

DRAFT

Delafield Public Library Board of Trustees Meeting

November 9, 2010 – 7:00 pm

City Council Room

Call to Order by Jeff Krickhahn at 7:01 pm

Pledge of Allegiance: no flag available

Roll Call and introduction of guests: Andrea Shrednick, Char Hall, Noel Aicher, Denise Labott, Dick Reul, Dick Niles, Robert Mitchell, Marty Webb

Approval of minutes:

MOTION TO APPROVE OCTOBER MINUTES (SHREDNICK/MITCHELL) CARRIED

Public comments/Discussion: Friends came with treats for the boards support

Director's report:

-Circ +30% (4,600 items)

-staffing; they are having a hard time shelving & checking in, Terry will schedule more shelving hours for the week end, Terry is using volunteers to put carts in order and some shelving.

-study rooms use: individual (37) large (35)

-new cards estimate: 235, many city residents

-use of council chambers: sounds like the council does not want to allow library to hold any youth programs in the council chambers, which will mean the large weekly summer programs would be off site

-Cedar Grove residents had a tour of the library; Three Pillars is also bringing in a group. Terry is loaning material to Hillside Woods and Three Pillars would like to borrow materials too.

-Artists are booking the display case, and many self-published authors are donating copies of their book for our collection, the staff is vetting the material.

-Continuing Education: Judy and Terry went to WLA and attended sessions on using media to promote the library, public/school cooperation & others

Discussion & possible action on Library policies; meeting room use, study room use, posting & distribution of materials & display & art exhibits:

MOTION TO APPROVE MEETING ROOM POLICY WITH THE NOTED EXCEPTIONS (REUL/NILES) CARRIED

MOTION TO APPROVE STUDY ROOM POLICY (HALL/NILES) CARRIED

MOTION TO ACCEPT POLICY FOR MATERIALS FOR POSTING OR DISTRIBUTION AS AMENDED (HALL/REUL) CARRIED

MOTION TO APPROVE POLICY FOR DISPLAYS AND ART EXHIBITS AS AMENDED (LABOTT/MITCHELL) CARRIED

Farber Report:

Robert reported as of 11/09/10: total account value \$172,482.39, business checking acct \$4,183.13

Friends of the Library report:

-book sale will be on the 2nd Saturday from 9am to 1pm

-Pizza with Santa will be on Friday Dec. 10th and Saturday Dec. 11th, cost is \$15 per person

-Friend had a meeting and 5-6 new people were in attendance

Committee reports and other reports: the city will not have a Christmas party this year or next year. The Friends and the Board would like to host a dinner for the library staff.

Audit and approval of monthly expenditures:

MOTION TO AUTHORIZE PAYMENT OF BILLS WITH THE EXCEPTION TO FOLLOW UP ON TAYLOR COMPUTER SERVICES AND OMIT BILL FOR ETHOSTRAEM (LABOTT/WEBB) CARRIED

Set/confirm next meeting date: December 14, 2010 at 7:00 pm

MOTION TO ADJOURN AT 8:16 (WEBB/LABOTT) CARRIED

Minutes prepared by Marty Webb, Secretary