

CITY OF DELAFIELD PUBLIC WORKS COMMITTEE MINUTES

1. CALL MEETING TO ORDER

D. Jashinsky called the meeting to order at 6:31 p.m.

2. Roll call

Present

Absent

Don Swain
Art Baumann
Dan Jashinsky
Ed Marek
Harold Roberts
Tom Hafner

Bruce Neumiller

3. APPROVE MINUTES OF JULY 7, 2004

D. SWAIN MOTIONED TO APPROVE THE MINUTES OF THE JULY 7, 2004 MEETING. E. MAREK SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

4. OLD BUSINESS

a. SOUTH LAPHAM PEAK ROAD CULVERT – BID RESULTS

Bids were opened and the low bidder was C. W. Purpero, Inc. A recommendation from the City Engineer was distributed to the commissioners at the meeting in which he recommended going forward with the project. The granular backfill is included in the bid price. The paving in Purpero’s contract could be taken out and the City could work with Staark. This would reduce the paving by one-half. The award should be based on the \$69,602.

A. BAUMANN MOTIONED TO RECOMMEND TO THE COMMON COUNCIL TO AWARD THE BID FOR THE SOUTH LAPHAM PEAK ROAD CULVERT BASED ON THE WELCH HANSON LETTER OF AUGUST 4, 2004. H. ROBERTS SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

b. DIX STORM WATER QUALITY POND – BID RESULTS

There was a letter of recommendation in the supplementary packet and summary of bid amounts. The bid from C. W. Purpero Inc. was the low bid at \$590,244.71. EarthTech’s letter recommended awarding the contract to C. W. Purpero. The motion should be contingent upon concurrence of the DNR.

E. MAREK MOTIONED TO RECOMMEND THAT THE COMMON COUNCIL AWARD THE BID FOR THE DIX STORM WATER QUALITY POND TO C. W. PURPERO CONTINGENT UPON DNR APPROVAL. D. SWAIN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

c. CUSHING PARK RESTROOM FACILITY – FINAL SITE PLAN REVIEW

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This was approved by the Plan Commission and is out for bidding now; bids will be opened on August 13, 2004. T. Hafner stated that the location of the sanitary ejector pump was a concern to him. He recommended that the pump be located on the other side of the building. If a repair was needed with it in the proposed location, the walkway would need to be dug up. In terms of maintenance, it would be better on the other side of the building. This would also eliminate a 90 degree bend in the piping and would provide better hydraulic efficiency.

A. BAUMAN MOTIONED TO APPROVE THE WELCH HANSON PLANS WITH THE RELOCATED SANITARY TO THE WEST SIDE OF THE BUILDING. T. HAFNER WILL INVESTIGATE THE SEPARATION ISSUE IN REGARDS TO THE WELL. H. ROBERTS SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

- d. TURN LANES ON MAIN STREET AT INTERSECTION WITH GENESEE STREET

This was originally put on the agenda at the request of several downtown merchants. No merchants were present. No discussion took place.

- e. PUBLIC WORKS COMMITTEE – DISCUSSION OF EXISTING VACANCY

Pat Hawley has expressed interest in the committee. His background was discussed. He has expertise in traffic.

Jim Johnson was also interested in the position.

H. Roberts recommended getting resumes from both and after review, a recommendation to the Mayor could be made next month. This will be put on the next agenda.

- f. OTHER

None.

5. NEW BUSINESS:

- a. 805 GARRISON COURT – REQUEST TO REALIGN STORM SEWER EASEMENT AND PIPE

Jim Behrend was present at the meeting. He has the existing house on the lot. Dave Lisowski, the buyer, was also present. The lot was discussed. A survey was included in the commissioners' packets. In order to build the new house, the pipe needs to be moved and the storm sewer easement needs to be realigned. The path of the flowage for the storm sewer was discussed. They are seeking preliminary approval from this committee stating that this would work and would be feasible. T. Hafner stated that he has looked at the area and recommended conceptual approval contingent upon the City's review and approval. The existing pipe was discussed. It is in solid condition.

A. BAUMANN MOTIONED TO RECOMMEND APPROVAL OF THE RELOCATION OF THE EASEMENT SO THAT IT MAINTAINS THE 20' WIDTH

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AND THAT IT FOLLOWS THE LINE, AND APPROVAL OF THE RELOCATION OF THE PIPE SUBJECT TO STAFF APPROVAL OF THE DESIGN OF THE PIPE AND INSPECTION OF THE PIPE TO DETERMINE WHETHER IT NEEDS TO BE REPLACED, EXTENDED, ETC. E. MAREK SECONDED THE MOTION. IT WAS CLARIFIED THAT THIS WOULD BE AT THE COST OF THE INDIVIDUAL. MOTION CARRIED.

b. OTHER

H. Roberts expressed concerns about the amount of equipment in the DPW building and how much it is utilized. He will meet with T. Hafner to discuss this matter.

6. DIRECTOR OF PUBLIC WORKS/ENGINEER/TRAFFIC COMMITTEE – REPORTS

a. DIRECTOR OF PUBLIC WORKS – UPDATE AND REPORTS

1. GENESEE STREET PROJECT

In the supplementary packets an email from EarthTech was included that outlined the remaining items to be completed on Genesee Street.

2. CUSHING PARK BRIDGE PROJECT

The subcontractor has been slow to work on the landscaping. T. Hafner has been in contact with the project manager. He has checked into the port-a-potties and they are being picked up soon after they are knocked over. They were knocked over 5 times in a period of two weeks.

3. 2004 STREET IMPROVEMENT PROGRAM

All resurfacing has been done with the exception of a small drainage improvement on Nagawicka Shores. A change order to patch some bad asphalt on Indian Springs Drive will be issued. There are also some punch list items that need to be completed. There is a likely scenario where those items won't be addressed until late September because then Stark will come back and do the paving over on South Lapham Peak as part of the project at the unit prices without additional mobilization charges.

4. OTHER

None.

b. TRAFFIC COMMITTEE

1. DISCUSS ITEMS FROM TRAFFIC COMMITTEE MEETING ON 8/2/04

Met on August 2, 2004. Notes from the meeting were included in the commissioner's supplementary packet.

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The first item reviewed stop signs and traffic flow on Wells Street at Oneida Street. Stop bars were added when the streets were resurfaced. The Traffic Committee recommended leaving the stop signs as is and to monitor the intersection for problems. The PWC commissioners concurred with the recommendation.

The second item was a review of the curve at the bottom of the hill on Oakwood Road at Nagawicka Road. The area's history was reviewed. The Traffic Committee recommended that the yield sign for Keypoint Lane be replaced with a stop sign and that the City should look into the feasibility of acquiring land to perform a realignment (to be done at staff level). The commissioners concurred with the recommendation.

E. MAREK MOTIONED TO CHANGE THE YIELD SIGN TO A STOP SIGN, AS RECOMMENDED BY THE TRAFFIC COMMITTEE. D. SWAIN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

The third item dealt with traffic control and signage at Hillcrest and Mulberry Drive. The Traffic Committee concurred with A. Baumann's recommendation to have no control at Hillcrest Drive, a stop sign on Mulberry westbound, and a stop sign with a placard that says "Right Turn No Stop" on Mulberry eastbound. The commissioners concurred.

D. SWAIN MOTIONED TO ADOPT THE TRAFFIC COMMITTEE'S RECOMMENDATION. H. ROBERTS SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

The fourth and fifth items requested "Slow Down We Love Our Children" signage. The Traffic Committee recommended signage further west on Main Street on existing speed limit sign poles and also concurred with putting up a "Slow Down We Love Our Children" sign on Scenic Heights Drive and to replace the existing the "Slow Children at Play" sign on Woodland Park Drive. Discussion took place on the large number of requests for these signs, the number that are already erected, continue to be requested, other options that could be implemented, and the development of a specific policy to determine whether the signs were necessary.

The commissioners recommended having the Traffic Committee reconsider the above issue in regards to the "We Love our Children" signs and determine whether the signs should continue being put up and if a policy should be developed.

Item six dealt with the vision obstruction caused by trees at the Nagawaukee Center entrances/exits off of Golf Road. The Traffic Committee recommended contacting TOLD Development to discuss removal and trimming of the trees to improve vision. This met with the approval of the members of the PWC.

Item seven dealt with a possible bypass lane on Genesee Street at Exeter Street. The Traffic Committee was generally supportive of the concept.

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T. Hafner will contact the County in regards to the standards and other issues. He confirmed that this is county jurisdiction. The Traffic Committee will continue pursuing this. This was acceptable to the members of the PWC.

Item eight concerned the Intersection of Wells Street & Lake Street. This was initiated by a bike that went through the stop sign and hit a car. The Traffic Committee did not have any recommendations and the PWC concurred.

7. CORRESPONDENCE

None.

8. ADJOURN

D. SWAIN MOTIONED TO ADJOURN FROM THE MEETING. E. MAREK SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 8:11 P.M.

Minutes Prepared By:

Accurate Business Communications, LLC