

CITY OF DELAFIELD PUBLIC WORKS COMMITTEE MINUTES

1. CALL MEETING TO ORDER

Chairperson D. Jashinsky called the meeting to order at 6:30 p.m.

2. ROLL CALL

Present

Absent

Don Swain (entered 6:39 p.m.)
Art Baumann
Dan Jashinsky
Bruce Neumiller
Harold Roberts
Tom Hafner

Ed Marek

Also Present

Mike Court

3. APPROVE MINUTES OF MAY 5, 2004

A. BAUMANN MOTIONED TO APPROVE THE MINUTES OF THE MAY 5, 2004 MEETING AS PRESENTED. H. ROBERTS SECONDED THE MOTION. THERE WAS NO FUTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

4. OLD BUSINESS

a. WESTBROOK CHURCH – SIP – SITE PLAN REVIEW

D. Tarnow of Jahnke & Jahnke Associates was present and stated that they are seeking approval to proceed with Phase II portion. They are proposing an entrance at the southwest corner of the site in response to recommendations by Wisconsin DOT. They would like approval on the majority of the construction with the exception of the roadway which is going to be worked on.

M. Court addressed the road stub. There are two alternatives, one with a cul de sac and one without. He recommended the option that included the cul de sac. Once the road stub is dedicated, the driveway from the south could be eliminated. The property owner to the south (Mr. De'La Mora) is agreeable to move his drive off of Highway 83 to this road stub. The second detail sheet was not received and needs to be addressed.

K. Stark from the Heartland Group was present. Attorney De'La Mora's property is presently zoned B5. Mr. De'La Mora stated that he will work with the church. He is agreeable to the cul de sac.

D. Tarnow asked if it should all be curb and gutter or just part. Curb and gutter would be taken to the ROW line, rural on half and curb and gutter on

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the other half. M. Court stated that they have allowed multiple in the past. T. Hafner stated that from an appearance perspective, it would look cleaner if it was consistent.

M. Court stated that on the back side of the site there were some 3:1 slopes, but that it made sense in order to save trees along the line. This is in a small area that is part of the easement for the Ice Age Trail. Discussion took place on a retaining wall in this area. A. Baumann stated that it should be deferred to the trail standards. Approval should be contingent upon satisfying the desires of the Ice Age Trail. K. Stark stated that if it came to a retaining wall, they would come back to the Public Works Committee.

A. BAUMANN MOTIONED TO APPROVE CONTINGENT UPON THE SATISFACTION OF M. COURT COMMENTS IN THE 5/27/04 LETTER TO D. TARNOW, ACCEPTANCE BASED ON STAFF REQUIREMENTS, ICE AGE TRIAL SATISFACTION, DOT, CURB AND GUTTER AROUND THE CUL DE SAC, AND TO RECOMMEND APPROVAL AND DEDICATION OF THE ROW FOR THE NEW ROAD AT STAFF LEVEL. B. NEUMILLER SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

b. DIX STORMWATER POND – FINAL PLAN REVIEW

The committee member's packets had the final plans for the pond. A public informational meeting was held last week Monday (May 24, 2004). The resident's primary concern was the amount of tree removal. Other issues were emergency vehicle access to the three residences share the access drive to this facility. The drive is being widened. T. Hafner stated that the Fire Chief confirmed that the properties could be accessed by their equipment. EarthTech stated that they can increase the radius of the turn. The residents wanted to be assured that they could get in and out of their properties during construction. The timing will be worked out so that this is possible. The main issue is tree removal. There is an extensive amount of 3:1 sloping in order to make the pond as large as possible. Landscaping was discussed. There is a misunderstanding with the Kettle Ridge Condo owners regarding the property line. EarthTech will delineate the property line with ribbon.

A. Baumann addressed the slopes on Page C1, the piping on section 2 of page C4 looked like it was out of place by 10"; D. Jashinsky addressed riprap – these issues will be double checked by T. Hafner.

A. BAUMANN MOTIONED TO APPROVE THE PLAN SUBJECT TO THE ADDITIONAL COMMENTS FROM WELCH HANSON, FOR STAFF TO LOOK AT CHANNELS FOR 2:1 SLOPES, POSSIBLE RIP RAP IN PLACE OF TURF LINER, INVESTIGATION OF ALTERNATE PLANTINGS WITHIN THE WETLAND PLANTING AND LANDSCAPING ALONG THE PROPERTY LINE TO BUFFER THE ADJACENT PROPERTY LINES, AND SUBJECT TO FINAL STAFF REVIEW. D. SWAIN SECONDED THE MOTION. THERE

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WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

c. OTHER

B. Neumiller addressed the lack of restoration on a property located on Milwaukee Street that has not yet taken place. T. Hafner stated that the building inspector has indicated that nothing can be done. However, another condo is being proposed for this site – one of the provisions is that construction of this new condo cannot begin until restoration of the other site is performed. T. Hafner will conduct further research.

5. NEW BUSINESS

a. TARGET STORE ADDITION – CONCEPTUAL SITE PLAN REVIEW

Todd Radashaw from URS Corporation was present. The entryway would be changed from two driveways to one and 2900 sf of asphalt would be removed and replaced in kind with green. The sidewalk will be replaced at the front of the store with a more pedestrian friendly walk. There would be an in-house pharmacy. This has been in front of the Plan Commission.

D. Jashinsky applauded the changes. M. Court stated that they need to provide final engineering for the work in addition to detailed grade on curbs and utility relocations. Finished plans are needed.

T. Radashaw was looking for conceptual site review and staff approval.

M. Court stated that Plan Commission approved this with one of the contingencies being a stormwater maintenance agreement. A. Baumann asked if, with the new set-up of the driveway, there would be interior stop signs. T. Radashaw stated that this would most likely have to be done.

B. NEUMILLER MOTIONED TO ACCEPT THE PLAN SHOWN CONTINGENT ON STAFF APPROVAL AND FINAL PLANS. H. ROBERTS SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

b. MISSION WOODS SUBDIVISION – PLAN REVIEW

J. Siepmann of Siepmann Realty and T. Zanon from Jahnke & Jahnke Associates were present at the meeting. Full sets of the plans have been reviewed by Welch Hanson. J. Siepmann reviewed the background of the property. T. Zanon discussed the sanitary sewer, water main layouts, utility layouts, storm sewer layouts, and stormwater management. The sanitary sewer force main is being sized to provide for the eight lots in the subdivision and those being proposed in the future on the other side of the road. There are no issues in the letter from Welch Hanson that they cannot resolve. He was looking for clarification on:

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1) Road cross-section – it is 24’ wide pavement with curb and off curb there is 5’ – he asked if there were any concerns. A. Baumann stated that there must be at least one lane of the road open at all times and stated that parking could only be on one side of the street. T. Zanon stated that the building pads created extensive driveways. M. Court stated that the 24’ width is acceptable according to ordinance if they are trying to save trees.

2) Vision corners – the tree removal plan does not show some of the trees being “x’d” out. The commissioners did not like the 60x60. T. Zanon will do calculations and will meet in the field during construction – they want to save anything of significance.

3) Acceleration/deceleration lanes – it is shown as 13.5’ off center line with a 30’ taper. Discussion took place about the future development on the other side of the road from Court A. D. Jashinsky stated that this could be looked at later when the next addition is proposed and consideration could take place at that time.

H. ROBERTS MOTIONED TO APPROVE SUBJECT TO STAFF REVIEW, WELCH HANSON’S COMMENTS, LOOKING AT THE DECELERATION/ACCELERATION LANES AT THE NORTH ENTRANCE WHEN THE EAST SIDE DEVELOPS, AND THAT THE VISION TRIANGLE BE AMENDED PER AASHTO STANDARDS. B. NEUMILLER SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

A letter from S. Hanson from Welch Hanson dated May 25, 2004 was included in the commissioner’s packets.

c. SOUTH LAPHAM PEAK ROAD – CULVERT DESIGN

M. Court distributed a memo dated June 2, 2004 from S. Hanson of Welch Hanson. M. Court stated that this is part of the capital improvement program for this year. They are proposing to put in a longer and wider culvert. This would be a 10x4’ box culvert and would be total width of 44’. M. Court will investigate using dual pipes. Because there are some wetland impacts, the DNR and Corp of Engineers will be involved in the project. The cost for this project would be approximately \$58,000. Pre-cast sections should be pursued. The final design will be reviewed during the advertising stage.

d. OTHER

None.

6. DIRECTOR OF PUBLIC WORKS/ENGINEER/TRAFFIC COMMITTEE – REPORTS

a. DIRECTOR OF PUBLIC WORKS – UPDATE AND REPORTS

1. GENESEE STREET PROJECT

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The project is substantially complete. They are trying to coordinate a meeting time with the contractor, State and T. Hafner to walk and finalize the punch list. They are aware of the cracking near the south entrance of Cushing School. Repair methods were discussed – the ultimate would be to mill it. The north entrance to the bank was discussed. H. Roberts stated that the railings on the planter boxes were a problem. A complaint was received from the Nashotah clerk about the bank entrance. T. Hafner stated that the stalls by the bank have been marked for the past week to week and a half. It was the consensus of the committee not to change anything in this area. The traffic study counts at Wells and Main will be provided by T. Hafner to A. Baumann so that he can do an analysis on whether the turn lanes should be there.

2. CUSHING PARK BRIDGE PROJECT

This has been completed. The wood railing fence is up, and the final lift of asphalt has been completed. It looks good.

3. GENESEE STREET – STREET LIGHTS

A test pattern on Wells Street north is being conducted with every other light lit. The test area just south of Wells has the first four lights with a slightly different color bulb. D. Swain expressed that in the future with tree growth the lighting will be fine. Discussion took place and most of the commissioners thought that after a period of time to get accustomed to the lighting people would get used to the lights as they are. The commissioners would look at the lights after the meeting.

4. OTHER

None.

b. TRAFFIC COMMITTEE

1. DISCUSS POTENTIAL FOR REALIGNMENT OF SHARP CURVE IN NAGAWICKA ROAD AT WEBER COURT

M. Court stated that a 30 mph design speed was used with a 300' radius and a 4% super elevation. The commissioners had a drawing included in their packets. It was stated that this should be pursued to see if the landowner is favorable. If they are favorable, this should be included in next year's capital improvement program.

2. GENESEE STREET ENTRANCE SIGN

M. Court prepared an exhibit showing the intersection site distance for Stocks Drive. Based on the speed limit of 25 mph it was at 290

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feet for intersection distance. AASHTO Intersection Sight Distance pages were included in the commissioner's packets. The stopping site distance was 150' at 25 mph. When using this calculation, the intersection meets the stopping site distance.

Resident D. McNeil, 124 Genesee Street, was present and explained the difficulties he has entering his driveway. It was stated that the vision at the intersection is not as bad as from the driveways and this is unacceptable.

B. NEUMILLER MOTIONED TO RECOMMEND THAT THE CITY PURSUE REMOVAL OF THE WOOD SLATS AS SOON AS POSSIBLE DUE TO SAFETY CONCERNS THROUGH THE DOT AND THAT ERRORS AND OMISSIONS BE PURSUED THROUGH RUEKERT-MIELKE. D. SWAIN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

D. McNeil discussed the spacing between the pieces of sod that was laid and needs to be filled in. T. Hafner asked that he e-mail him about this and other project concerns.

3. OTHER

None.

5. CORRESPONDENCE

None.

6. ADJOURN

B. NEUMILLER MOTIONED TO ADJOURN FROM THE MEETING. D. SWAIN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 9:06 P.M.

Minutes Prepared By:

Accurate Business Communications, LLC