

DRAFT  
Delafield Public Library Board of Trustees Meeting  
March 9, 2010 7:00 PM  
Conference Room Public Safety Building

**Call To Order** at 7:00 pm by Vice President Dick Reul

Present: Dick Niles, Noel Aicher, Andrea Shrednick, Denise Labott, Robert Mitchell,  
Marty Webb, Char Hall

Excused: Jeff Krickhahn

**Roll Call and introduction of guests:** none Present

**Approval of agenda:**

MOTION TO APPROVE AGENDA (SHREDNICK/LABOTT) CARRIED

**Approval of minutes:**

Correction: Under the Director's Report, Circ was presented as a -14%, the correct circ is -2.5%

MOTION TO APPROVE THE MINUTES AS CORRECTED FOR FEB 16, 2010  
(NILES/MITCHELL) CARRIED

**Public comments/Discussion:** none presented

**Director's Report:**

-Circ Increase: +10%

-Adult programs:

Health Benefits of Tea (16), Blue Grass Jam (100), Book discussion (7), Film Discussion (4), Computer basics (5)

-Upcoming programs:

Geothermal/solar-March, Insomnia-March, Motorcycling Across Wisconsin-April, Butterfly Gardening-April

-Checking out Delafield-business scavenger hunt idea for summer

-Children's programs:

Story hour attendance has been healthy  
Starting a monthly Lego club, 2<sup>nd</sup> grade and up

-The library has a Twitter account. ([twitter.com/delafieldlib](http://twitter.com/delafieldlib))

-New Library

Furniture & shelving put out for bids, due March 12<sup>th</sup> and opened March 15<sup>th</sup>  
Work on foundation has begun

-Outreach:

Terry will be attending principal's meeting on Mar 22<sup>nd</sup> re: having library posters distributed & the library story project

Staffing:

Terry met Claudia Backus, WCFLS staff to talk about staffing. Some suggestions: keeping statistics by hour of ref questions & circs to determine

busiest times so we can make a comparison between old & new library, streamline workroom functions; processing book repair, overdue notices.

**Review/accept annual report:**

MOTION MADE THAT THE BOARD DID PROVIDE EFFECTIVE & ADEQUATELY THE NEEDS OF THE LIBRARY (HALL/NILES) CARRIED

**Review strategic plan as needed:** this discussion will be tabled until the next meeting so Jeff will be present; Terry will send the completed strategic plan for the members to peruse before the April meeting.

**Create nominating committee for officers:**

The present office holders were asked if they would continue to serve and all agreed

MOTION MADE TO APPROVE REELECTING THE EXISTING SLATE OF OFFICERS (HALL/LABOTT) CARRIED

**Friends of the Delafield Public Library report:**

-Char invited the Kettle Moraine and Arrowhead Public School teachers to the annex to fill a grocery bag with books for their students/classrooms; the \$5 cost per bag was picked up by donors.

-Art Walk May 21/22, friends will have something for the children, and an expanded book sale

- Block Party, July 10<sup>th</sup>, Idol will be back.

**Committee reports and other reports:**

-Noel handed out a sheet covering Service Targets for Delafield with History and Projections to date, and Current Standards for Planning for the members to look over.

-First Saturday in May there will be an Open House at the Police, Fire and DPW campus

**Audit and approval of monthly expenditures:**

MOTION TO AUTHORIZE PAYMENT OF THE BILLS (WEBB/HALL) CARRIED

**Set/confirm next meeting date:** April 13<sup>th</sup> at 7:00 pm; Andrea may be absent

MOTION TO ADJURN AT 7:57 PM (LABOTTE/MITCHELL) CARRIED

Minutes prepared by Marty Webb, Secretary