

Delafield Public Library Board of Trustees Meeting
Tuesday, July 8, 2008, 7:00 PM

Call to Order: by President Jeff Krickhahn at 7:00 pm

Present: Char Hall, Robert Mitchell, Dick Reul, Marty Webb, Andrea Shrednick, Noel Aicher, Denise Labott, Dick Niles

Also present: Terry Zignego, Library Director

Roll call and introduction of guest(s): Mary Schuman

Approval of agenda:

MOTION TO APPROVE AGENDA (SHREDNICK/WEBB) CARRIED

Approval of minutes: June 10, 2008: due to technical difficulties minutes for June and July will be available for approval at the Aug 12, 2008 board meeting.

Public comments/Discussion: no discussion

Discussion with officers from the Friends of the Library: President Mary Schuman tendered a letter of resignation for herself and Secretary/Treasurer Caryl McAllister to be effective immediately; they had served for 8 years.

A RESOLUTION WAS PASSED THANKING MARY AND CARYL FOR THEIR YEARS OF SERVICE AS OFFICERS FOR FRIENDS OF THE LIBRARY (MITCHELL/REUL) CARRIED

Vice President Char Hall is designated as the new acting President as of July 8, 2008, with signatory powers for the Friends of the Library.

Mary advised the Board \$11,000 is in a CD at the Town Bank. Also \$592.00 in a checking account and \$109 in a cash box were passed on to Char.

Char will hold a Friend of the Library meeting August 12, 2008 at 6:00 pm in the council chambers to elect officers and committee chairs and develop a rough calendar of events.

Directors' Report:

- Summer programs are well attended and doing great, many compliments
- Circulation is +20% over 2007; June was 71% over May
- Two new shelvers will be hired to replace college bound girls, also hiring an 8hr/week circ assistant to replace Renee Kapusniak.
- Bray Architects has sent updates of reports and discussions via e-mail, possible date for new library is Oct 2010.
- library survey results-surveys will be made available to library patrons in order to gain more responses
- Credit card services may be available for use by library patrons in the near future
- Board decided not to go with paperless and the use of lap tops for the members
- WCFLS estimated minimum levy to be exempt from county tax is \$276,252, 2009 estimated county funding \$234,210

Review draft of administration & personnel objectives of strategic plan:

After discussions both sub committees will meet again to assess changes for the next meeting.

Discussion: forming a committee to research availability of leased space for library to use during construction:

Denise will contact a friend in real estate regarding using a professional due to concern of weight bearing issues.

Review annual library board calendar:

Dick and Terry will review/revamp the existing calendar as it relates to the strategic plan.

Farber Fund report:

Report not available, will be presented at the August meeting.

Committee reports and other reports:

Jeff provided the board with a possible list of sponsorship opportunities for the new library, for naming rights and special collections, and how this could relate to special interest groups for fundraising.

Audit and approval of monthly expenditures:

MOTION TO AUTHORIZE PAYMENT FOR THE BILLS (MITCHELL/REUL)
CARRIED

Set/confirm next meeting date: August 12, 2008, at 7:00 pm

MOTION TO ADJOURN AT 9:07 PM (LABOTT/SHREDNICK) CARRIED

Minutes prepared by Marty Webb, Library Secretary