

**CITY OF DELAFIELD PARK & RECREATION MINUTES**

CALL MEETING TO ORDER

Chairperson B. Leonard called the meeting to order at approximately 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present

Marilyn Gardner  
Evelyn Headley  
Julie Kita  
Beth Leonard

Absent

Diri Curtis Costa  
Andrea Schrednick

Also Present

Marilyn Czubkowski, City Clerk  
Ellen O'Brien, Deputy Clerk

1. APPROVE MINUTES OF APRIL 28, 2005

**IT WAS MOTIONED AND SECONDED TO APPROVE THE MINUTES AS PRESENTED. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

2. PUBLIC COMMENTS

No comments from the citizens.

3. ELECTION OF OFFICERS

- a. CHAIRPERSON

Discussion took place regarding Beth Leonard being the Chairperson.

- b. VICE-CHAIRPERSON

Discussion regarding Julie Kita as Vice-Chairperson ensued.

- c. SECRETARY

Discussion took place regarding Evelyn Headley as secretary.

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**M. GARDNER MOTIONED TO APPROVE THE SLATE OF OFFICERS: BETH LEONARD AS CHAIRPERSON; JULIE KITA, VICE-CHAIRPERSON; AND EVELYN HEADLEY AS SECRETARY. J. KITA SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

4. OLD BUSINESS

a. NEW COMMUNITY PARK-PRELIMINARY SITE PLAN AND DISCUSSION

Dave Berg was in attendance and gave a presentation. They will attend the June 29<sup>th</sup> is the Plan Commission meeting. He discussed having a unique park and avoiding duplication in the surrounding area. Included in the plan was space for a future safety building. Non-motorized trail connections, such as Hartland were discussed. Funding of the project and programs to assist with the funding were reviewed. February 28<sup>th</sup> was the kick-off meeting and a website is available for people to log onto to check progress. A site analysis has been performed. There is still opportunity for public input on this project. Three different concepts were presented by Dave Berg. Key elements need to be discussed including: trails and taking advantage of natural resources that are on the property, i.e. the hillside. Historical or cultural elements (barn, windmill) need to be incorporated. It would be nice to have active play fields, some kind of shelter/restroom building, adequate parking, and trails. The "iffy" elements discussed were a dog park, ice skating, sled hill, and basketball. Adding disk golf was discussed, as was an aquatic center and a splash pad. A meeting before the Plan Commission to discuss shared uses was brought up. The condition of the barn and possible relocation was discussed. Soccer fields and ball fields were considered to be vital in the site plan consideration. Dave will send a press release to M. Czubkowski. The public will be provided with M. Czubkowski's email address so that they can submit any ideas that they may have. Copies of the Miracle League baseball league history were distributed. The Commission will look into the website and find out how to go about starting a league.

b. DIRECT LEGISLATION UPDATE – IMPACT ON FUTURE PARK PROJECTS/GRANT ELIGIBILITY

Discussion ensued about applying for grants. The possible necessity of having two referendums - one to apply for the grant and one to spend the grant money was discussed.

c. VMR - UPDATE ON PROGRESS AND FUTURE NEEDS

The last volunteer work day will be Saturday, June 25, 2005 from 8:00 a.m. to 3:00 p.m. Dinner will be provided afterwards. People are encouraged to come whenever they can and do whatever they can.

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Volunteers should meet at the DPW parking lot. Work will include leveling the boardwalk down in the marsh area. Spancrete has donated the 140 foot boom crane which will be at the Fish Hatchery parking lot to build the ramp that goes down. Other work includes smoothing the gravel, raking and seeding. Financial update: At this point in time the following memorials have been sold: Revolutionary War, Main Entrance, Peace Garden, the War on Terrorism, and the Gulf War. An additional \$100K needs to be spent in order to match the grant from the DNR. The Early American War (2), World War I & II, Korea and the Vietnam War are yet to be sold.

5. NEW BUSINESS

a. UPDATE OF PARK FACILITIES TO PRIVATE RECREATION PROVIDERS

1. JAZZERCISE - UPDATE

A memo from E. O'Brien regarding the use of the Fish Hatchery for Jazzercise was discussed. The City would receive 10% of the profits. Classes were held at the Delafield Presbyterian Church, but they're undergoing renovation at this time. Classes would begin in September. The schedule runs through December 2006.

2. TENNIS COURTS - CONSIDERATION

Tina Hanson, a local tennis instructor teaching in the area for the past three years. spoke about getting permission to use the City tennis court to teach lessons for six Thursdays from June 23<sup>rd</sup> to July 29<sup>th</sup> from 8:45 a.m. until 11:45 a.m. and then from 1:00 p.m. to 3:00 p.m. She would be willing to donate time/money to improve the court if it can be worked out. Possible improvements: a windscreen and/or landscaping to help with the function of the court. T. Hanson would like to post a temporary sign on the court so that she wouldn't be encroaching on someone else's use of the court. A schedule of fees and how to display it was discussed.

**J. KITA MOTIONED TO APPROVE T. HANSON'S REQUEST TO RENT THE TENNIS COURT AT BOSTROM PARK FROM JUNE 23<sup>RD</sup> TO JULY 29<sup>TH</sup> ON THURSDAYS FROM 8:45 - 11:45 A.M. AND FROM 1-3 P.M. THE MOTION WAS SECONDED. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

T. Hanson will contact Park & Rec with feedback from this venture. A letter will be mailed to her with the specifics of the conditions between the parties.

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b. PARK AND RECREATION COORDINATOR POSITION AND PREVIOUS EQUIPMENT/PROGRAM PURCHASES

Discussion took place about leaving this position vacant for this year. The laptop is available for use. Additional discussion will take place at next month's meeting.

c. UPDATE OF PARK MAINTENANCE AND IMPROVEMENT PROJECTS

Electricity has been installed in all of the parks. Soda machines should be here in a week or so. Healthy drinks and water are also included – all in plastic bottles. The charge is \$1. A recycling container near the soda machine was discussed.

The contracts have been signed for the bathrooms at Fort Cushing and will be done by the end of summer (September 30<sup>th</sup>).

Due to the lack of shade, a shelter at Bostrom Park was discussed. Betty Bostrom's son-in-law (a builder) said he would build it. If approved, she would like to put in new trees and fence.

B. Leonard was contacted by a gentleman from the Lions Club regarding Fireman's Park to see if there are any improvements that the Park & Rec Commission would like to see happen there.

**M. GARDNER MOTIONED TO ACCEPT THE DONATION OF THE SCREEN FENCE FROM BETTY BOSTROM FOR THE BOSTROM PARK TENNIS COURT. THE MOTION WAS SECONDED. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

**M. GARDNER MOTIONED TO ENTERTAIN THE THOUGHT OF BETTY BOSTROM DESIGNING AND HAVING A SHELTER BUILT AT BOSTROM PARK. THE MOTION WAS SECONDED. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

6. ADJOURNMENT

**M. GARDNER MOTIONED TO ADJOURN THE MEETING. THE MOTION WAS SECONDED. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT APPROXIMATELY 9:30 P.M.**

Minutes Prepared by:

Accurate Business Communications, LLC