

DRAFT Minutes of the  
Delafield Public Library Board of Trustees Meeting  
Tuesday, October 14, 2008, 7:00 PM

**Call to order** by President Jeff Krickhahn at 7:06 pm

Present: Dick Reul, Marty Webb, Denise Labott, Andrea Shrednick, Noel Aicher,  
Robert Mitchell, Char Hall

Excused: Dick Niles

**Roll call and introduction of Guest:** Friends of the Library President Carol Reise-Schouten

**Approval of Agenda:**

MOTION TO APPROVE AGENDA (REUL/MITCHELL) CARRIED

**Approval of minutes:** September 9, 2008

MOTION TO APPROVE SEPTEMBER MINUTES (SHREDNICK/WEBB)

AYES-RUEL, KRICKHAHN, WEBB, LABOTT, SHREDNICK, HALL

ABSTAINED- AICHER, MITCHELL

**Public comments/Discussion:**

Friend's President Carol talked about the Pizza with Santa on December 12<sup>th</sup>. A sign up sheet was passed around for volunteers. Also a sign up sheet was sent around for Sweet Treats Friday, there will be coffee and cookies donated from Friends

The Friends of the Library book sale will be Oct 18<sup>th</sup>, Saturday, from 8am-4pm in the annex

**Financial and Farber Fund Report:** Investment account \$123,287.13, checking \$971.63

**Directors report:**

-Circulation increase +22.5% over Sept 07

-Story hour programs, Women's Wellness Program, Teen Advisory Board and Teen Book Club well attended

-Top three topics from adult program survey are holistic medicine, healthy diet & stress reduction, Terry and Mandy will plan programs accordingly

- Continuing education: Chris attended the Conference for Circulation Supervisors, Judy attended a Music Play workshop, and Terry attended Internal Customer Service & Creating Dynamic Library Atmospheres

-Orbis Manufacturing in Oconomowoc made a donation of \$200; many of their employees live in Delafield

-Vietnam Vet Memorial Moving Wall book and film discussions this week hosted by the library. Thursday and Sunday at 7pm featuring the book "The Things They Carried, by Tim O'Brien, discussion leaders Timothy Thering, UW Waukesha and Mark Zirngibl, St.Johns Northwestern Military Academy on the 2<sup>nd</sup> floor of the Fish Hatchery, Saturday

a showing of Platoon at Milwaukee Street Traders at 6:30 pm followed by a discussion with Mandy Swygart-Hobaugh, Delafield Library.

-Budget “show and tell” on Oct 13<sup>th</sup>, according to the Par Study done by the city, some library staff members are under the minimum allowed by the Par Study, one being the Director

MOTION TO APPROVE A REQUEST FOR A 4% INCREASE FOR THE 2009 BUDGET (HALL/SHREDNICK) CARRIED

**Discussion & possible action on Material recovery:** Unique Management Services, a collection agency, has a 90 day trial; Terry is looking into this option for the library.

**Strategic plan:** Denise reviewed & revised the plan; Terry will send it to the board to review before the Nov. meeting.

**Committee reports and other reports:** none available

**Audit and approval of monthly expenditures:**

MOTION TO AUTHORIZE PAYMENT FOR THE BILLS (SHREDNICK/MITCH) CARRIED

**Set/confirm next meeting:** November 11, 2007, 7:00 pm

MOTION TO ADJOURN AT 8:08 PM (REUL/SHREDNICK) CARRIED

Minutes prepared by Marty Webb, Library Secretary