

**CITY OF DELAFIELD PARK AND RECREATION MEETING MINUTES**

CALL MEETING TO ORDER

C. Smith called the meeting to order at 7:03 P.M.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present

David Brabson  
Julie Kita (arrived at 7:07 P.M.)  
Therese Lusic  
Christopher Smith  
Ald. Erv Sadowski

Absent

Patricia Barwig  
Andrea Shrednick

1. APPROVE MINUTES OF OCTOBER 22, 2007

**D. BRABSON MOTIONED TO APPROVE THE OCTOBER 22, 2007 PARK AND RECREATION MEETING MINUTES AS PRESENTED. T. LUSIC SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

2. PUBLIC COMMENTS

C. Smith stated he wished to provide public comment as a citizen at this time. He thanked Matt Carlson for his efforts related to the Park and Recreation Commission and wanted to wish him all the best in his future endeavors.

E. Sadowski stated he wished to provide public comment as a citizen at this time as well. He stated he agreed with C. Smith and thought M. Carlson had been a quality administrator. The City was now faced with a new direction in administrative issues and an interim administrator would be taking over M. Carlson's position in December of this year. He further stated he was looking forward to seeing the City move forward and he also wished M. Carlson all the best in his future career path.

3. OLD BUSINESS

A. 2008 BUDGET – UPDATE

C. Smith distributed and reviewed the proposed Capital Improvement Program for Years 2008-2012.

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E. Sadowski noted the support of the Council in various proposed projects, including support of a topography study to be undertaken at the Lois Jensen Nature Preserve.

Without the objection from the Commission, C. Smith stated he would write a letter to M. Carlson thanking him for his support on the issues before the Park and Recreation Commission as well as a job well done in his administrative position.

**B. DPW-UPDATE ON CURRENT PROJECTS**

C. Smith stated an email had been received from P. Zellner, Foreman for the City of Delafield Public Works Department regarding current projects nearing completion.

**1. FIREMAN'S PARK RESTROOMS**

C. Smith stated the restroom renovation project was moving forward nicely. The roof, siding, doors and concrete had been completed. Plantings, mulch around the building, installation of a drinking fountain, and minor painting on the interior and exterior would be completed next spring.

**2. PARK SIGNAGE**

C. Smith explained that the proposed park signage had not been placed in the Year 2008 budget as of yet. The Commission discussed prioritization of park signage and possible phasing of signage utilizing funding sources within the current budget.

With regard to style of signage proposed, the Commission gave consent to utilize double-sided signage at all parks made of composite materials similar to the Bostrom Park sign located within the City.

J. Kita thought the Bleeker Street Boat Launch sign should be two-sided as well, and she requested the addition of a second two-sided sign to be placed near the lakeshore, for boaters entering the boat launch from the lake. The Commission agreed with her recommendation that this additional signage should be part of the proposed signage projects.

**3. ICE SKATING BANNER FOR ST. JOHN'S PARK**

C. Smith reviewed the cost for a banner to identify when the pond would be available for ice skating at St. John's Park.

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Also, with regard to Cushing Park, C. Smith explained that the concrete picnic table pads and portable restroom pads would need to be placed in spring of 2008. Replacement cost for the six stainless steel mirrors at Fort Cushing play structure was also reviewed.

C. BOSTROM SHELTER - UPDATE

C. Smith stated he had spoken to Betty Bostrom regarding a possible contribution to the shelter at Bostrom Park. B. Bostrom had indicated she was not able to make a contribution at this time, but thought other options should be considered next year. She liked the idea of a community effort for the shelter and she had mature trees available to donate to the park from her current property.

4. NEW BUSINESS

a. RECREATION PROGRAM FOR 2008

C. Smith stated the Executive Director of the YMCA at Pabst Farms in Oconomowoc had called to request the Commission consider utilization of the Fish Hatchery building this summer for day camp programming. At this point in time the Director was uncertain of the numbers of classes or size of facilities needed, however, he wanted the Commission to know the YMCA was interested in working with the City to promote programming in this area.

Discussion ensued regarding how best to meet the needs for City participants interested in community programming. The Commission requested that Sasha Snap from the Village of Hartland attend a future meeting of the Park and Recreation Commission to discuss programming options currently in existence between the two communities and facilities utilized in that programming as well as future programming options.

C. Smith stated he would contact Ms. Snap to speak to the Commission at the January Park and Recreation meeting. In addition, he would request that the YMCA staff speak to the Park & Rec Commission as part of the February Park and Recreation meeting agenda.

5. CORRESPONDENCE

C. Smith received email from K. Attwell regarding actions taken and matters considered at the most recent Lake Welfare Committee meeting. K. Attwell had shared information related to potential grants that could be utilized for the Nagawicka Road path project.

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6. ADJOURNMENT

**J. KITA MOTIONED TO ADJOURN THE NOVEMBER 26, 2007 PARK AND RECREATION MEETING AT 7:47 PM. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

Minutes Prepared By:

Accurate Business Communications, Inc.