

D. SWAIN MOTIONED TO APPROVE THE MINUTES FROM THE SEPTEMBER 1, 2004 MEETING. E. MAREK SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

4. OLD BUSINESS:

- a. FORMAL RECOMMENDATION REGARDING POTENTIAL VISION OBSTRUCTION INVOLVING THE PLANTER BOX AT THE TOWN BANK, NORTH ENTRANCE

B. NEUMILLER MOTIONED THAT NO ACTION BE TAKEN. THERE WAS NO SECOND TO THE MOTION. MOTION DIED FOR LACK OF SECOND.

E. MAREK MOTIONED THAT T. HAFNER DRAFT A LETTER TO THE BANK NOTIFYING THEM OF THE POTENTIAL HAZARD AND ASKING THEM TO COOPERATE BY INSTALLING A STOP BAR AND STOP SIGN AT THE ENTRANCE TO IMPROVE SITE VISION. H. ROBERTS SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. SEVEN WERE IN FAVOR. B. NEUMILLER OPPOSED. MOTION

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CARRIED. IT WAS CLARIFIED THAT THIS WAS A RECOMMENDATION TO THE COMMON COUNCIL.

5. NEW BUSINESS

- a. WELCOME PAT HAWLEY AS THE NEWEST PUBIC WORKS COMMITTEE MEMBER

P. Hawley was introduced and welcomed to the Public Works Committee.

- b. RECOMMENDATION REGARDING PROPOSED ORDINANCE PROHIBITING THE USE OF COMPRESSION BRAKES IN THE CITY OF DELAFIELD

The mayor has received complaints from residents, particularly along Highway 83. A proposed ordinance was drafted and the Common Council has asked the Public Works Committee to make a recommendation. A. Baumann questioned what an emergency situation was – he discussed the hill on Highway 83. Enforcement issues were discussed. T. Hafner stated that the police department was opposed to the ordinance and thought that it would be unenforceable.

D. SWAIN MOTIONED TO RECOMMEND TO THE COMMON COUNCIL TO DENY THE ORDINANCE PROHIBITING THE USE OF COMPRESSION BRAKES IN THE CITY OF DELAFIELD. A. BAUMANN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

- c. REVIEW/DISCUSS PUBLIC WORKS BUDGET

T. Hafner stated that the budget was finalized Monday evening. This was for informational purposes. A joint meeting of the Finance Advisory Board and the Common Council will be held Monday, October 11, 2004 at the Fish Hatchery at 7 p.m. The public hearing for the budget will be November 1. The budget would be adopted on November 15. The primary portion of the Public Works budget was Streets and Highway. The Street Resurfacing program is now listed as an operating account rather than a capital expenditure as it had been in the past. Discussion took place on the pros and cons of this change. The net budget went down .7% when excluding the accounting change. Discussion took place on leasing versus purchasing of equipment. Cost sharing on the Highway 83 widening project was discussed – at this point in time, the project is not moving forward because several communities involved will not/cannot participate in the cost sharing. The Highway 83 widening project is not included in the budget. An additional part-time (480 hours) floating employee is being proposed for 2005. This employee would perform versatile tasks, i.e., lake weed cutting, etc. This part-time employee could eliminate the contracted lawn cutting service in the

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parks. In the capital section, a two bay expansion of the building with an office for T. Hafner at the Public Works building was being proposed. Equipment for 2005 consists of three vehicles: one dump truck, one utility truck to be split between the sewer and the water utility, and one full size pick-up truck. A zero turn radius mower is being considered. A mower like this would cut mowing time in half. In addition, a 5' wide broom attachment for the tractor for handling minor snow falls on the sidewalks is included in the budget. The titles "Projected", "Requested" and "Recommended" were reviewed. Projected = based on each line item through August. Requested = what the department requested. Recommended = what the entire staff recommended the budget to be. The committee members complimented T. Hafner on the budget presentation.

6. DIRECTOR OF PUBLIC WORKS/ENGINEER/TRAFFIC COMMITTEE – REPORTS

a. DIRECTOR OF PUBLIC WORKS – UPDATE AND REPORTS

1. DIX STORMWATER QUALITY POND

Construction started last week. Landscaping will take place after the grading is complete. A timeline of the projected schedule was distributed to all of the commissioners.

2. SOUTH LAPHAM PEAK ROAD CULVERT REPLACEMENT

Some clearing took place last week and a temporary bypass lane was constructed. Presently one-half of the culvert is installed. The other one-half will be delivered and installed tomorrow. There have been many complaints on this project.

3. DOWNTOWN STOP SIGNS ON GENESEE STREET

T. Hafner reported that the Common Council voted to keep all three of the stop signs up. A. Baumann stated that when signalization comes in (Main and Genesee Streets), all of the stop signs will need to come down. The signal will provide the needed gaps. He estimated that the signal is not that far away (within 5-10 years), depending on the speed of future downtown development progression. Discussion took place regarding the Public Works Committee's recommendation to the Common Council and the Common Council's decision. H. Roberts suggested sending a letter to the Common Council expressing the Public Works Committee's disappointment. D. Swain stated that he would mention the Public Works Committee's disappointment at the Common Council meeting under the Committee Report section of the agenda.

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7. CORRESPONDENCE

None.

8. ADJOURN

B. NEUMANN MOTIONED TO ADJOURN FROM THE MEETING. E. MAREK SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 7:43 P.M.

Minutes Prepared By:

Accurate Business Communications, LLC