

Delafield Public Library board of Trustees Meeting

Tuesday, May 11, 2010, 7 pm

Conference Room, Public Safety Building

**Call to Order** by President Jeff Krickhahn at 7:00 pm

Present: Dick Niles, Marty Webb, Char Hall, Noel Aicher, Denise Labott, Andrea Shrednick

Absent: Robert Mitchell, Dick Reul

Present Terry Zignego, Director

**Pledge of Allegiance**

**Roll Call and introduction of guests:** non present

**Approval of agenda:**

MOTION TO APPROVE AGENDA (WEBB/AICHER ) CARRIED

**Approval of minutes:**

MOTION TO APPROVE THE MINUTES FOR APRIL 13, 2010 (HALL/SHREDNICK) CARRIED

**Public comments/Discussion:** questions on next year's budget

**Director's report:**

-Circ decrease -7%

-Adults programs: Motorcycling Across WI (30), Butterfly Gardening (20), Native Plants (30), Book discussion (8), Film discussion (7), 1-on-1 computer (1)

-Children's staff working on summer reading program & scheduling school visits

-Continuing, Education: Diane Basting and Terry attended the WI Public Library Conf. in Sheboygan, Terry attended reader's advisory, promoting summer reading, annual report, Judy, Early childhood conference @ UW-Whitewater, Jane, Children's cooperative Book Center@ UW-Madison, Diane B & Chris: Photoshop elements class, Jenifer Effective communications & customer service.

-Marge Haymakers' estate is donating \$10,000 to the library; Terry also received \$2,000 from the Greater Delafield Community Fund which will be used to purchase an early literacy computer for the children's library

-Results of KMSD principal meeting: agreed to put up posters in school, HS video class will create a dvd to promote the library fall 2010, agreed to distribute library info@ all school registration Aug 2010, Principals will forward any reading/writing promotions to appropriate teachers during the school year.

-Book theme bird house video on Flickr library website

Chris and Terry doing evaluations this month

**Review/adopt revised strategic plan: Noel and Terry met and made a few changes**

MOTION TO ADOPT STRATEGIC PLAN AS MODIFIED (HALL/SHREDNICK) CARRIED

**Review & possible action on changes to Internet policy for SJNMA:**

MOTION TO ACCEPT INTERNET POLICY FOR SJNMA AS MODIFIED (LABOTT/NILES) CARRIED

**Review & verify WCFLS documents including: (allowable costs, MOE & Exemption from country tax):**

Reviewed and signed by President Jeff Krickhahn and Terry Zignego, Library Director

**Discussion & possible action on summer schedule:** Terry asking to reduce hours on

Saturdays between Memorial Day to Labor Day to 9:30 to am-1:00 pm, after a discussion.

MOTION TO REDUCE HOURS 9:30-100 PM AND REVIEW CIRCULATION FROM 1009 AND 2010 (HALL/NILES) AYES: WEBB, LABOTT, SHREDNICK, KRICKHAHN, HALL, NILES, ABSTAINED: NOEL

**Discussion of 2011 budget:** Noel reports that 30% of Delafield citizens are using the library and the balance are non-residents patrons. Discussions followed, members want to hold the line and get more information

**Friends of the Library annual report:** Checkbook balance as of March 31, 2010, \$8,533.08

Fund raising 2009: Delafield 50<sup>th</sup> anniversary, Wine/Art Auction, Pizza w/ Santa, book sales, raffles, misc contributions. Activities 2010 thru April 30: DVD rental program, Bird House Project, Lego program, staff appreciation luncheon.

**Committee reports and other reports: none**

**Audit and approval of monthly expenditures:**

MOTION TO AUTHORIZE PAYMENT OF THE BILLS (LABOTT/SHREDNICK) CARRIED

**Set confirm next meeting date June 8, 2010, AT 7 PM**

**MOTION TO ADJOURN AT 8:42 pm (LABOTT/WEBB) CARRIED**

Minutes prepared by Marty Webb, Secretary