

**CITY OF DELAFIELD PARK & RECREATION MINUTES**

CALL MEETING TO ORDER

J. Kita called the meeting to order at 7:08 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present

Absent

David Brabson  
Evelyn Headley  
Julie Kita  
Erv Sadowski  
Andrea Schrednick  
Chris Smith

Also Present

Marilyn Czubkowski, City Clerk

For the benefit of all, the members introduced themselves.

**C. SMITH MOTIONED TO TAKE ITEM 3 OUT OF ORDER SO THAT NEW OFFICERS WOULD BE IN PLACE. E. HEADLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

1. APPROVE MINUTES OF APRIL 24, 2006 AND APRIL 29, 2006

**A. SCHREDNICK MOTIONED TO APPROVE THE MINUTES FROM THE APRIL 24, 2006 AND APRIL 29, 2006 MEETINGS. J. KITA SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

2. PUBLIC COMMENTS

M. Czubkowski gave background information to the group as to the process that the Park & Rec Commission went through for planning Bostrom Park. Petitions and surveys were used. In addition, the five year park plan included informational meetings, public hearings, website publication and then went through the Park & Rec Commission, Planning Commission, and the Common Council. A rezoning of the park took place last year and proper notifications took place, but the residents in attendance at the Park & Rec meeting stated that they were not notified of this and were not aware of the rezoning. M. Czubkowski stated that the park is zoned C1 (Conservancy) – park use only.

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She clarified that park property zoned C1 do not require public hearings, only P1's (hospitals, schools, churches). The only portion of the park that needed to be rezoned was the part in Valley Road Farms, not the section in Copperfield Estates. The residents in attendance at the meeting were upset about the proposed port-a-potty. M. Czubkowski reviewed the results of the survey from January 2001. The ranking of the survey in order of importance was tennis courts, and picnic pavilion. The most concerns received by the City's office are the lack of someone using the park and being able to use a bathroom. Two years ago, the Park & Recreation Commission included a restroom facility. This was ordered in 2006 and was placed in an incorrect location in the park.

Michelle Shea - Was in previous member of the Park & Recreation Commission and resigned in the fall of 2004. She was not aware of the bathrooms at all. She had a copy of the original plan. J. Kita stated that the bathroom issue came up because as a city park it is not only used by the neighborhood heavily, but also by others in the City. As a city park, needs were expressed to provide a bathroom facility.

Greg Shea, 267 Mulberry Drive - Discussed other parks in the area and stated that they all had nice structures with running water, not a port-a-potty with a fence around it. This area has many homes looking into the park. He stated that they and the surrounding residents were opposed the bathrooms. All of the parks that he reviewed that had bathroom facilities had parking areas - they are destination parks. This is a neighborhood park; it is surrounded by a subdivision. A. Schrednick stated that it is a city park. G. Shea stated that this park is not well maintained. He stated that the money being used for port-a-potty maintenance would be better spent taking out the weeds and updating of the mulch. C. Smith stated that these items were noted during the park tour. G. Shea stated that the majority of the people who use this park are neighboring families. He stated that the petition requests the removal of the bathroom and the structure.

Joel O'Brien, 291 Mulberry - Echoed the same sentiments - if taxpayer money is going to be spent he suggested surveying who is using the bathroom facilities.

M. Czubkowski clarified that no city money would be used for the pavilion. This was a donated structure by Betty Bostrom.

M. Shea - Thought that the problem was the look and location of the structure.

C. Smith summarized that the citizens would like the structure that is going in to look nicer, the location should be changed, the size should be considered, and parking should be looked at.

David Ysseldyke, 315 Mulberry - Asked about other parks that had temporary bathroom facilities put in.

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C. Smith clarified that temporary facilities were used at Cushing Park and now permanent facilities were there. Other parks were discussed.

M. Czubkowski stated that the intended location for the bathroom facility was further to the west and tucked behind the trees with a facade in front of it. The intent is not to leave the bathroom facility where it is.

C. Smith summarized that the looks of the port-a-potty are objectionable; there are safety concerns, to survey the use, and question the need.

Joan Brackman, 303 Copperfield – Discussed the need and accessibility to the park compared to other parks in the city. There are many children in the area and she was concerned about the safety of the children in the area with street parking being used for park access.

Joel O'Brien, 291 Mulberry – Asked if there was an ordinance that states that a park must have a restroom facility.

C. Smith stated that it was not mandated by ordinance. These issues were designed into the park from feedback received from the citizens and from looking at the great need.

M. Czubkowski stated that she has been notified by Mrs. Bostrom that they would like to improve the appearance of the shelter. In regards to the location, it must be accessible to the handicapped and this is why it is located closer to the walkway with easy access. She clarified that when and if the property to the west developed, there is a thoroughfare through that neighborhood.

A resident in the audience asked that the plan be revisited. She discussed the unevenness of the ground. She encouraged maintaining the park.

J. Kita discussed the cross purposes of the field. She stated that the residents did not want the field to be an athletic field – it was to be left natural, with natural use. This is why it was not finely graded. Everyone wanted it to be left as a field. She stated that Park & Rec tries to please the people with their requests, but sometimes those requests change.

Irene Eilken, 307 Copperfield – She stated that when the discussion came to grading and seeding of the area, she recollected that it was not done because it was out of budget. She did agree that soccer fields were not wanted. There was no discussion about regarding otherwise.

C. Smith stated that other concerns to review were a future tennis court and uneven surface/grading.

E. Sadowski stated that he was on the Council during October 3, 2005 when this was brought up and reviewed the history of the maintenance of the park. He asked the residents to consider having the restroom with the possibility of

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re-doing it to make it look more attractive and a different location. There are some people in the Valley Road Farms area in addition to other areas that were in favor of the restrooms.

A resident discussed the possibility of a thoroughfare and stated that where there are thoroughfares, there are separate pathways for walking, etc. There are many children in this area.

E. Sadowski encouraged the residents to contact their alderperson, R. Miskelley, if they have more concerns after this meeting. J. Kita stated that it is known that this park will need more plantings and that they could be located to screen the restroom facility.

A resident with a lower level at his residence stated that he has seen cars driving up on the path up to the tennis courts. He suggested placing a sign stating that no motorized vehicles are allowed.

No interest was expressed in allowing dogs in this park or having lights for the tennis courts.

M. Czubkowski stated that the police department should be contacted if vandalism is being witnessed. The park is open from sunrise to dusk.

E. Sadowski encouraged the residents to keep an eye on the park and to contact the police department if necessary. He thanked the residents for attending the meeting.

C. Smith stated that this issue will be on next month's Park & Rec agenda.

3. ELECTION OF OFFICERS

a. CHAIRPERSON

**J. KITA MOTIONED TO NOMINATE C. SMITH FOR THE POSITION OF CHAIRPERSON. A. SCHREDNICK SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

b. VICE-CHAIRPERSON

**C. SMITH NOMINATED J. KITA FOR THE POSITION OF VICE-CHAIRPERSON. E. HEADLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

c. SECRETARY

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**J. KITA NOMINATED E. HEADLEY FOR THE POSITION OF SECRETARY. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

**C. SMITH MOTIONED TO TAKE ITEM 5 OUT OF ORDER. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

4. OLD BUSINESS

a. BOSTROM PARK – SHELTER AND BATHROOM ENCLOSURE

E. Sadowski suggested waiting until the proposed improvements to the shelter are known before approving. M. Czubkowski will contact Mrs. Bostrom and asked for a new drawing of the proposed shelter. This item and the placement of the bathroom enclosure will be put on the next Park & Rec agenda as an action item. A review of the comments received from the citizens took place. M. Czubkowski reviewed vandalism that has occurred at other city parks.

5. NEW BUSINESS

a. ORDINANCE REVISION TO SECTION 1.21 OF THE DELAFIELD MUNICIPAL CODE, PARK AND RECREATION COMMISSION

M. Czubkowski explained the ordinance and a document showing changes made was available to the Commissioners and reviewed. There were no questions or comments from the Commissioners.

**E. SADOWSKI MOTIONED TO RECOMMEND TO COUNCIL THE APPROVAL OF THE REVISIONS TO SECTION 1.21. E. HEADLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

b. ORDINANCE REVISION TO SECTION 1.20 OF THE DELAFIELD MUNICIPAL CODE, PLAN COMMISSION

M. Czubkowski explained that this was the change to the Plan Commission ordinance where a seat is not automatically given to the Park & Recreation Commission. The Common Council has approved this. The Plan Commission will consist of seven members consisting of five citizen members with one of the five citizen members coming from one of the following committees on a rotating basis: first year, Park & Rec; second year, Public Works Committee; third year, Lake Welfare Committee. The rotating seat no longer has to be the chairperson of the committee. A recommendation is needed to the Mayor for an appointment to the Plan Commission for the 2006-2007 year.

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- c. RECOMMENDATION TO MAYOR ON PARK AND RECREATION COMMISSION REPRESENTATIVE ON PLAN COMMISSION

**E. SADOWSKI MOTIONED TO HAVE THE CHAIR REPRESENT PARK & RECREATION FOR THE YEAR 2006-2007. E. HEADLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

E. Sadowski stated that if Park & Rec would turn the appointment down, the Mayor would appoint a citizen.

- d. CONSIDERATION OF BANNERS

**A. SCHREDNICK MOTIONED TO ALLOW THE BANNER TO BE PLACED IN AN AREA BY THE WARMING HUT AT ST. JOHN'S PARK WHERE IT DOESN'T INTERFERE WITH THE VIEW OF THE LAKE AND IS STILL SEEN BY PEOPLE PASSING BY. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

Discussion took place on placing banners at other parks such as Fireman's Park.

**E. SADOWSKI MOTIONED TO ALLOW BANNERS AT FIREMAN'S PARK NEAR THE SHELTER. E. HEADLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

- e. PIER – ST. JOHN'S PARK

M. Czubkowski provided information on the history of the pier for St. John's Park to all of the commissioners. Discussion took place on funding. E. Sadowski thought the pier had already been designed. He will contact Mayor Schuman to determine if the design could be located. The design process was reviewed. This project could be coupled with the improvements to the dam.

**C. SMITH MOTIONED TO RECOMMEND TO THE COMMON COUNCIL THAT THE DESIGN AND PROVISIONS FOR THE PIER AND SHORELINE RESTORATION BE INCLUDED IN THE RFP FOR THE DAM IMPROVEMENT PROJECT. A. SCHREDNICK SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

- f. PARK TOUR DISCUSSION

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M. Czubkowski requested that the park tour forms be turned in for compilation. A. Schrednick would like the next agenda to include discussion about the dog ordinance. There was no further discussion.

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6. CORRESPONDENCE

- a. Letter from Chuck and Laura Moranchek regarding proposed equestrian trail improvements

7. ADJOURNMENT

**E. SADOWSKI MOTIONED TO ADJOURN FROM THE MEETING. E. HEADLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 9:12 P.M.**

Minutes Prepared By:

Accurate Business Communications, LLC

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