

CITY OF DELAFIELD PARK & RECREATION MINUTES

CALL MEETING TO ORDER

Chairperson Chris Smith called the meeting to order at 7:03 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present

David Brabson
Evelyn Headley
Erv Sadowski
Andrea Schrednick (entered 7:08 p.m.)
Chris Smith

Absent

Julie Kita

Also Present

Marilyn Czubkowski, City Clerk
Sarah Binkowski, Yaggy Colby
Steve Headley, Alderperson
Ron Miskelley, Alderperson

1. APPROVE MINUTES OF MAY 22, 2006

E. SADOWSKI MOTIONED TO APPROVE THE MINUTES FROM THE MAY 22, 2006 MEETING. D. BRABSON SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

2. PUBLIC COMMENTS

C. Smith stated that the most important thing as a citizen was to know that he/she was heard, that all of concerns were noted, and that the hearing was fair. He recapped the issues from the last meeting:

- location of the port-a-potty
- appearance of the port-a-potty
- safety around the port-a-potty
- non-residential use of the port-a-potty
- potential of increased traffic/parking in the area
- the need of a bathroom in the area
- parking in general by the park
- weeds in the park
- mulching around the play structures
- future of the tennis courts

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- unevenness of the land in the field
- vehicles on the pathway

He added the following to the list:

- increased litter
- residents questioning protocol
- conduct another survey

He encouraged comments from the audience.

Joe O'Brien, 291 Mulberry Drive – The biggest issue that most are concerned about is the need for the port-a-potty itself. Moving the port-a-potty to another location would help, but it is still an issue. He asked to either listen to the community around the park and reverse the decision, or survey the community at large on this issue.

Julie Shepherd – She asked if a survey needed to be the “community at large” (entire city) or if $\frac{1}{4}$ - $\frac{1}{2}$ mile radius around the park (the definition that she had of a neighborhood park). C. Smith stated that the Five Year Park Plan defined a neighborhood park as a service area to be $\frac{1}{4}$ - $\frac{1}{2}$ mile radius to serve a population of up to 5,000.

Mike Touhy – Noticed an immediate increase in traffic after the port-a-potty during the day and night. There are now people who are not from the neighborhood hanging out in this area. Trash has increased and includes empty beer containers.

Joan Brackman, 303 Copperfield Drive – Her child stated that there were always bugs inside the port-a-potty crawling everywhere and that they would not use it.

Ron Miskelley – Stated that there are people who live further away from the park who want the bathrooms in addition to the residents who do not want the bathrooms.

Michelle Shay, Valleywood Farms – Has lived in the City of Delafield for seven years. For the years that Cushing Park did not have a port-a-potty, she and her family still enjoyed the park. She felt that perhaps that people hanging out at the park should not be there for so many hours – this is a neighborhood park versus Cushing Park which is large and has bathroom facilities.

Steve Headley – Requested additional police patrol in the park vicinity. M. Czubkowski will email the police.

Mark Zimbal, 303 Mulberry – Goes to the park often and has never seen anyone other than construction workers use the port-a-potty. The port-a-potty is not being used by the people it was intended for. He has never seen one of his neighbors or their children use the facility.

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David Ysseldyke, 315 Mulberry – His 15 year daughter told him that while using the park during the day they left because they felt intimidated by the construction workers coming over and using the port-a-potty. The users of the park must be considered. He goes to the park 3-4 times per week.

Klaus Dahmen, 318 Mulberry – People who are further away from the park may want the port-a-potty, but his family has never used it.

Chris Brackman, 303 Copperfield – Has an issue with the trash, i.e. cans and wrappers in the area. He stated that in the evening when he runs in the area there has been a noticeable increase in cars in the area.

C. Smith reiterated that questioning the need for the port-a-potty and safety seemed to be the top concerns. He explained how the process would work from this point forward.

E. Sadowski – stated that the issues such as litter, trash, and people hanging out coincided with school being out.

A. Schrednick – stated that she lives on the lake and encounters the same problem with trash, etc. being put into the lake by residents or not. She was on the Park & Rec Commission it was requested to put the port-a-potty in.

A member in the audience asked if the port-a-potty could be removed.

Joyce Wenig, 273 Mulberry – Looks at the port-a-potty every day from her kitchen. C. Smith stated that it either needs to be removed or put behind the screen.

A resident stated that she has lived in the area for seven years and since the port-a-potty, police records shows an increased amount of thefts, etc. in the neighborhood and it is not just in the summer.

General discussion from members of the audience took place on reversing the decision to have a port-a-potty, finding out who originally requested the port-a-potty, the survey results, and the cost versus value of the port-a-potty.

C. Smith asked if there were any more citizen's comments. There were none.

3. OLD BUSINESS

a. BOSTROM PARK – SHELTER AND RESTROOM FACILITIES

A. Schrednick felt that this was a “city” park, not just a “neighborhood” park. C. Smith stated that it was a neighborhood in its classification of its size, owned by the City, so any resident could use the park.

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D. Brabson stated that in regards to the shelter, pipes, budgets, and time frames need to be reviewed. He suggested including the enclosure for the port-a-potty as part of the picnic shelter at the same location. He has visited the site and thought that the park was well kept. C. Smith stated that the location of the port-a-potty was constrained by requirements limiting to the distance that it can be from a driveway for maintenance (20' from a hard surface) and ADA requirements. Possible locations for the port-a-potty were discussed. Placing natural screening around the port-a-potty was suggested.

C. SMITH MOTIONED TO REMOVE THE PORT-A-POTTY FOR A PERIOD OF TIME UNTIL IT CAN BE DETERMINED IF THERE IS A NEED OR THE OTHER ISSUES IN THE PARK CAN BE ADDRESSED. THERE WAS NO SECOND. THE MOTION FAILED.

It was suggested to move the location of the port-a-potty to the other side of the park by the tennis court. M. Czubkowski estimated that it would take approximately 2-3 weeks to construct the pad and screening structure at the new location. E. Sadowski suggested having a few citizens and Alderperson R. Miskelley survey the area to propose a new location for the port-a-potty. Due to business responsibilities that R. Miskelley had, S. Headley will meet with the residents on Tuesday to review the area.

M. Czubkowski contacted Betty Bostrom regarding the design of the shelter. This is a donated shelter and if the neighbors support the shelter, she would proceed.

C. Smith stated that the shelter would move forward, but citizen input is necessary for the design of the shelter. The design of the shelters at Nashotah Park has been considered. C. Smith stated that ideas should be sent to M. Czubkowski and C. Smith prior to the next meeting. The citizens present at the Park & Rec meeting gathered in the Fire Department meeting room to discuss their ideas on the design.

b. PIER AT ST. JOHN'S PARK

A map was included in the Commissioner's packet. M. Czubkowski stated that the pier may have some funding. C. Smith stated that this year's budget only has enough funds for something rather small. The drawing that the Commissioner's had would require more funds than available. A. Schrednick offered her floating pier for the City's use while this subject is being worked on. This will be considered by City Staff and the City Attorney will be consulted. The pier at St. John's will be handled as part of the budget process. E. Headley discussed the timing of the dam repair. It was stated that dam repair would most likely take place next year.

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c. CONSIDERATION OF PARK TOUR – DETERMINATION REGARDING NORTHWEST QUADRANT PLANNING STUDY

Sarah Binkowski of Yaggy Colby was present. They conducted a planning study to see if what is now shown is what the future vision for the northwest quadrant is. A conceptual plan for land use in the northwest quadrant has been designed with includes a neighborhood park and trail connections. She reviewed the proposed park and trail and asked for input. C. Smith summarized and stated that instead of creating a neighborhood 8 acre park with a parking lot, etc., the developer proposed that the open space would be respected and that they would assume maintenance of the park which would be under private ownership with a public access easement. If the park were to be owned by the City, it would come off of the tax rolls and the City would have to maintain it. If it were private land with a public easement, the Association would pay the taxes on it and maintain it, but the public would have the right to use the park. S. Binkowski stated that she was asking the Park & Rec if they would like a public park with private ownership with public access. C. Smith stated that in order for the developer to get the space that they wanted, Park & Rec would get more land out of this proposal if Park & Rec agreed with the concept of having it privately owned. It would be necessary to make sure that it is permanently available for public access. Park & Rec could request that the developer to do the trail improvements at the same time. S. Binkowski stated that the developer would be asked to either dedicate park land to the City or allow them to privately own more and not do the dedication, but do a public access easement. E. Headley clarified that if Park & Rec wanted to do the eight acre neighborhood park, it would have be negotiated a separate piece out of the development, because what is indicated on the drawing is not appropriate. S. Binkowski commented that the Planning Analysis to date has been that the City would do the transfer of development rights and do the larger privately owned piece with public access connecting to the trail. C. Smith told the Commissioners that staff's (City Administrator and City Planner) recommendation was that this was a good idea. Discussion took place about how this would be perceived by future homeowners who would have homes along the park. Concerns were expressed about complaints from the surrounding future homes and parking. Discussion took place regarding the area on the plan that was wetland. It was stated that this would be a passive park. If the land was owned by the development, it would have to be maintained to City and Park & Rec standards and that there be parking access. Discussion took place as to whether the land being used would be useful land (wetland) as a park. A review of what other developments in the area have done in regards to park land took place. M. Czubkowski stated that in regards to the budget, and although it is not quality land, the cost burden would be on the developer. She suggested a public road, parking, easement/connection trails that must be dedicated and maintained, a structure, port-a-potty, and the 57 acres.

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E. SADOWSKI MOTIONED TO RECOMMEND FOUR ACRES DEDICATED AS A PUBLIC PARK AND PUBLIC ACCESS TO THE PRIVATE LAND (PARK); THIS WOULD BE THE 57 ACRES THAT THEY PROPOSED PLUS THE FOUR ACRES ADJACENT TO THE ROAD WITH THE PARK COMING OFF OF THE ACCESS OF THE PROPOSED ROAD. THIS WOULD BE AN ACCEPTANCE OF THEIR OFFER WITH THE ADDITION OF THE FOUR ADDITIONAL USEABLE ACRES TOWARD THE PARK WITH ACCESS OFF OF THE PROPOSED ROAD INTO THE 57 ACRES, PARKING (PAVED OR WITH CRUSHED LIMESTONE) AND VEHICLE ACCESS AND THAT IT BE MAINTAINED BY THE DEVELOPER, TRAIL EASEMENT AND TRAIL MAINTENANCE TO BE DONE BY THE DEVELOPER, AN ADDITIONAL STRUCTURE TO BE DETERMINED, PORT-A-POTTY AND OTHER FACILITIES TO BE PROVIDED BY THE DEVELOPER, AND THAT MAINTENANCE BE CONSISTENT WITH CITY STANDARDS. D. BRABSON SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

d. DOG ORDINANCE

No discussion.

4. NEW BUSINESS

a. CONSIDERATION OF CUSHING PARK ROAD – TRAIL CONNECTION OF LAKE COUNTRY BIKE TRAIL TO DRUMLIN TRAIL

C. Smith displayed a map showing the connection. Funding would be via grant. This will be coordinated with the Town of Delafield. The consensus of the Commissioners was that this was a good idea.

b. USE OF DELAFIELD PARKS (CUSHING PARK) FOR SUMMER THEATER PROGRAM

No discussion took place.

c. 2007 BUDGET DISCUSSION

C. Smith reviewed the time table for working on the Park & Rec budget. Commissioners were asked to assign budget priorities to the capital budget items. Last year's operating budget was provided to the Commissioners and they were asked to review prior to the next meeting. The next Park & Rec meeting will be held on July 31, 2006 and the capital budget items will be reviewed at that time. Each Commissioner took a capital budget item to research and forward to M. Chubkowski: bike trail – Chris Smith; Geason Park – Julie Kita; fishing pier with boat dock – Erv Sadowski; Bostrom Park – Evelyn Headley; and Blecker Street

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– Dave Brabson; dog park – Andrea Schrednick. The scope will be reviewed by the City Engineer and they will provide information for the budget discussion. Staff has been asked to provide actuals through June in terms of the operating budget. C. Smith reviewed the process that will be used this year and discussion took place.

5. CORRESPONDENCE

None.

6. ADJOURNMENT

E. SADOWSKI MOTIONED TO ADJOURN FROM THE MEETING. E. HEADLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 10:03 P.M.

Minutes Prepared By:

Accurate Business Communications, LLC