

Delafield Public Library Board of Trustees Meeting  
Tuesday August 12, 2008, 7:00 PM

**Call to order** by President Jeff Krickhahn at 7:05 pm

Present: Dick Reul, Robert Mitchell, Char Hall, Marty Webb, Dick Niles, Andrea Shrednick, Noel Aicher, Denise Labott

Also present: Terry Zignego, Library Director

**Roll call and introduction of Guests:** Michael Hacker, Ed MacAleer , Steven McGill, Monica McGill, and Jenny Pope

**Approval of Agenda:**

MOTION TO APPROVE AGENDA (SHREDNICK/LABOTT) CARRIED

**Approval of minutes:** June minutes were unavailable, add to September Agenda for approval

MOTION TO APPROVE JULY 8, 2008 MINUTES (HALL/NILES) CARRIED

**Public comments/Discussion:** no discussions

**Presentation by Bray Architects:** Michael Hacker and Terry have been meeting every couple weeks. Bray is in the Design Period, next will be Design Development, than Design Documents. At this time there is no definitive time frame; approximately, Safety Campus breaking ground Spring, 2009, Library/City Hall Fall 2009 or Spring 2010. Library will need temporary space mid fall 2009 or later. Terry's next meeting with Bray is Aug 14<sup>th</sup>.

**Director's Report:**

- Circ increases +23%, reference stats 1139, summer reading total registration +36%
- Notice of exemption from Waukesha County Library Levy needs approval. Terry will contact City Administrator Tim Schuenke, must be returned by end of August.
- Library will be closed for 2 hours on August 27, 1000-1200 PM for staff in-service
- Majority of staff will have CPR training in September w/ fire dept.
- WCFLS staff is available to help Terry set up a library page on Face Book as a way to reach teens 13 and older
- Chris Cramer took a Dream Weaver class & updated the web site, check it out
- Mandy attended an Adult Program workshop

**Review preliminary 2009 Budget:** Terry will be slightly changing library hours in the 2009 budget to Monday thru Thursday 9:30am-800pm, Friday & Saturday 9:30am-5:00pm, Sunday 1:00pm-4:00pm. Preliminary review of the entire budget will be presented in the September meeting.

**Discussion personnel & administration of strategic plan:** Board reviewed the changes and sent it back to the committee for further review.

**Discuss draft of annual library board calendar:** Terry and Dick R. worked on the 2009 library calendar.

**Friend's annual report:**

Election of officers: President Carol-Reise-Schuoten,

Vice President-Charlotte Hall, Secretary-Marty Wiley, Treasurer-Doris Murphy.

Treasury Report August 12, 2008: CD-Town Bank \$11,000.00, checking \$970.87,

Cash Box-Book Sales \$108.00

Next meeting Tuesday May 12, 2009, 6:00 pm, Counsel Chambers

**Financial and Farber Fund report:**

Farber Funds as of August 12, 2008, Checking account \$3,173.58, Investment account \$141,217.35

**Committee reports and other reports:** The annual WCFLS Trustee Dinner is Wednesday, Oct 1, 2008 at the Merrill Hills Country Club, 5:30-7:30 pm. The guest speaker is Sean Chercove, an award winning mystery writer.

**Audit and approval of monthly expenditures:**

MOTION TO APPROVAL AUTHORIZE PAYMENT FOR THE BILLS  
(HALL/NILES) CARRIED

**Set/confirm next meeting date:** September 9, 2008 at 7:00 pm

Robert Mitchell and Noel Aicher will be unable to attend

MOTION TO ADJOURN AT 9:50 PM (WEBBB/SHREDNICK) CARRIED

Minutes prepared by Marty Webb, Library Secretary