

**CITY OF DELAFIELD PARK & RECREATION MINUTES**

CALL MEETING TO ORDER

B. Leonard called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present

Absent

Evelyn Headley  
Steven Headley  
Julie Kita  
Beth Leonard  
Andrea Schrednick  
Chris Smith

Also Present

Ellen O'Brien, Deputy Clerk  
Erv Sadowski, Alderperson

1. APPROVE MINUTES OF MARCH 27, 2006

**J. KITA MOTIONED TO APPROVE THE MINUTE FROM THE MARCH 27, 2006 MEETING. S. HEADLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

2. PUBLIC COMMENTS

Erv Sadowski was present to get acquainted with the Park & Rec Commission.

Steve Headley discussed the sign issue. The City Administrator has the authority to allow banners to be put up. If the Park & Recreation Commission feels strongly about a community sign being in front of the City Hall, it should be put on a future agenda.

3. OLD BUSINESS

- a. CAPITAL PROJECTS – ST. JOHN’S FISHING PIER AND BLEEKER STREET RAMP IMPROVEMENTS

B. Leonard deferred this to Alderperson S. Headley. He stated that this was discussed by the Common Council. He made a motion at that meeting to proceed with these projects, but the motion was not required since it was in the budget. M. Gardner contacted him after that meeting and informed him that there are two design plans that had been presented to Park & Rec and approved by such when she was on the Commission. S. Headley has talked

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to the City Administrator, M. Carlson, about determining the status of these projects. It was the recollection of E. Sadowski that the DNR needed to provide some input. Even though the previous plans were approved by the Park & Rec Commission, B. Leonard would like the plans reviewed again for informational purposes. S. Headley suggested timing of these projects in conjunction with that of the St. John's Dam project.

b. STUDENT INTERN PROJECTS

E. O'Brien stated that due to relocation, B. Campbell's internship will be ending soon. B. Leonard strongly urged the commission to continue to request a student intern to work on Park & Recreation Commission projects and that the Commission be involved in the hiring process.

1) EQUESTRIAN RIGHT-OF-WAY – RESEARCH AND DELINEATION

A memo from B. Campbell, Student Intern, was received. He is working on delineating where the pathway is. B. Leonard would like to notify near-by residents of exactly where the pathway is once determination is complete.

2) GREEN INFRASTRUCTURE/OPEN SPACE PRESERVATION PLAN

Funding is being investigated. This will be put on a future agenda.

c. VMR UPDATE

B. Leonard stated that there was an article in the Freeman on April 8, 2006 which stated that the VMR is still seeking donations for the remaining \$80,000, particularly for the landscaping portion of the project. S. Headley stated that he had been told that there was a need for \$40,000.

d. PARKS TOUR ON SATURDAY, APRIL 29, 2006

The Commission members will meet at Cushing Park at 2:00 p.m. on Saturday, April 29<sup>th</sup>. A checklist and clipboards will be provided for evaluation of the park sites. Parks to be reviewed, but not necessarily in the following order, will be:

1. Cushing Park
2. St. John's Park
3. Bostrom Park
4. Firemen's Park
5. Bleeker Street boat launch
6. Cedar Valley

No decisions or actions will be taken on this tour. B. Leonard will determine whether or not to cancel the tour if there inclement weather conditions exist. J. Kita suggested looking at the parking situation at St. John's Park during the tour.

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e. ORDINANCE ON DOGS IN PARKS/OTHER ALTERNATIVES FOR DOG OWNERS

B. Leonard had a document from an organization that lobbies for dog parks. E. O'Brien will make copies of the document and distribute it to the Commissioners at a later time. S. Headley asked about the draft ordinance that was included in the Commissioner's packets. B. Leonard stated that the ordinance had been discussed at several Park & Recreation meetings. It was suggested that during the park tour Commissioners keep in mind what parks would be conducive for dogs. B. Leonard thought it was important to get the word out, whether the ordinance is adopted or not, that if residents were interested in taking their dogs to parks, they should be notified of parks in other municipalities that have this opportunity. An article could be put into the next City newsletter regarding the possibility of having a park where dogs were accepted in addition to a listing of nearby dog parks. A. Schrednick would like the sample draft ordinance to go to the next step. J. Kita thought it would be premature until after the park walk-through determines which parks would be conducive for dogs. The next step could be determined at the next meeting following the park tour. S. Headley expressed that although he was not against dogs in parks, that the City Administrator had expressed concerns regarding the City's legal liability. General discussion took place. E. Sadowski stated that Geason Park should be considered. After the Park & Recreation Commission decides on the parks, he would ask that this be put on the Common Council agenda.

4. NEW BUSINESS

a. WAUKESHA COUNTY PARK AND OPEN SPACE PLAN – MAPPING VERIFICATION REQUEST

B. Leonard attended a meeting where the entire County was mapped. Verification of boundaries of the park areas within the City of Delafield is being requested. A map was distributed to each community. B. Leonard stated that the City parks are mapped, but private recreation areas, private and public schools, non-profit lands, and anything that could be interpreted as recreation areas are also being requested. She is hoping that the City Planner will be able to complete these maps for the County. The deadline is June 1, 2006. A PowerPoint presentation was done on the County Park System during the Waukesha County meeting.

b. LAWN FERTILIZERS AND PHOSPHOROUS LEVELS – ORDINANCE DISCUSSION

S. Headley recommended delaying comment on this due to ongoing discussions at the Common Council and Lake Welfare levels. Upon investigation, his lawn service stated that they do not use phosphorous at all, but they do increase the amounts of nitrogen in the mix. This is more environmentally friendly and brings more oxygen to greenery and helps it grow much more than phosphorous. Phosphorous is used more for start-

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ups. The Ordinance provides many options that allow the application on shrubbery, start-ups, etc. The lobbyists have been invited to attend the next Lake Welfare Committee meeting to discuss this subject.

c. DISCUSSION OF THE COMPOSITION OF THE PARK AND RECREATION COMMISSION PER THE CITY MUNICIPAL CODE

B. Leonard stated that this is in regard to the proposal that Mayor Schuman will be proposing regarding not requiring the Park & Recreation Commissioner to be on the Plan Commission. She felt that this proposal would make it easier to find a chair for the Park & Recreation Commission due to the high work load required. S. Headley stated that there is a strong aldermanic presence on the Park & Rec Commission. He was in agreement that it is very hard to get good people to volunteer their time to any commission. The Plan Commission is very important to the City and should consist of people who have an understanding of the process. E. Sadowski agreed with B. Leonard and S. Headley, however, he felt that it is giving the mayor quite a bit of power. General discussion took place on the make-up of the Plan Commission and how this would affect other committees. C. Smith felt that it was important to have Park & Recreation representation on the Plan Commission due to the fact that many times, the Park & Recreation concerns are forgotten. Discussion took place on the mayoral appointment process. J. Kita suggested making a recommendation that if the Chairperson of Park & Recreation wants to serve on the Plan Commission, that they be given a priority. E. Sadowski stressed the Common Council would be voting on this at their next meeting. After much discussion, it was the consensus of the committee members that there should not be a change in the ordinance. S. Headley will relay to the Council that there is a tradition and a history that the chairperson of the Park & Recreation Commission has been given a position on the Plan Commission and that the Park & Recreation Commission feels strongly that the ordinance should not be changed.

5. CORRESPONDENCE

None.

6. ADJOURNMENT

**A. SCHREDNICK MOTIONED TO ADJOURN FROM THE MEETING. E. HEADLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 9:00 P.M.**

Minutes Prepared By:

Accurate Business Communications, LLC