

CITY OF DELAFIELD PARK & RECREATION MINUTES

CALL MEETING TO ORDER

Chairperson C. Smith called the meeting to order at 7:09 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present

Absent

David Brabson
Erv Sadowski (exited 8:34 p.m.)
Andrea Schrednick
Chris Smith

Julie Kita

Also Present

Marilyn Czubkowski, City Clerk
Shantelle Schmidt, City Forester

It was announced the Evelyn Headley has resigned from the Park & Rec Commission.

1. APPROVE MINUTES OF JUNE 26, 2006

A. SCHREDNICK MOTIONED TO APPROVE THE MINUTES AS WRITTEN. D. BRABSON SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

2. PUBLIC COMMENTS

M. Czubkowski stated that resident Jim Neubert, who lives in the northwest quadrant, was present at this meeting. The Park & Rec comments regarding the parks and trail systems were presented by Yaggy Colby to the Plan Commission. At that meeting M. Carlson suggested a park near St. Joan of Arc to utilize shared services. J. Neubert was strongly in favor of this suggestion and felt that a public park was needed in this area. C. Smith stated that this plan is only in the conceptual stage; no one has proposed developing this park at this time. General discussion took place on a park in this area. A. Schrednick discussed possible cost sharing of a park with the church.

Without objection, the next items discussed were Item 4a and 4b.

3. OLD BUSINESS

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a. POLICY ANALYSIS AND RECOMMENDATION FOR IMPROVING PARK SERVICE

M. Czubkowski stated that this was information gathered by the City's summer intern regarding items that should be considered when planning. Yaggy Colby provided a nice summary on the first two pages.

b. BOSTROM PARK TENNIS COURT

Tennis court rules were requested to be posted at the tennis court. C. Smith recapped that the tennis instructor had assumed that it was okay to teach tennis lessons at this location during this summer season. In the absence of M. Czubkowski, C. Smith and J. Kita made the decision to allow her to teach the lessons again this year. No complaints have been received this year. The suggested rules were reviewed. No action was taken.

c. REVENUE AND EXPENSES THROUGH JUNE 2006

There is one month to finalize what should be carried forward into the budget. Reviewing the expenses will give an idea of whether the funds should be increased or decreased over last year's budget. E. Sadowski has spoken to M. Gardner regarding funds that the Riverwalk is requesting and asked that other organizations be contacted for private funding. M. Gardner has been requested to come to the Park & Rec Commission to make a presentation. The commissioners gave permission for E. Sadowski to obtain bids for piers from at least two contractors. This will be put on the next month's agenda. M. Czubkowski asked for the operating parts of the park's survey. General discussion took place.

d. 2007 BUDGET – OPERATION AND CAPITAL

The items in the budget were reviewed and discussed.

4. NEW BUSINESS

a. DUTIES OF TREE BOARD

S. Schmidt stated that there presently was not a job description for the Tree Board, but that the Park & Rec Commission acts as the Tree Board. The Tree Board has done correspondence to and from the National Arbor Day Foundation (Tree City USA) which is part of the growth award. She explained the benefits that this award provides to the city. In the past, the Tree Board has not been very active. Members of the Park & Rec Commission could become familiar with the tree ordinance, the community tree work, and the tree board plan of work in terms of plantings in the parks. Desirable qualities for the tree board would be

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the willingness to serve, an interest in community trees, and the tree program. Time requirements would be included in the Park & Rec Commission meeting time. It would be an extension of what Park & Rec does. The DNR Grant, tree inventories, tree problems, and gypsy moth program were reviewed. C. Smith suggested that when S. Schmidt needs to discuss something or if there is a request that the Tree Board act on an item, that she should contact either M. Czubkowski or himself. Items to be worked on or reviewed by the Tree Board in the near future would be the DNR Grant Application and identification of tree issues within the parks.

b. TREE INVENTORY - VILLAGE SQUARE PROJECT

The tree inventory was conducted by Heller & Heller Associates and a list of all of the inventoried trees was provided. There is a protected tree species list. The black cherry tree was omitted on the first list, thus the tree inventory has been revised. S. Schmidt reviewed the list and explained mitigation efforts.

5. CORRESPONDENCE

M. Czubkowski provided the Commissioners with a report from the Village of Hartland on participation and also a quote for the Fish Hatchery door.

6. ADJOURNMENT

A. SCHREDNICK MOTIONED TO ADJOURN FROM THE MEETING. D. BRABSON SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 8:50 P.M.

Respectfully submitted:

Minutes Prepared By:

Marilyn Czubkowski, CMC
City Clerk/Treasurer

Accurate Business Communications LLC