

DRAFT

Delafield Public Library Board of Trustees Meeting

September 7, 2010 – 7:00 pm

Conference Room Public Safety Bldg

Call to order at 7:00pm Jeff Krickhahn

Pledge of Allegiance

Roll Call and introduction of guests: Dick Niles, Andrea Shrednick, Char Hall, Noel Aicher, Denise Labott, Dick Reul, Marty Webb

Absent: Robert Mitchell

Present: Terry Zignego, Library Director

Approval of Agenda:

MOTION TO APPROVE AGENDA (REUL/LABOTT) CARRIED

Approval of Minutes:

MOTION TO APPROVE AUGUST MINUTES (HALL/SHREDNICK) CARRIED

Public comments/Discussion: None

Director's report:

-Circ +8%

-Staffing: Andrew Schroettner started Sep 7th; He will work three mornings/week; checking in the van delivery, book drop, and preparing carts for shelving.

Marcy Gibbons starts on Sept 9th; she will be a circ associate

-Self check installed last week. It is easy and patrons are pleased to see this service is available

Apply for exemption from 2011 Waukesha County Library Levy:

Discussion followed, Jeff will sign the exemption after the resolution is passed by counsel on Sept 20th

Discussion & possible action on personnel policy:

MOTION TO APPROVE THE PERSONNEL POLICY AS AMENDED (NILES/REUL) CARRIED

Discussion & possible action on meeting room policy for new library:

No action taken by the board, it was decided to wait for the city council to make a judgment on meeting room policy so they are uniform.

Discussion & possible action on individual salaries:

MOTION TO ACCEPT SALARYS AS PRESENTED (SHREDNICK/RUEL) CARRIED

Discussion & possible action on budget:

New draft standards are coming, Terry will do research and return with information for the next board meeting, Niles wants to know what is the dollar difference?

Friends of the Library report:

Friends of the Library will be meeting this Friday at Char's house. Book Sales last two weekends no one was available to be at Sale. Char would prefer to open twice a month year round. Board left if for Friends to make the decision.

Committee reports and other reports:

Denise did research for the **Read to Rover**, a reading program and animal assisted therapy for children; she is involved with starting these programs at Cushing and Lake Country schools and the library. More information will be coming.

Audit and approval of monthly expenditures:

MOTION TO AUTHORIZE PAYMENT OF THE BILLS (WEBB/HALL) CARRIED

Set/confirm next meeting date October 12, 2010 at 7:00 pm at the new library

MOTION TO ADJOURN AT 8:52pm (LABOTT/WEBB) CARRIED

Minutes prepared by Marty Webb, Secretary